

Minutes of the Meeting of the Garrison Fire District Held on the 13th of September 2021

- 1. Call to Order.** The meeting of the Commissioners of the Garrison Fire District was called to order by Commissioner Lomonaco, at 7:02 p.m

Commissioners Present: Commissioner Brower, Commissioner Lomonaco, Commissioner Reich, Commissioner Prentice, and Commissioner Bohl arrived at 7:39pm.

A quorum was present.

Other's Present: Secretary, Chief, Treasurer

- 2. Pledge of Allegiance.** The pledge was led by Commissioner Lomonaco.

- 3. Secretary's Minutes.**

On a motion by Commissioner Prentice, which was seconded by Commissioner Brower, the Board moved to approve the minutes from the August 9th meeting. The vote was, Yays: 4 - Nays: 0, Abstain: 0. All present in favor. Motion Carried.

- 4. Treasurer's Report.**

- August report was reviewed and approved.
- There was a discussion regarding moving some items to other budget lines.

On a motion by Commissioner Prentice, which was seconded by Commissioner Lomonaco, the Board moved to approve the Treasurer's report as spoken. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

- 5. Chief's Report.**

- The Chief shared a copy of his call log and a report. They were discussed and are attached to these minutes.
- The EOC was not open for the latest storm so the chief did not staff the building. The Company worked from their pagers.
- There was a discussion about the new truck.
- The special items to be ordered for the 2021 budget will be 1 portable fan and 1 roto zip glass cutter.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Prentice, the Board moved to approve the Chief's report as spoken. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

- 6. President/Company Report.**

- a. Nothing to report

7. Correspondence.

- a. Another bill was received from Mark Butler for the election process timeline that wasn't requested. Commissioner Lomonaco to respond.

8. Apparatus.

- a. Covered in Chief's report.
- b. Ellenville FD is coming to see the old cascade system as they are interested in purchasing it.

On a motion by Commissioner Reich, which was seconded by Commissioner Lomonaco, the Board moved to sell Kevin Reiker the '89 Freightliner that was declared surplus for \$5,000.00. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor. Motion carried.

On a motion by Commissioner Brower, which was seconded by Commissioner Reich, the Board moved to cancel the EZ pass Account. There have been a number past billing errors and incorrect charges to the account. Due to the limited actual use the account is unnecessary and tolls can be paid as they are accrued. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor. Motion carried.

9. Building and Grounds.

- a. Issue with side door at Station #1 working with Liberty to resolve.

10. Finance & Insurance.

- a. Nothing to report

11. Community Relations.

- a. District mailer was sent out to the public at a cost of \$985.07.
- b. The Board thanked the District Secretary for handling the project.
- c. The Castle to River Run is on 10/30. The Rec Center will be looking for support the day of the event.

12. LOSAP

- a. The value of our plan is 119%.
- b. The Governor rescinded the Covid 19 Declaration of Emergency effective June 25, 2021. The end of the declared emergency removes the authority to continue

to grant 5 points per month due to the emergency in July and thereafter. The Chief and the Company have been made aware of this change.

On a motion by Commissioner Prentice, which was seconded by Commissioner Lomonaco, the Board moved to adjust the investment mix for the LOSAP to 70% group annuity & 30% stocks. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

13. Long Range Planning

- a. Nothing to report

14. Grants.

- a. Nothing to report

15. District Health & Safety.

- a. Nothing to report.

16. Web.

- a. Nothing to report

17. Policies & Procedure.

- a. Discussion of instituting a new Substance Use Policy. Board to review policy suggestions and discuss at October District Meeting.

18. Old Business.

- a. Reminder the Inspection Dinner has been rescheduled for Friday 11/12/21.

19. New Business.

- a. Commissioner Reich to investigate signing the District up for the Houston Galveston Area Council (Bid House) in lieu of doing state bids for purchases.
- b. Budget Discussion
- c. Special Meeting will take place on Monday September 20th.
- d. The next District Meeting will be on Tuesday October 12th.

- e. Proposed Budget to be adopted by 9/27/21.
- f. Public Budget Hearing on 10/19 at 7:00 pm.

On a motion by Commissioner Brower, which was seconded by Commissioner Bohl, the Board **RESOLVED**

WHEREAS, the Board of Fire Commissioners of the Garrison Fire District having duly considered the bids received and opened on September 13, 2021, installation of Epoxy flooring of the bay floors of Station #2 following published notice thereof,

NOW, THEREFORE IT IS

RESOLVED, that, according to the New York State Environmental Quality Review Act ("SEQR") the purchase of equipment is deemed to be a Type II action pursuant to 6 NYCRR 617.5(c)(31), has been found to not have a significant adverse impact on the environment, and has been statutorily exempted from SEQR review; and it is further

RESOLVED, that the Garrison Fire District does hereby award the bid to the lowest bidder, Hoffman Floor Covering Corp., in the total amount of \$29,800.00, subject to the approval of the resolutions for use of the District's reserve funds which will provide for the purchase therefor, and that the Chairman of the Board of Fire Commissioners is hereby authorized to execute the contract with Hoffman Floor Covering Corp, on behalf of the Garrison Fire District subject to prior approval of the District's legal counsel. The vote was, Yays: 5 - Commissioner Brower, Commissioner Lomonaco, Commissioner Prentice, Commissioner Bohl, and Commissioner Reich, Nays: 0, Abstain: 0. All present in favor. The foregoing resolution was thereupon declared duly adopted and approved by the Board of Fire Commissioners.

On a motion by Commissioner Brower, which was seconded by Commissioner Bohl, the Board **RESOLVED**, that pursuant to Section 6-g of the General Municipal Law, as amended, the Garrison Fire District does hereby authorize the transfer of an amount not to exceed \$35,000.00 from its Building Repair and Replacement Capital Reserve Account to the District's General Operating Account for continued Fire District operations including installation of Epoxy flooring of the bay floors of Station #2 and other associated costs for Fire District purposes and services related thereto.

No expenditure shall be made except upon authorization of the Board; and it is further

RESOLVED, that this resolution is subject to a permissive referendum as provided by Section 6-g of the General Municipal Law. The vote was, Yays: 5 - Commissioner Brower, Commissioner Lomonaco, Commissioner Prentice, Commissioner Bohl, and Commissioner Reich, Nays: 0, Abstain: 0. All present in favor. The foregoing resolution was thereupon declared duly adopted and approved by the Board of Fire Commissioners.

20. Public Comments.

- a. No comments.

21. Presentation of Vouchers. The Board then reviewed the checks that were to be issued.

On a motion by Commissioner Brower, which was seconded by Commissioner Bohl, the Board approved the payment of vouchers in the amount of \$16,918.03. The vote was,

Yays: 5, Nays: 0, Abstain: 0. All present in favor. Motion carried.

22. Meeting Adjournment. With no further business to conduct, on a motion by Commissioner Reich, which was seconded by Commissioner Prentice, the meeting was adjourned at 9:30 p.m. The vote was, Yays: 5, Nays: 0, Abstain: 0. All present in favor, Motion Carried.

Respectfully submitted,

Cristin Erickson, Fire District Secretary