

St. Patrick's Parish Council Meeting Minutes
July 23, 2020
6:00 p.m.

Members

Name	Present
Fr. John Evans	X
Mary Joyce	X
Debi Shuda	X
Butch Shuda	X
Mike Moriarty	
Jean Meyer	X
Karen Kohlmeyer	X
Bill Fitzpatrick	X

Please wear a mask to the meeting.

Opening Prayer

1. Parish Needs

- a. COVID-19 – Parish response and practices – Fr. Evans

Discussion on Masses for August.

Action: Weekday Masses will continue on Thursday evenings at 5:30 pm. When school resumes will need to look at a different schedule. Starting September 15 weekday Mass will be moved to Tuesday's at 5:30 pm.

Confessions will take place in the Church front entrance vestibule from 7:30 to 7:45 am each Sunday.

- b. Live Streaming of Masses:

Action: Beginning in August, Live Streaming will occur on Sunday's during Mass. We will no longer Live Stream during the weekday Mass.

2. Buildings and Grounds

- a. Father wanted to personally thank all who participated in the moving of the donated furniture for the Parish Office and Youth Formation.

- b. Butch reported on a recent Insurance Agency Inspection results:

The inspection cited different areas of the Parish buildings and cemetery. A few of the citations were; threshold at Hall kitchen door is too high from outside ground level, church chimney needs repair, cemetery: stacked tree debris needs to be removed, tree by garage needs to be removed.

Action: many of the items will be taken care of over the next year. Butch will contact Bear Bauer to remove tree by cemetery garage.

- c. Church Chimney:

- Debi made contact with Schneider Heating and A/C and they confirmed that the chimney needs to remain at the height it currently is. The smoke stack needs to be higher than the buildings.
- Bill F. reported that he made contact with a fellow from New Albin that does chimney/brick work. This person estimated that the job for mortar work on the chimney would cost between \$12,000 and \$17,000. He did not provide an estimate

for the work and requested to complete the job as a Time and Material. Meaning that he will charge an hourly rate and however long it takes will be the final cost. He will need to rent a boom lift, which will be charged in addition to labor costs. Jean asked if we could obtain a not to exceed quote from the gentleman. Also, we would need to know an hourly rate and any rental costs. Time and Material costs should not be our primary method of doing business. Having a quote allows us to follow any expectations up front and along the way.

- Members mentioned that Jeff Graf should be contacted to look at the electrical wiring and prepare for the job to be conducted.

Action: Bill F. will speak to the gentleman and provide for his name, costs, and timeline for completion. Bill F. will speak to him about providing a Quote.

Follow up Action Items:

- Rubber Roof Update: Butch will look at and make any repairs as soon as possible. Cost should be around \$500. Mike motioned, Bill seconded to have Butch complete this project.
UPDATE: No new information. Butch is waiting for Fall weather, but before Winter. Rain has delayed so far.(2019)
 - Butch mentioned that the roof over the sacristy, the chimney needs tuck pointing.
Action: Debi will contact Schneider Heating & AC to have them look at the HVAC system to see if the chimney is needed. Based on their recommendations, will proceed in the spring with a knock down or repair.
 - Look for leaks above the suspended ceiling and check on vapor barrier.
UPDATE: will take care of during the chimney work.
 - Ceiling tiles need replacement and the shingles on the roof need to be replaced.
Action: Butch will work with Fr. on potential ceiling tiles and shingles that are in storage and could be used for this project. If need be, Jean offered ceiling tiles that she has in surplus as well.
UPDATE: Nothing more has been completed. Butch stated that it should cost approximately \$150 to purchase fire coded 2x4 panels. All agreed that we need to proceed to purchasing for replacement
- d. Parking Lot:
Butch mentioned that the lot has several areas where there is a gaps of more than 1" in the asphalt and in order to maintain the lot properly these need to be filled and the entire lot resealed. B&D Seal coating complete the lot a few years ago.
Action: Butch will obtain a quote from B&D Seal coating and Bill F. will obtain a quote from Strub seal coating.
- e. Church Front Entrance Locks:
In early May, Bob's Lock Smith came to replace the front door locks which received damage to the locks. At the time, the representative indicated that the hydraulic arms to the door will need to be replaced as well. The doors currently close hard and it will get worse in the near future. Estimated cost at \$500 - \$700.
Action: will consider replacement at a future date.
- f. Hall Floor Cleaning:
Butch reported that the Hall floors need to be scrubbed with a machine. Plans were to complete last year, however, other projects took priority. He feels this is the best time to complete while all of the tables and chairs are off the floor.

Action: Butch will look into a rental place and costs and will then report back to Council.

g. Church Carpet Cleaning:

Jean reported that we are several years behind in cleaning the church carpeting.

Action: This will be a Spring of 2021 project.

3. Faith Formation

a. 2020 – 2021 Season of Generations of Faith

Discussion on potential options for conducting Generations of Faith in 2020-2021.

Option A: social distancing and masks. Adults in Church and Children in the basement. Pre-packaged meals.

Option B: classes after Mass 1 time per month, with work session plans.

Option C: Virtual presentations and discussions (ZOOM, Live Stream, etc)

Considerations were to approach September and October with no meals, November through March with a meal.

Debi reported that she first looked at the situation that she didn't want have on-line sessions and prayerfully considered other options, with the desire to come back to all of us gathering together. However, with so many unknowns, this is a tough decision.

Action: Debi will survey via email, families that regularly attend GOF to ask them what their thoughts are on in-person, virtual or some other combination. Once the survey is complete, Debi will speak with Fr. and then make the final determination and announce to the parish members.

4. Parish Finances

a. Tuition Bill from St. Mary's in Caledonia.

Discussion on the bill received from St. Mary's for Tuition Subsidy. Council has made a determination in 2019 regarding what the level of subsidy would be and to whom any requested funds would be provided to.

Action: Fr. will talk to Fr. Matt prior to September and report back to Council after discussions.

b. Finance Reports:

Debi presented 3 different Statements of Financial Position. Council reviewed and provided discussion. No outstanding issues were identified.

c. Catholic Charities Appeal:

We have met our annual goal! Twenty other Parishes have met their goals as well. Discussion on what to direct any amounts above the goal to.

Action: All amounts above the goal amount will be used towards the chimney repair work. A notice will be put in the Bulletin to let parishioners know that 100% of the amount above the goal will come back to St. Patrick's and be used for the chimney repair.

d. Online Giving:

Debi announced that there is currently an opportunity for parish members who give on line -- 25 people, over the next 3 months, who give a \$50 gift, up to \$200 will be donated to the Youth Fund.

Action: Debi will send an email out to parishioners to notify them of the opportunity.

5. Other

- a. Cemetery Trustee:
Karen has not completed yet.
Action: Karen will make contact with potential parish members and report back soon.
- b. 2 Plots at Cemetery:
Jan and Bill Howes have two plots available that they would like to sell at \$250 each.
Action: Karen will make contact with the Howes and follow up on the purchase from St. Patrick's.

Closing Prayer

Next Meeting Date: October, 2020

Respectfully submitted and recorded by:

Jean Meyer, Chair/Recorder

Date

Fr. John L. Evans, II

Date