

MINUTES

Members

Name	Present
Fr. John Evans	X
Mary Joyce	
Debi Shuda	X
Butch Shuda	X
Mike Moriarty	X
Jean Meyer	X
Karen Kohlmeyer	X
Bill Fitzpatrick	X

Opening Prayer

A special meeting was requested in order to meet a pricing discount deadline for HVAC equipment and to update on Cemetery needs.

1. Cemetery:

a. Cemetery Benches

Discussion that there are 2 benches in different corners of the property that are not hindering mowing activities. Our current Policy that it is not allowed for the "placement of decorative stone,..." on the grounds. Questions: What do we do with the two already on the property? How do we move forward? All agreed that the Policy needs to be cleaned up to include "bench" and no "permanent decorations" in the description.

Motion by Butch that no additional benches will be allowed on the grounds going forward, and that the two current benches now located on the grounds be grandfathered in. Seconded by Karen. Motion: 5 Yes and 1 No. motion is effective 8/24/2021

2. Buildings and Grounds

a. Chimney repair

An estimate from Rusty Burger of \$15,800 to demolish the chimney. CCP has allocated \$16,000 towards chimney repairs that can be re-allocated for demolition.

Butch indicated that he is willing to take down the chimney for a nominal fee and see if he could rent the Boom truck from McCabe Roofing. Discussion on whether the Parish wants to take on the additional liability of Butch completing this type of work. Determined that it is in the best interest of all parties to have a vendor come in to complete. Butch will contact McCabe Roofing to see if willing to do job.

b. HVAC System for Church

Rick Schneider from Schneider Heating and AC provided a quote to supply and install 2 furnaces, 2 A/C units and a boiler at \$18,340. The installation work would re-route the vents for the furnace so it does not go through the chimney. **The total cost for units and installation would be \$23,663.** Schneider's indicated that there will be an 8% increase in all costs after 9.1.2021, so if want to move forward, must do so prior to then.

Motion by Karen, pending any other bids, move to accept the lowest compatible bid and to have vendor guarantee installation by December 1, 2021. Seconded by Mike. All in Favor.

The Diocese requires a Proxy worksheet be completed in order for funds to be allocated towards project, which would be due by 9.1.2021.

## HVAC Replacement

Description: Purchase and installation of 2 new high efficiency furnaces, 2 new AC units, and a high efficiency Boiler system.

Motion by Karen acknowledging the use of proxy for the HVAC equipment purchase and installation at an estimated amount of \$23,663. Seconded by Butch. All in Favor.

c. Inform, Educate, and Raise Funds for HVAC System

The Trustees will work to inform, educate and raise funds to replace monies used from the checking account for this project.

A letter will go to each Parishioner with an envelope outlining the project and the needs for funds. Debi will write the letter.

An Open Meeting will take place on September 5 during Roll Sunday to inform parishioners of the project and answer any questions. Bill will lead the discussion

Jean will place a notice in Bulletin.

Next Meeting: November 30, 2021 at 6:00 pm

Closing Prayer/ Adjourn