

Typical format

You

Me

Current location

Destination

Request

You = CTAF, Clearance Delivery, Tower, Approach, Departure, Center

Me = Tail #, type, /G

Current location = Where on ramp, miles & altitude from nearest airport/VOR

Destination = Airport I am planning on landing

Request = Departing north, full stop landing, low approach, ready to pick up plan/clearance

"Atlanta Speedway Traffic Skyhawk 13469 5 miles to the south coming on to the 45 for left downwind runway 24"

"Chattanooga Clearance Delivery SkyHawk 41GRV at Wilson Air ready for VFR clearance"

"Chattanooga Clearance Delivery SkyHawk 41GRV at Wilson Air is a 182 request southeast departure to KRYY altitude 5500 with Charlie"

"Atlanta Approach SkyHawk 41GRV at runway 1 at Papa Uniform Juliet need to pick up clearance."

"Atlanta Approach 3889J Cessna 150 /Golf 3 miles northwest of Thomaston Oscar Papa November enroute to Thomasville Tango Victor India request flight following"

"McCollum Ground SkyHawk 41GRV at North Ramp with Charlie departing West"

"McCollum Ground SkyHawk 41GRV at north ramp ready to pick up IFR clearance"

"McCollum Tower SkyHawk 41GRV is 10 miles at 3500 Southwest Charlie full stop"

Switching Sectors

You Me Altitude

"Atlanta Center 41GRV 5500"

"Atlanta Center 41GRV 5500 for 7000"

After landing

"Request taxi to Wilson Air"

"Full stop taxi back"

"Back taxi"