

Meeting Minutes 7/13/20

Minutes of the Meeting of the Garrison Fire District Held on the 13th of July 2020

1. Call to Order. The meeting of the Commissioners of the Garrison Fire District was called to order by Commissioner Lomonaco, at 7:03 p.m. Do to the restrictions caused by the COVID-19 pandemic the meeting was held remotely via video-conferencing using Zoom and the live stream of the meeting was made available to the public. All members attending were remote and no one was at the fire station due to such restrictions. The Open Meetings Law was complied with for the Notice of the meeting.

Commissioners Present: Commissioner Brower, Commissioner Prentice, Commissioner Lomonaco, Commissioner Bohl, and Commissioner Freilich

A quorum was present.

Other's Present: Secretary, Treasurer

2. Pledge of Allegiance. The pledge was led by Commissioner Lomonaco.

3. Secretary's Minutes.

On a motion by Commissioner Prentice, which was seconded by Commissioner Brower, the Board moved to approve the minutes from the June 8th meeting. The vote was, Yays: 3 – Commissioner Brower, Commissioner Prentice, and Commissioner Freilich, Nays: 0, Abstain: Commissioner Lomonaco and Commissioner Bohl. Motion Carried.

4. Treasurer's Report.

- a. There was a discussion of the June Report
- b. There was a discussion regarding the remaining 2019 Budget balance. A decision needs to be made by December.
- c. There was a discussion regarding the current 2020 Budget.
- d. It was decided the 2021 budget process should start earlier this year as it is likely to be complicated with everything currently going on. The first Budget Workshop will be during the 8/10/20 Meeting.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Bohl, the Board moved to accept the Treasurer's report. The vote was, Yays: 5 – Commissioner Brower, Commissioner Prentice, Commissioner Freilich, Commissioner Lomonaco, and Commissioner Bohl, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

5. Chief's Report.

- a. The Chief's call log and report were presented by Commissioner Bohl since the Chief was unavailable. They were discussed and are attached to these minutes.
- b. A list of new members to be compiled before the next meeting to make sure they have all been approved by the Board. If they haven't, they will be asked to join the next meeting to be presented to the Board.

On a motion by Commissioner Brower, which was seconded by Commissioner Freilich, the Board moved to approve the Chief's report as spoken. The vote was, Yays: 5 – Commissioner Brower, Commissioner Prentice, Commissioner Freilich, Commissioner Lomonaco, and Commissioner Bohl, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

6. President/Company Report.

- a. No one from the Company Board was present.

7. Correspondence.

- a. VFIS sent a request for audit info.

8. Apparatus.

- a. Information covered in the attached chief report.

9. Building and Grounds.

- a. The electrician was in fixing the outdoor lighting at Station #2.
- b. Commissioner Brower and Commissioner Bohl will be meeting with the company hired to do stucco repair and painting of Station #2 to make final color choices for the project. The Company has agreed that the District will make the final choices.
- c. Commissioner Brower got a bid of \$4,900.00 to repair the stucco and paint Station #1. He will get 2 additional bids and then present it to the Board for approval.
- d. Brother's Lawn is back to maintaining Station #2's landscaping.
- e. Commissioner Brower is going to get bids for installing roll up doors on the storage trailer at Station #2.

10. Finance & Insurance.

- a. Commissioner Prentice and the Treasurer are working on Audit requests.

11. Community Relations.

a. Nothing to report

12. LOSAP.

- a. The LOSAP fund has recovered from the Covid dip.
- b. Commissioner Freilich will speak with VFIS regarding the Governor's recommendation to allow 5 points per month due to Covid. These points could affect next year's Budget numbers.

13. Long Term Planning

a. Nothing to report

14. Grants.

- a. NY State Forestry Grant application was submitted.

15. District Health & Safety.

- a. TEK now back to doing complete physicals.
- b. A new AED needs to be purchased for \$1,800.00

16. Web. Nothing new to report.

17. Policies & Procedure.

- a. The Board is waiting to receive a policy regarding accident requests from the District's attorney.

18. Old Business.

- a. The Board will need to consult with the District's attorney and the Board of Elections regarding whether the Budget vote will be in person this year or via a mail in ballot.

19. New Business.

- a. The next District Meeting will be on Monday August 10th.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Bohl, the Board moved to increase the Bookkeeper – Diana Hesse's compensation to \$500.00 a month effective 7/1/20. The vote was, Yays: 5 – Commissioner Brower, Commissioner Prentice, Commissioner Freilich, Commissioner Lomonaco, and Commissioner Bohl, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

20. Public Comments. There were no public comments.

21. Presentation of vouchers. The Board then reviewed the checks that were to be issued.

On a motion by Commissioner Brower, which was seconded by Commissioner Lomonaco, the Board approved the payment of vouchers in the amount of \$19,432.56. The vote was, Yays: 5 – Commissioner Brower, Commissioner Prentice, Commissioner Freilich, Commissioner Lomonaco, and Commissioner Bohl, Nays: 0, Abstain: 0. All present in favor. Motion carried.

22. Meeting Adjournment. With no further business to conduct, on a motion by Commissioner Bohl, which was seconded by Commissioner Freilich, the meeting was adjourned at 8:06 p.m. The vote was, Ayes: 3 – Commissioner Brower, Commissioner Prentice, Commissioner Freilich, Commissioner Lomonaco, and Commissioner Bohl, Nays: 0, Abstain: 0. All present in favor, Motion Carried.

Respectfully submitted,
Cristin Erickson, Fire District Secretary