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**Wedding Planning Checklist**

This is a wedding checklist guide. While we realize not everyone plans their weddings an entire year out, this is a guideline that will help you and help you make sure you didn’t forget anything.

**12+ Months Out**

Choose a date – Choose up to three to allow you to be flexible and ensure you get the venue you want.

Talk budget – Who’s contributing what?

Choose your wedding style – Formal, laid back, fancy, country, what fits you two best

Choose your wedding party – Maid of honor, bridesmaids, best man, groomsmen, flower girl, ring bearer

Create a wedding website – This step isn’t for everyone, just something to consider

Get engagement ring insured, and consider wedding insurance – Again, not for everyone, just something to consider

Begin compiling a guest list – You have plenty of time to edit this list, sometimes it grows and other times you narrow it down

Explore ceremony and reception venue options – The sooner you do this, the better your options are as some venues book early

Start assembling a team of wedding pros – Planner (not for everyone), photographer, videographer, caterer, florist, and musicians/DJ

Browse wedding dress and veil styles

Get engagement photos taken

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**10-11 Months Out**

Choose bridal party attire and accessories

Reserve ceremony and reception venues if you haven’t done so already

Book officiant – Pastor or JP, it’s good to book them early

Establish fitness and skin/beauty care routine if you would like

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**8-9 Months Out**

Find 3 hotels (at different price points) for out of town guests

Browse wedding invitation designs and coordinating stationary – Programs, menu cards, thank yous and favors

Refine guest list

Create gift registries at up to three different retailers

Begin planning honeymoon

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**6-7 Months Out**

Explore wedding day hair and makeup styles

Meet with officiant to discuss plans for ceremony (sometime a phone call or video chat will work just fine)

Reserve rentals – chairs, linens, lighting, décor etc.

Choose cake style and schedule tastings

Decide on groomsmen attire

Personalize and order custom wedding invitation samples

Hire ceremony musicians – Honestly the sooner the better, we often book our DJ’s over a year out

Book transportation to and from venues

Purchase wedding rings

Order invitations – If there are errors, you’ll still have time to fix them

Order thank you cards – Some gifts will arrive early, and therefore you can send them out early

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**4-5 Months Out**

Choose flowers for – wedding party, attendants, venues, cake etc.

Schedule dress fittings

Book honeymoon flights and hotels

Book room for wedding night

Order wedding cake

Plan welcome baskets for out of town guests

Prepare play/do not play lists for DJ/Band (we ask for this information 30 days out)

Finalize wedding guest list

Assemble rehearsal dinner guest list

Book rehearsal dinner venue

Order rehearsal dinner invitations (of course you can always send email invites or just call/speak with those who will be attending

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**3 Months Out**

Finalize honeymoon plans and ensure all travel documents etc. are in order

Plan ceremony and reception n seating

Experiment with hair and veil with stylist

Finalize readers and readings

Order any wedding signs

Purchase wedding flutes, serving pieces, guestbook, flower basket and ring bearer pillow

Order reception items – menus, table numbers, place cards, napkins

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**2 Months Out**

Mail wedding invitations

Develop system for organizing RSVP’s

Begin writing vows (we have a tool for that on our website too)

Review ceremony details with officiant/pastor

Lay out content for wedding programs

Apply for marriage license (order 2 to 3 extra

Finalize seating arrangements

Finalize wedding playlists on your wedding event form from the DJ/musician

Finalize fittings for wedding party and parents

Create wedding day timeline and send to vendors, officiant/pastor and wedding party

Write out honeymoon itinerary for family at home

Decide on – Something old, something new, something borrowed, something blue

Book spa and beauty treatments for you and your bridal party

Book wedding day transportation

Purchase gifts for attendants

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**1 Month Out**

Call vendors to confirm date, times and location

Confirm honeymoon reservations

Pack for honeymoon

Pick up wedding rings

Pick up marriage licens

Order wedding programs

Send playlists and forms to DJ/Musician

Final dress fitting with shoes and undergarments

Write thank you notes as gifts are received

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**2 Weeks**

Follow up with guests who have not RSVP’d

Give final count to caterer

Update registries

Begin breaking in wedding shoes

Make arrangements for the caring of pets and plants while you are on your honeymoon

Get final haircut and color

Delegate wedding day duties – gift table, guestbook, etc.

Delegate someone to return tuxes, rentals, and to attend to wedding dress

Send directions to wedding day limo/transportation driver

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**1 Week Out**

Prepare for final payments to vendors and cash tips for service personnel

Give readers their scripts

Give photographer and videographer your image and video requests

Lay out wedding clothes

Prepare wedding day emergency kit

Get spa treatments for you and your bridal party

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**The Day Before**

Deliver welcome baskets

Get mani/pedi/message

Attend wedding rehearsal

Get to bed at a decent hour

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**Your Wedding Day**

Eat a good breakfast

Allow yourself plenty of time to get ready

Give wedding rings and officiant fee to the best man

Sit back, relax and enjoy your wedding

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