

St. Patrick's Parish Council Meeting

July 23, 2019

6:30 p.m.

MINUTES

Members

Name	Present
Fr. John Evans	X
Mary Joyce	X
Debi Shuda	X
Butch Shuda	X
Mike Moriarty	
Jean Meyer	X
Karen Kohlmeyer	
Bill Fitzpatrick	X

Opening Prayer

1. Parish Needs

a. Altar Clothes (white and color):

Report from Mary Joyce on vendor pricing. Designation of Arts & Environment Committee, along with Fr. Evans, getting together to review options and make recommendations to CCW.

**Discussion:** Mary brought vendor catalog and group looked at choices. Fr. provided his input on potential choices to consider.

**ACTION:** Mary will take suggestions and present at CCW meeting (7.28.19) for final approval for purchase of needed cloths. Mary will notify Fr. on final suggestions for acceptance. Once all approvals complete, Mar y will order cloths.

2. Buildings and Grounds

a. Need to paint trim on the rectory/office building :

**Discussion:** Fr. brought this item to the agenda after walking the grounds and seeing a need prior to winter. Upon his inspection the window sills all need to have the paint scraped and re-painted. The Front and Back door's veneer is coming apart. Consider repairing or replacing the doors? Also, a need for more rock around the rectory and Hall. Discussion on having a "work day" for all parishioners to come together to help get the work done.

**ACTION:** The council will announce and host two work days: September 14<sup>th</sup> and September 28<sup>th</sup>. In preparing for the work days -- one week prior: rock will be ordered by \_\_\_\_\_. Scrapers, paint brushes, primer, and paint will be ordered by \_\_\_\_\_. Council members can bring additional ladders, etc. We will ask the CCW members to help out. Council members will coordinate light lunch to serve each day. Jean will put in Bulletin at end of August and weeks prior and will also provide a brief note to Fr. to announce during Mass weeks prior.

**Follow up to March 19<sup>th</sup> Meeting**

b. Rubber Roof Update:

*Butch will look at and make any repairs as soon as possible.*

*Cost should be around \$500. Mike motioned, Bill seconded to have Butch complete this project.*

**Discussion:** Butch has not had time to complete yet. Will be able to address in the Fall.

c. Sink Hole Issue:

*There is a sink hole in the yard between the parish and parish house Update: Butch will work to get fill and black dirt in at sink hole and around sidewalk area.*

**Discussion:** A donation of dirt was received from a parishioner family. Butch spoke with Justin Rohrer who has a machine that can move the fill dirt to the areas. Justin indicated that he would do the work sometime soon.

**ACTION:** Butch felt the cost would be reasonable and will report back as soon as he hears more.

- d. Update on raising of pump well.

**Action:** *Debi will contact Tim Serres to determine date to complete work. The council asked that a deadline be given so that we can get this project completed*

**Discussion:** Debi received a call from the Mn Dept. of Health, who stated that the chloroform test came up positive and the well work must be completed by September. Debi contacted Tim Serres on completing this time sensitive job. He indicated that he would get it done as soon as possible.

**ACTION:** Bill Fitzpatrick will make contact with Tim Serres to determine a date for completion. Debi will remind Bill to make the call.

- e. Tuck Point Work:

*Mike mentioned that tuck point work needs to be completed around the front entrance steps to the Parish. In addition to that, Butch mentioned that the roof over the sacristy, the chimney needs tuck pointing. Also, need to look for leaks above the suspended ceiling and check on vapor barrier. Ceiling tiles need replacement and the shingles on the roof need to be replaced.*

**Discussion:** Regarding tuck point work around the front entrance steps and chimney over the sacristy. Council agreed that this work needs to be completed as soon as possible.

**ACTION:** Jean will contact Kittleson Masonry, Caledonia to see if able to do the job and how soon.

**NOTE:** contacted on 7.25.19 and work completed around front entrance steps on 7.29.19. Unable to complete work around sacristy chimney – will consider for 2020 or provide a resource to contact to complete. Need to make a determination if the entire chimney stack is needed.

**Discussion:** Regarding the leaking above the suspended ceiling in the sacristy. Butch stated that this required inspecting the area and determining the source of leaking.

**ACTION:** Butch will purchase "cap" shingles and replace on roof - since chimney tuck pointing work will not be completed until next year. Once leak issues are resolved, Butch will replace all of the tiles in sacristy. If work is completed prior to September "work days", repainting the sacristy walls can be considered.

- f. Pooling of water by the front steps:

**Discussion:** we have not had a heavy rain lately, thus no issues at this point. Butch mentioned that we could consider purchasing bags of a skim coating to pour over the concrete that will increase the grade.

#### **Additional Items:**

- g. Butch reported that when heavy rains occurred had water pooling in the rectory basement.
- h. Butch cleaned the gutters at the rectory – would like to consider purchasing gutter guards.
- i. Butch trimmed some of the trees/shrubs in the yard
- j. Fr. mentioned that he felt the A/C is running a lot --- Butch stated the thermostat is on a 5 day cycle: 74 degrees from 7am – 10:30 am. Then goes to a 78 degree setting after that.
- k. Bill stated that the cemetery building painting will be completed this Fall.
- l. Debi reported that the phones were not working a few weeks ago – AcenTek discovered that the wire outside of rectory was fried. While inspecting also discovered the water sensor (senses flooding) was molded and plugged (which uses a phone line to send a sensor message). The technician mentioned to Debi that if the parish had an Assurance Plan (\$1.99/month) work on the unused phone lines at the rectory could be completed at no charge.

**ACTION:** Council requested that Debi initiate an Assurance Plan with AcenTek and put in a new phone line for the water sensor (\$75-\$100). Debi will work with AcenTek on fixing the unused phone lines at the rectory.

### 3. CCW

- a. Meeting scheduled following Mass on July 28<sup>th</sup>.

### 4. Faith Formation

- a. Report from Debi on Steubenville North Youth Conference:

**Discussion:** Debi reported that the conference was phenomenal! She felt the youth got a lot out of it and felt she was privileged to be able to attend with them as a chaperon. There were so many highlights that she shared. The youth were able to raise all of the needed funds to attend the conference. Debi paid for her attendance herself. Soup Supper raised \$400, M&M sales raised \$700 and the Sunday breakfast on August 4<sup>th</sup> will bring in additional funds. Debi would like to set aside the additional funds raised for future youth activities. All felt that was a good idea. In addition, the council felt that if Debi attends as a chaperon for the youth events, the funds will pay for her attendance as well.

- b. 2019-2020 Generations of Faith Program -- schedule, needs, etc.

This year we will follow the New Testament. Schedule is tentatively set for the 4<sup>th</sup> Wednesday of assigned month at 5:30 pm to 7:30 pm.

September 25, 2019

January 22, 2020

October 23, 2019

February 19, 2020

November 20, 2019

March 18, 2020

If we ask for a speaker, we have provided a \$50 stipend. This has worked well.

Debi stated that there are two items she would like to have the council consider approving.

1. Potable room dividers. The dividers will be used when we split the youth up in different groups. Debi provided samples of what she was looking for.

**ACTION:** The council agreed that the dividers were a good addition. Debi will order. Jean will bring up at CCW meeting on possible CCW funds purchasing.

2. Flooring of the Church basement. The floor needs to be resurfaced as the basement is used on a regular basis. The paint is chipping and there are numerous cracks and divots.

**ACTION:** Jean will seek quotes for painting or sealing the basement floor. Jean will bring to CCW meeting on possible CCW funds paying for a portion of expense. Finance Committee will determine final approval for any work.

- c. Sacramental

Debi reported that she does not feel there will be any First Communion students this year. We have one parishioner that is planning to attend sessions and receive sacrament at Crucifixion.

### 5. Parish Finances

- a. Three handouts were provided:

- Balance Sheet
- Statement of Financial Position
- Statement of Activities

Debi reviewed the handouts with council. No outstanding issues were discovered.

### 6. Other

- a. Clustering? Fr. Evans can inquiry and report back from Diocese.  
No new clustering news to present.
- b. Fr. announced that Bishop Quinn will be retiring in 2 years.