

Minutes of the Meeting of the Garrison Fire District Held on the 14<sup>th</sup> of June 2021

- 1. Call to Order.** The meeting of the Commissioners of the Garrison Fire District was called to order by Commissioner Lomonaco, at 7:05 p.m

Commissioners Present: Commissioner Brower, Commissioner Prentice, Commissioner Lomonaco, Commissioner Reich and Commissioner Bohl.

A quorum was present.

Other's Present: Secretary, Treasurer, Chief, 1<sup>st</sup> Assistant Chief

- 2. Pledge of Allegiance.** The pledge was led by Commissioner Lomonaco.

- 3. Secretary's Minutes.**

On a motion by Commissioner Prentice, which was seconded by Commissioner Lomonaco, the Board moved to approve the minutes from the May 10<sup>th</sup> meeting. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

- 4. Treasurer's Report.**

- April report was reviewed and approved.
- May report was reviewed and approved.
- Remaining funds from the 2020 Budget still need to be allocated for expenditure.
- Independent Audit Report due by 6/20/21. Treasurer to reach out to Auditors to see if they need any additional information.

On a motion by Commissioner Prentice, which was seconded by Commissioner Bohl, the Board moved to approve the Chief's report as spoken. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

- 5. Chief's Report.**

- The Chief shared a copy of his call log and a report. They were discussed and are attached to these minutes.
- A draft copy of active categories for firefighters and the required OSHA/PESH training requirements for each was shared as well. It was discussed and is attached to these minutes.
- There was a discussion reviewing the differences between a deputy chief and an ex chief.
- Commissioner Lomonaco expressed the appreciation of the Board for the all training and resource materials the chief has made available to the active firefighters.

On a motion by Commissioner Brower, which was seconded by Commissioner Bohl, the Board moved to approve the Chief's report as spoken. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

- 6. President/Company Report.**

- There was no report presented

- b. The Board discussed the President's lack of communication

## **7. Correspondence.**

- a. There was a letter from India Energy regarding their energy services.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Bohl, the Board moved to opt out of the India Energy option. The vote was, Yays: 3: Commissioner Lomonaco, Commissioner Reich and Commissioner Bohl, Nays: 2: Commissioner Brower and Commissioner Prentice, Abstain: 0. Motion carried.

- b. Lime Electric send a letter offering a free energy audit. Commissioner Brower will set it up.

## **8. Apparatus.**

- a. Information covered in the attached chief report.
- b. Hudson Valley Fire Apparatus working in the specs for the new chief's vehicle.

## **9. Building and Grounds.**

- a. Specs being obtained for the bail out building repairs to get bids.
- b. Side door mechanisms replaced at Station #2.
- c. AC unit out of order at Station #2. Waiting on parts to complete the repair.
- d. Saddle for the back door at Station #2 was replaced.
- e. Commissioner Brower to get final choice from the Company Board regarding new floor to be installed in the bays at Station #2.

## **10. Finance & Insurance.**

- a. Nothing to report

## **11. Community Relations.**

- a. Nothing to report

## **12. LOSAP.**

- a. Nothing to report

## **13. Long Range Planning**

- a. Discussion regarding reserve fund spending, site scene lighting, and new truck equipment to be had at a workshop to be held on Tuesday July 6<sup>th</sup> at 7:00pm.

#### **14. Grants.**

- a. For this year's DEC grant application we will be requesting backpack blowers.

#### **15. District Health & Safety.**

- a. Members are behind on their physicals. Messages to be sent to the members who are behind.

#### **16. Web.**

- a. New website is operational. Everyone to change to new e-mails and reset temp passwords.

#### **17. Policies & Procedure.**

- a. Discussion of instituting a new Substance Use Policy. Board to review policy suggestions and discuss at July District Meeting.

#### **18. Old Business.**

- a. Nothing to report

#### **19. New Business.**

- a. There will be a Long Term Planning Workshop on Tuesday July 6<sup>th</sup> at 7:00 pm.
- b. The next District Meeting will be on Monday July 12<sup>th</sup>.
- c. Letters to be sent to active firefighters who are behind in their training. Letters will be similar to previous letters sent by the Board.
- d. Disciplinary letter will be send to active firefighter who is in violation of Fire Company SOG's and was insubordinate.
- e. Letter to be sent to Company Board reminding them that all new firefighter members, including those reinstated as firefighters, are required to be presented to the District Board for approval before they are allowed to perform firematic activities.

#### **20. Executive Session.**

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Bohl, the Board moved to go into Executive Session at 8:44 pm to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Brower, the Board moved to come out of Executive Session at 9:37 pm. No action was taken in Executive Session. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

**21. Public Comments.**

- a. No comments.

**22. Presentation of Vouchers.** The Board then reviewed the checks that were to be issued.

On a motion by Commissioner Brower, which was seconded by Commissioner Lomonaco, the Board approved the payment of vouchers in the amount of \$50,271.90. \$17,463.00 was the annual workers comp policy payment. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor. Motion carried.

**23. Meeting Adjournment.** With no further business to conduct, on a motion by Commissioner Prentice, which was seconded by Commissioner Bohl, the meeting was adjourned at 9:39 p.m. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor, Motion Carried.

Respectfully submitted,

Cristin Erickson, Fire District Secretary