

Minutes of the Meeting of the Garrison Fire District Held on the 14th of March 2022

- 1. Call to Order.** The meeting of the Commissioners of the Garrison Fire District was called to order by Commissioner Lomonaco, at 7:00 p.m

Commissioners Present: Commissioner Brower, Commissioner Prentice, Commissioner Lomonaco.

A quorum was present.

Other's Present: Secretary, Chief, President Company Board

- 2. Pledge of Allegiance.** The pledge was led by Commissioner Lomonaco.

- 3. Secretary's Minutes.**

Approval of minutes from 2/14/22 meeting postponed until next month for review.

- 4. Treasurer's Report.**

- a. Diana (New Treasurer) and RBT consultant are working on: 1)Monthly treasurer report formats. 2)Closing the 2021 books. 3)Gathering info for AUD; which we have been given an extension by the State. 4)Working on and looking to meet April 1st deadline for Annual Financial Audit.

On a motion by Commissioner Brower, which was seconded by Commissioner Lomonaco, the Board moved to approved hiring Paychex to handle the personnel payroll and payroll taxes for the District. The vote was, Yays: 3, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Brower, the Board approved increasing the Treasurer/Bookkeeper salary to \$1,000.00 a month. The vote was, Yays: 3, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Reich, the Board approved paying RBT \$10,000.00 for the 2021 Audit. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

- 5. Chief's Report.**

- a. The Chief shared a copy of his call log and a report. They were discussed and are attached to these minutes.
- b. LOSAP list will be updated. IMR running new tracking for attendance to help individuals track their LOSAP points.

On a motion by Commissioner Brower, which was seconded by Commissioner Prentice, the Board moved to approve the Chief's report as spoken. The vote was, Yays: 3, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

- 6. President/Company Report.**

- a. The Company is moving ahead with the member lounge project. It will be completed in stages.
- b. The Membership Committee is working on a new membership drive to recruit new members.
- c. Looking to institute some bi law changes in the coming months.

7. Correspondence.

- a. Nothing to report.

8. Apparatus.

- a. Information covered in the attached chief report.

9. Building and Grounds.

- a. Commissioner Brower requested bids from 3 local companies for landscaping.
- b. Commissioner Brower is getting bids for the bailout building repairs.

On a motion by Commissioner Brower, which was seconded by Commissioner Prentice, the Board moved to hire Brother's Lawn Co. for landscaping services for 2022. \$2170.00 for Station #2, \$770.00 for Station #1 and \$330.00 for spring cleanup. The vote was, Yays: 3, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

10. Finance & Insurance.

- a. Apparatus list to be updated with the insurance company.

On a motion by Commissioner Prentice, which was seconded by Commissioner Lomonaco, the Board moved the Optional All Cancers Enhancement Coverage be added to the District's Policy. The vote was, Yays: 3, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

11. Community Relations.

- a. Nothing to report

12. LOSAP.

- a. LOSAP census 2021 filed.

13. Long Range Planning

- a. Planning a meeting in the new quarter.

14. Grants.

- a. Waiting for responses to grant applications.

15. District Health & Safety.

- a. Nothing to report

16. Web.

- a. Nothing to report

17. Policies & Procedure.

- a. Nothing to report

18. Old Business.

- a. Nothing to report

19. New Business.

- a. The next District Meeting will be on Monday April 11th.

20. Public Comments.

- a. No comments.

21. Presentation of Vouchers. The Board then reviewed the checks that were to be issued.

On a motion by Commissioner Brower, which was seconded by Commissioner Lomonaco, the Board approved the payment of vouchers in the amount of \$98,472.89. The vote was, Yays: 3, Nays: 0, Abstain: 0. All present in favor. Motion carried.

22. Meeting Adjournment. With no further business to conduct, on a motion by Commissioner Prentice, which was seconded by Commissioner Brower, the meeting was adjourned at 7:41 p.m. The vote was, Yays: 3, Nays: 0, Abstain: 0. All present in favor, Motion Carried.

Respectfully submitted,

Cristin Erickson, Fire District Secretary