

Minutes of the Meeting of the Garrison Fire District Held on the 10<sup>th</sup> of April 2023

- 1. Call to Order.** The meeting of the Commissioners of the Garrison Fire District was called to order by Commissioner Prentice, at 7:02 p.m

Commissioners Present: Commissioner Brower, Commissioner Lomonaco, Commissioner Bohl, Commissioner Prentice, and Commissioner Reich

A quorum was present.

Other's Present: Secretary, Chief, President of Company Board

- 2. Pledge of Allegiance.** The pledge was led by Commissioner Lomonaco.

- 3. Secretary's Minutes.**

On a motion by Commissioner Brower, which was seconded by Commissioner Bohl, the Board moved to approve the minutes from the February 13<sup>th</sup> Meeting. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

On a motion by Commissioner Prentice, which was seconded by Commissioner Reich, the Board moved to approve the minutes from the March 13<sup>th</sup> Meeting. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

- 4. Treasurer's Report.**

- January through March reports were reviewed and approved.
- The 2022 AUD was filed.
- The 2022 Audit is on schedule to be completed on time.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Prentice, the Board moved to approve the Treasurer's report as spoken. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor. Motion carried.

- 5. Chief's Report.**

- The Chief shared a copy of his call log and a report. They were discussed and are attached to these minutes.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Bohl, the Board moved to approve the Chief's report as spoken. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

## **6. President/Company Report.**

- a. The District is going to pay the cable bill for station #2.

## **7. Correspondence.**

- a. Dominion Due Diligence Group submitted their preliminary capital needs assessment report to be reviewed by the commissioners for approval. Plan to discuss at the next meeting after everyone gets a chance to review it.
- b. NY State workers comp policy said we can expect a 30% to 35% refund this year.

## **8. Apparatus.**

- a. Covered in Chief's report.

## **9. Building and Grounds.**

- a. Waiting for the Company to give their floor plan for refinishing the bay floors at Station #2 then the project will go back out for bids.
- b. Planning to landscape the northeast corner of the parking lot at Station #2.

## **10. Finance & Insurance.**

- a. Commissioner Prentice and Commissioner Reich met with VFIS representatives to discuss the District's policies. A few important take aways 1) Everyone needs to fill out and file a beneficiary form with the District. 2) Everyone over 18 must be entered in the LOSAP system regardless of points accumulated.
- b. While very satisfied with VFIS being our insurance carrier not as satisfied with the level of service received from our current broker. The District will be looking for a new broker if the relationship doesn't improve over this year.

## **11. Community Relations.**

- a. Company member Jay expressed an interest in speaking to a Commissioner regarding ideas he has for recruitment. Commissioner Prentice will be setting up a meeting with Jay.

## **12. LOSAP.**

- a. Commissioner Prentice and Commissioner Reich met with VFIS representatives to discuss the LOSAP policy.

### **13. Long Range Planning**

- a. Workshop planned for May 15<sup>th</sup>.

### **14. Grants.**

- a. Current applications pending. Once items purchased, will finalize grant paperwork for the 2022 DEC Grant the District was awarded.

### **15. District Health & Safety.**

- a. All members current and up to date.

### **16. Web.**

- a. Nothing to report.

### **17. Policies & Procedure.**

- a. Nothing to report.

### **18. Old Business.**

- a. Everyone enjoyed themselves at The Installation Dinner. The Board thanked the District Secretary for planning the evening.
- b. Commissioner Brower accidentally paid the \$2,600.00 final dinner bill with his personal credit card so he withdrew cash from the District account in the same amount to reimburse his personal account.

### **19. New Business.**

- a. The Board interviewed 3 potential new members : Tyler Mojer, Brian Grafer, and Gerard McCarthy.
- b. The next District Meeting will be on Monday May 8<sup>th</sup>.
- c. There will be a Long Range Planning Workshop on May 15<sup>th</sup>.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Prentice, the Board approved the membership of Tyler Mojer pending the results of his physical. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor. Motion carried.

On a motion by Commissioner Reich, which was seconded by Commissioner Bohl, the Board approved the membership of Brian Grafer pending the results of his physical. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor. Motion carried.

On a motion by Commissioner Brower, which was seconded by Commissioner Reich, the Board approved the membership of Gerard McCarthy pending the results of his physical. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor. Motion carried.

**20. Public Comments.**

- a. No comments.

**21. Presentation of Vouchers.** The Board then reviewed the checks that were to be issued.

On a motion by Commissioner Brower, which was seconded by Commissioner Bohl, the Board approved the payment of vouchers in the amount of \$25,203.25. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor. Motion carried.

**22. Meeting Adjournment.** With no further business to conduct, on a motion by Commissioner Prentice, which was seconded by Commissioner Reich, the meeting was adjourned at 8:39 p.m. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor, Motion Carried.

Respectfully submitted,

Cristin Erickson, Fire District Secretary