

# Meeting Minutes 12/9/19

Minutes of the Meeting of the Garrison Fire District Held on the 9<sup>th</sup> of December 2019

**1. Call to Order.** The meeting of the Commissioners of the Garrison Fire District was called to order by Commissioner Lomonaco, at 7:00 p.m.

Commissioners Present: Commissioner Freilich, Commissioner Brower, Commissioner Lomonaco, Commissioner Bohl

A quorum was present.

Other's Present: Secretary, 1<sup>st</sup> Assistant Chief, Treasurer

**2. Pledge of Allegiance.** The pledge was led by Commissioner Lomonaco.

## **3. Secretary's Minutes.**

On a motion by Commissioner Freilich, which was seconded by Commissioner Brower, the Board moved to approve the minutes from the November 25<sup>th</sup> meeting. The vote was, Yays: 3 – Commissioner Freilich, Commissioner Brower, Commissioner Lomonaco, Nays: 0, Abstain: 1 -Commissioner Bohl. Motion Carried.

## **4. Treasurer's Report.**

a. The November report was given to the Board.

On a motion by Commissioner Bohl, which was seconded by Commissioner Freilich, the Board moved to accept the treasurer's report as spoken. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

## **5. Chief's Report.**

- a. The 1st Assistant Chief handed out the call log to the Board and a report which were discussed and are attached to these minutes.
- b. The Chief is going to speak to the Town Highway Supervisor again regarding the trimming of trees which pose a hazard to the apparatus when covered in snow.
- c. The Chief would like the Board to speak to the Town Board again regarding Fire Lane enforcement in the District.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Freilich, the Board moved to accept the Chief's report as spoken. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

## **6. President/Company Report.**

a. Commissioner Freilich requested a copy of the 990 Report for the Board. He was told the report was sent out on time and a copy would be forwarded to the Board.

## **7. Correspondence.**

a. The Board received a letter from the District's Attorney letting them know \$250 was deducted from the retainer to have a policy drafted.

## **8. Apparatus.**

a. Covered in the Chief's report which is attached.

## **9. Building and Grounds.**

- a. Repair of the concrete under the doors at Station #1 is complete.
- b. Station #1 was cleaned last week.
- c. A new drum was purchased for the copier in the District Office.
- d. Commissioner Brower has had all of the hazardous materials and the burn pile removed from Station #2.
- e. Reliable Communications Inc has repaired the speaker system at Station #2.

## **10. Finance & Insurance.**

a. Commissioner Prentice needs to update the list of members who qualify for the NY State Cancer Disability Benefit before the 1st of the year.

## **11. Community Relations.**

- a. The wolf cub scouts came to Station #2 and toured the Fire House for the completion of their Wolf Badge.
- b. Breakfast with Santa is Sat 12/14 at Station #2.

## **12. LOSAP.**

- a. The paperwork for Joe Mercurio's beneficiary was forwarded to VFIS to process the claim.
- b. Commissioner Freilich and the Board thanked the District Secretary for all her work helping to get the beneficiary claims processed in a timely manner.

## **13. Strategic Planning.**

a. There will be a meeting in the New Year.

**14. Grants.**

a. Commissioner Lomonaco is now the District's Grant Administrator.

**15. District Health & Safety.**

a. Everything is current.

**16. Web.**

a. There will be a meeting in the New Year to finalize the project.

**17. Policies & Procedure.**

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Brower, the Board approved an updated Records Retention and Destruction Policy. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion carried.

**18. Old Business.** – No old business to discuss.

**19. New Business.**

- a. The District is looking to have the Installation Dinner on 1/25/20. Waiting on confirmation from the Catering Halls regarding availability.
- b. The Organizational Meeting for 2020 will be on 1/13/20. The notice will be published in the paper on 12/11/19.

**20. Public Comments.** There were no public comments.

**21. Presentation of vouchers.** The Board then reviewed the checks that were to be issued.

On a motion by Commissioner Brower, which was seconded by Commissioner Bohl, the Board approved the payment of vouchers in the amount of \$24,555.56. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion carried.

**22. Meeting Adjournment.** With no further business to conduct, on a motion by Commissioner Freilich, which was seconded by Commissioner Lomonaco the meeting was adjourned at 7:37 p.m. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor, Motion Carried.

Respectfully submitted,  
Cristin Erickson, Fire District Secretary