

_____ Ground Cessna _____ at _____ with _____ departing _____

"McCullum Ground Cessna 2739C at North Ramp with Charlie departing West"

_____ Clearance Delivery Cessna _____ at _____ ready to pick up VFR/IFR clearance.

"Chattanooga Clearance Delivery Cessna 2739C at Wilson Air ready for VFR clearance"
"McCullum Ground Cessna 2739C at north ramp ready to pick up IFR clearance"

_____ Clearance Delivery Cessna _____ at _____ is a _____ slash Golf request
_____ to _____ altitude _____ with _____

"Chattanooga Clearance Delivery Cessna 2739C at Wilson Air is a 182RG request southeast departure to KRYV altitude 5500 with Charlie"

_____ Cessna _____ at runway __ at _____ need to pick up clearance.

"Atlanta Approach Cessna 2739C at runway 1 at Papa Uniform Juliet need to pick up clearance."

Cold call first "Atlanta Approach N885GT"

Who are you calling:

Your call sign:

Where you are now:

Where you are going:

What type aircraft:

Current altitude and planned:

What you want (vectors, approach auth, flight following):

Example:

"Atlanta Approach Skyhawk N885GT
3 miles west of Atlanta Regional Falcon Field (Foxtrot Foxtrot Charlie)
enroute to Cobb County (Romeo Yankee Yankee)
3000 climbing to 5500
request flight following"

_____ Tower Cessna _____ is _____ miles _____ (opposite of heading) at

_____ (alt) _____ (ATIS) full stop/low approach

"McCullum Tower Cessna 2739C is 10 miles at 3500 Southwest Charlie full stop"

"Full stop taxi back"

"Back taxi"