

Illinois Valley Fire District
Board of Director - Regular Meeting Agenda
This meeting may be recorded

February 13, 2023

1. Call meeting to order (silence phones)
2. Flag Salute (remove hats)
3. Roll Call
4. Review of January 9, 2023 minutes
5. Staff Reports
 - Fire Chief Holmes
 - Deputy Chief Gavlik
 - Deputy Chief Ismaili
 - Div. Chief Sherman
 - Div. Chief Paul – No report. Financials in packet
6. New Business:
 - Resolutions: None
 - Annexations:
 - Sis Q Meadows Camp: Airport Dr., Map 40-09-12 TL 600 – total of 20 acres
 - Sis Q Meadows Camp: Airport Dr., Map 40-09-12 TL 800 – total of 15 acres
 - Sis Q Meadows Camp: 1000 Airport Dr., Map 40-09-00 TL 800 – remaining 54.96 acres
 - Adam McGrew: 33224 Redwood Hwy., Map 40-09-25 AO TL 1601 – remaining 1.08 acres
 - Foggy Mt. Holdings LLC: 1025 Lakeshore Dr., Map 38-08-13 TL 500 – remaining 35 acres
 - Elections (May 16, 2023) Positions 1, 4, and 5 are up for re-election
 - Strategic Plan
 - Ethan Lane – City of Cave Junction Liaison
7. Old Business:
 - Board of Director opening: Applications close January 31st. (none received at this time)
 - Resolution: Legislative Advocacy Policy: Director Binker
 - SDAO Legislative Day: Jan 13, 2023 @ Salem Convention Center: Director Johnson report
8. Monthly Media Video
9. Comments:
 - Public Comment *(This is the time set for public comment. The Board of Commissioners will listen and consider all comments for future agenda items. In accordance with HB2560, Public Participation in Electronic Meetings, Facebook Live viewers are invited to submit*

comments or questions via Facebook and they will be addressed at this time. No voting or action will be taken by the Board of Commissioners today.)

- Board Comment

10. Next scheduled BOD Meeting is ~~March 13, 2023~~ March 20, 2023 at 4:00 pm. at Admin Bldg.

11. Adjournment

(The meeting location is accessible to persons with disabilities. Comments and/or Concerns must be submitted in writing. The Board reserves the right to hold an executive session at this meeting under the authority of ORS 192.660.)

Please turn off all Cell phones during this Business Meeting - Thank you

Illinois Valley Fire District Administration Office - 681 Caves Hwy. - Cave Junction - OR 97523



Illinois Valley Fire District

681 Caves Highway
Cave Junction, OR 97523

phone: 541-592-2225 • fax: 541-592-6122

www.ivfire.com

Illinois Valley Fire District Board of Directors Meeting Minutes February 13, 2023

President Jerry Lamb called the meeting to order at 4pm. Flag Salute led by Director Jerry Lamb.

PRESENT: Chief Holmes, Dep. Chief Gavlik, Dep. Chief Ismaili, Div. Chief Sherman, Div. Chief Paul, Paula LeMasters, Lt. Goo, and FF LeMasters

VOLUNTEERS: Saffron Jarrett, Charlie Foutch, and Steve Corwin

GUESTS: Bill Ertel, Williams Fire District

ROLL CALL: Directors Binker, Lamb, Bouchard and Johnson were present.

REVIEW OF PREVIOUS MEETING MINUTES: Motion made by Director Michelle Binker to approve January 9, 2023 minutes as submitted; and seconded by Director Richard Bouchard. Motion passed, all in favor.

STAFF REPORTS

CHIEF HOLMES:

- **New Items:**
 - OSFM Updates:
 - Capacity Grant: Committee meets in February and will inform departments in late February or late March.
 - Apparatus Grant: Committee will meet in February and will inform departments in March.
 - I have been selected to be an In-Person AFG Peer Reviewer in Emmitsburg from March 13-17, 2023. (Possible issue with March BOD meeting).
 - I was selected by the OSFM Incident Management Team as a Division Group Supervisor Trainee with trainings in March and April. (April – Board meeting non-attendance)
 - IVFD purchased a “Fit Testing Machine” (\$5500 Machine \$700 Calibration) = \$6200.00, with the assistance of DC Gavlik. It was a purchase that needed to be made without missing out on the price. Details and motion to be discussed.

Director Binker made a motion to increase the Chief's previously approved spending limit of \$5,000 without prior authorization, to now be able to approve contracts for goods and services up to \$10,000 with the approval of the Board President in advance of a purchase. Any contract in excess of \$10,000 must be approved by the board. Seconded by Director Bouchard. Motion passed unanimously.

- Discussion about advancing the spending limit approval for the Fire Chief. Details and Motion to be discussed.

- **Training:**
 - WFIT: L-180, Human Factors in the Wildland Fire Service
 - NFPA 1851: Cancer-Related Risks of Firefighting
 - NFPA 1500: PTSD in the Fire Industry
 - S-420 Command and General Staff

- Wildfires 2022-2023: experts from the Western Fire Chiefs Association, Plume Labs, and Accu-Weather in a review of the 2022 wildfire season: what happened, why, and what we can expect in the New Year.
- The front office security upgrade – funds are allocated and a motion is needed.

Director Johnson made a motion for the Chief to proceed with the front office security upgrade contracts as budgeted. Seconded by Director Lamb. All in favor, motion passed unanimously.

- **Fire Defense Board Items:**

- Alternates have been picked by a voting system, and will be setting up training for all of the Fire Defense Board Chiefs in conjunction with the State Fire Marshal's Office Representative.
- Meeting with Jackson County FDBC and OSFM Sara Rubrecht in regards to the Mobilization Plan, Pre-Positioning and other topics related to the 2023 fire season.

- **New Meetings Attended:**

- Invited and Attended the Applegate Fire District Board of Directors Workshop in regards to Mutual Aid, Fire Season and the current position of the Interim Fire Chief. Very positive and informative for all that attended.
- Attended Legislative Day with Director Johnson. Very informative.

- **On-Going and Informative Meetings:**

- Attended the Applegate Fire District Board Meeting (online)
- Attended Rogue Valley Fire Chief Association Meeting (In-Person)
- Attended the Oregon Fire Chief Association meeting (On-Going/online)
- Attended the Fire Standards Meeting (On-going/online)
- Attended IVFROG (In-Person)
- Attended the Quarterly Josephine County EMS Board of Directors Meeting (Online)
- Attended the Fire Prevention Co-Op (Online)
- Attended the Applegate Fire District BOD

- Two alarm fire (Radio Shack building) and a thank you to our IFVD folks – with Support, Volunteer and Career Firefighters and Command Staff; Grants Pass Fire; Rural Metro; Rogue River Fire; JoCo Sheriff; OSP; and the OSFM Fire Marshal.

DEP. CHIEF GAVLIK:

- No word yet on the DPSST grant for the new training building for movable walls - still on hold.
- Firefighters Association/Foundation submitted for two grants for \$10,000 each to the Cheney Family Foundation and West Family Foundation for industrial stairways in the training building.
- RITA is planning this year's Southern Oregon Wildland School training and they are early in the planning process.
- The Explorers had a great time at and represented well at the national competition, January 26-29, 2023 in Gatlinburg, TN They won the award for "furthest traveled" group.
- Training classes this month will cover Shock Management, First Due Fire Attack, Mask Fit Testing and RIT Rescue.

DEP. CHIEF ISMAILI:

- For the month of December, we had a total of 116 calls: 23 public assist calls, 58 medical calls, 17 open burn/smoke investigation calls – with multiple warnings and one citation issued, 4 flue fires, 2 large vehicle fires, 1 structure fire, 8 motor vehicle accidents with no civilian fatalities and no firefighter injuries.
- Completed 3 fire and life safety inspections last month.
- Completed 2 plan reviews, with comments, for Josephine County.
- Completed 24 hours of fire investigation recertification training at the IAAI Conference.
- Attended the IVFROG meeting.
- The project is moving for Sta. 5 in Selma. The current property needs to go up for sale.

Director Bouchard made a motion to authorize the Chief to start the process of selling the Station 5 property on Lakeshore Drive. Seconded by Director Johnson. Directors Lamb, Bouchard, Johnson in favor, Director Binker not in favor; motion passed 3 to 1.

DIV. CHIEF SHERMAN:

- Logistics, vehicle and station maintenance report was provided.
- Things have been fairly busy, especially with cold weather being tough batteries this time of year.
- Fire extinguisher recertification will be taking place later this month.
- FF/Mechanic McCauley received a full scholarship to attend the Oregon Fire Apparatus and Equipment Mechanics Association for 40 hours of certification training.

ADMINISTRATOR PAUL: no report, financials provided.

NEW BUSINESS:

- Recommend five annexation requests as follows:
 - Sis Q Meadows Camp, Airport Drive, Cave Junction – 20 acres
 - Sis Q Meadows Camp, Airport Drive, Cave Junction – 15 acres
 - Sis Q Meadows Camp, 1000 Airport Drive, Cave Junction – 54.96 acres
 - Adam McGrew, 33224 Redwood Hwy, O'Brien – 1.08 acres
 - Foggy Mountain Holdings, 1025 Lakeshore Dr., Selma – 35 acres

Motion to approve five annexation requests made by Director Cheryl Johnson, seconded by Director Michelle Binker. All in favor, motion passed.

- Elections for board positions 1 (currently vacant), 4 (Lamb) and 5 (Johnson) are up for re-election. Paperwork needs to be filed with the JoCo Clerk's office no later than March 16, 2023
- The Strategic Plan process was discussed at a board workshop and will be discussed next month at a board workshop prior to the March 20 board meeting.

OLD BUSINESS:

- **BOARD VACANCY:** The deadline for applications was January 31, 2023. No applications were received.
- **Resolution:** Legislative Advocacy Policy – tabled until the next meeting.
- Director Johnson shared her thoughts on the SDAO Legislative Day on Friday, January 13 and thanked the board for their support.

VIDEO: Thank you to Dale Sandberg for an interesting and good video for January/early February.

PUBLIC COMMENT: None

BOARD COMMENT:

- Director Johnson congratulated the Explorers on their participation at the Explorers competition in Tennessee. She advised of OFDDA's lobbying efforts for SB728 – which would give volunteer FF's a \$1,000 income tax credit when filing their Oregon taxes each year.
- Director Lamb thanked the firefighters for the fine job they do, and do safely.

The next regularly scheduled BOD meeting will be Monday, March 20, 2023 at 4:00pm at the Administration building, 681 Caves Hwy., Cave Junction, OR.

This meeting adjourned at 4:51pm.

Respectfully submitted,



Director Cheryl Johnson
Board Secretary

Fire Chief Report

02.13.2023

- **New Items:**

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- *Attended the Applegate Fire District BOD*

Illinois Valley Rural Fire Protection District

Deputy Chief / Training Report

February 13, 2023



**ILLINOIS VALLEY
FIRE
DISTRICT**

There is still no word yet on the DPSST training grant submitted for the building of the movable walls for our new training building, it is still on hold because of some internal project expenses they are trying to figure out.

The firefighters association and foundation submitted their application for \$10,000 each to the Chaney and West Family Foundations to help cover the cost of the industrial staircases needed for the training building.

RITA is planning this year's SOWS training and we had our first planning meeting last week to get an early start on the planning process. We are hoping to expand on the training opportunities for the various firefighter levels.

The Explorers had a great time during the competition in Tennessee and represented our department well. They beat out several teams in a number of events and won an award for the furthest traveled group.

Training for this month will be covering areas of Shock Management, First Due Fire Attack, Mask Fit Testing, and RIT Rescue.

Respectfully Submitted by Jeff Gavlik, Deputy Chief



February Schedule 2023



Date	Training	Location	Instructor
2/7/2023	Association Meeting	Admin	President
	Shock Management	Admin	Goo
2/14/2023	First Due Fire Attack	Sta. 2	Pfeiffer
2/21/2023	Mask Fit Testing	Sta. 1	Gavlik
2/28/2023	RIT Rescue	Sta. 2	Lane

Note:

“**Shock Management**” will be our monthly medical continuing education for recertification; “**First Due Fire Attack**” will be practicing efficiency with initial attack and resource management; “**Mask Fit Testing**” will be our annual SCBA/HEPA mask fit testing; “**RIT Rescue**” will be a blend of the Denver and Pittsburgh drills.



February 2023

February 2023							March 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	5	6	7	8	9	10	11
12	13	14	15	16	17	18	12	13	14	15	16	17	18
19	20	21	22	23	24	25	19	20	21	22	23	24	25
26	27	28					26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 29	30	31	Feb 1	2	3	4
			8953 C 8981	8951 A Eng Pfeiffer N Meyer	8954 A Eng Pfeiffer DN Hartman EMT	8954 B Eng Lane F LeMasters
5	6	7	8	9	10	11
8954 B Eng Lane F LeMasters	8952 C 8981 D Jarrett EMT	8954 C 8981 N Dernuth N Peltier	8954 A Eng Pfeiffer D Marler N Norton	8954 A Eng Pfeiffer D Hartman EMT N Norton	8953 B Eng Lane D Gavlik DN Hartman EMT	8953 B Eng Lane F LeMasters N Scaroni EMT
12	13	14	15	16	17	18
8953 C 8981 DN Scaroni EMT F LeMasters N Vetter	8952 C 8981 D Jarrett EMT	8954 A Eng Pfeiffer N Smith	8953 A Eng Pfeiffer D Marler	8951 B Eng Lane D Norton N Meyer	8952 B Eng Lane D Gavlik DN Hartman EMT N Mavity	8952 C 8981 DN Mavity F Eng Pfeiffer T F LeMasters Off T
19	20	21	22	23	24	25
8952 C 8981 DN Scaroni EMT F LeMasters N Vetter	8952 A Eng Pfeiffer Off T D Jarrett EMT F LeMasters T Federal Holiday Office	8954 A Eng Pfeiffer Off T D Peltier F LeMasters T N Dernuth	8953 B Eng Lane N Norton	8951 B Eng Lane D Hartman EMT N Norton	8954 C 8981 DN Hartman EMT	8954 C 8981 F Eng Pfeiffer T F LeMasters Off T N Scaroni EMT
26	27	28	Mar 1	2	3	4
8954 A Eng Pfeiffer DN Scaroni EMT N Vetter	8952 A Eng Pfeiffer D Jarrett EMT	8954 B Eng Lane D Norton N Jarrett EMT				

Illinois Valley Fire Protection District
Board of Directors Meeting
Operations/Prevention Notes
02/13/2023

The shift schedule is attached.

For the month of January, we ran a total of 116 calls.

We had twenty-three (23) public assist calls. Lift assists, Gas leaks, Powerline Problems, Smoke & Fire Alarms, etc.

We had fifty-eight (58) medical calls.

We had seventeen (17) open burn/smoke investigations calls. There were multiple warnings and one (1) citation issued.

We had four (4) flue fires. All of the fires on O'Brien Rd, Lakeshore Drive, Burch Dr, and Naue Way. were unintentional. The fires were contained to the flue and wood stoves.

We had 2 large vehicle fires. Both large vehicle fires were abandoned vehicles. The official cause of the fire is undetermined. More than likely they were both intentionally set on fire.

We had one (1) structure fire. This fire was on the 400 block of North Redwood Hwy. The cause of the fire is still under investigation.

We had eight (8) Motor Vehicle Accidents with **No** (0) civilian fatality and **NO** firefighter injuries.

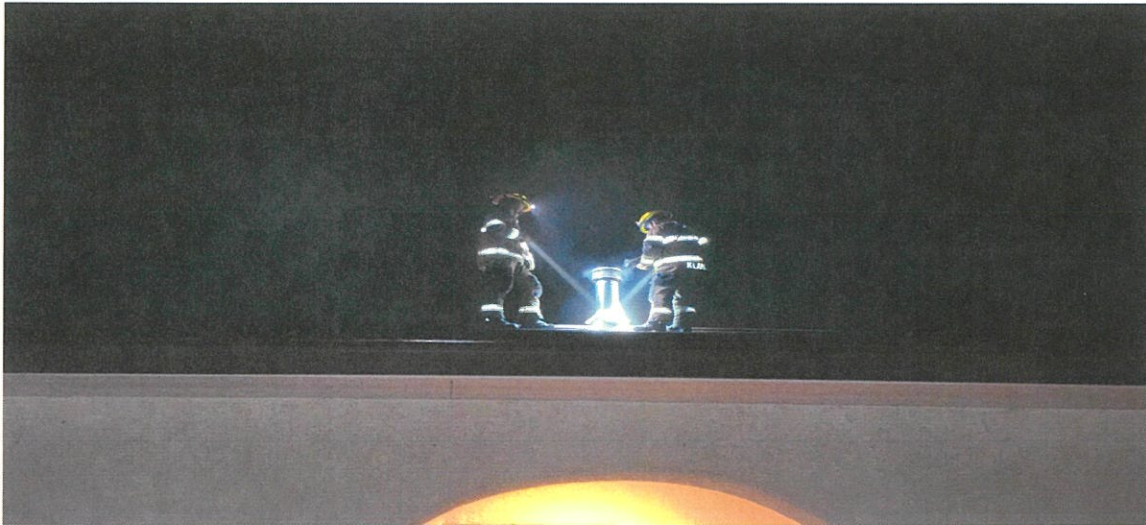
We completed three (3) fire and life safety inspections this month.

I have completed two (2) plan reviews with comments to Josephine County.

I attended the IVFROG Meeting and the week long IAAI conference where I completed 24 hours of fire investigation recertification training.

With the station 5 project going forward we will need to put the property on the market for sale.

Any questions????



Maintenance Report January 2023

8944 Water Tender: Replace batteries and safety inspection.

8901 Engine: Replace window roller handle and install 2 tablet stands.

8932 Rescue: Replace alternator, starter, and battery cable assembly.

8945 Water Tender: Replace harmonic balancer, power steering hose, and safety inspection.

8903 Engine: Replace blower motor.

8931 Rescue: Install tablet stand, replace speed sensor on transmission, front drive axle u-joints, front rotors and brake pads.

8951 Command SUV: Service engine, service transmission, and safety inspection.

8943 Water Tender: Safety inspection. Complaint of noise coming from under the truck. Nothing found.

Admin: Replace light above back door.

Station 1: Replace bay freezer. (Donated by Firefighter Marler and his Father.



Illinois Valley Fire District

681 Caves Highway
Cave Junction, OR 97523
phone: 541-592-2225 • fax: 541-592-6122
www.ivfire.com

January 6, 2023

Board of Directors
Illinois Valley Fire District

RE: Annexation of property into Fire District

Board Members:

Sis-Q Meadows Camp of 2964 SW Bentwood Dr., Redmond, OR 97756, owner of the property
* Airport Dr., Map 40-09-12 TL 600, would like to annex the **total 20 acres** of their property into the Fire District.

They will provide adequate driveway access or a signed non - compliance letter, thus adhering to the rules of the Oregon Fire Code and the Illinois Valley Fire District.

It is in the best interest of the Fire District that we annex the property.

See map attached.

Kamron Ismaili
Division Chief
Operations / Prevention
Illinois Valley Fire District

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January 6, 2023

Board of Directors
Illinois Valley Fire District

RE: Annexation of property into Fire District

Board Members:

Sis-Q Meadows Camp of 2964 SW Bentwood Dr., Redmond, OR 97756, owner of the property
* Airport Dr., Map 40-09-12 TL 800, would like to annex the **total 15 acres** of their property into the Fire District.

They will provide adequate driveway access or a signed non - compliance letter, thus adhering to the rules of the Oregon Fire Code and the Illinois Valley Fire District.

It is in the best interest of the Fire District that we annex the property.

See map attached.

Kamron Ismaili
Division Chief
Operations / Prevention
Illinois Valley Fire District

This map was prepared for assessment purposes only.

1" = 400'

2

1

SEE MAP 40 9

1

6

11

12

100

SEE MAP 40 9

12

7

200

40.00 Ac.

120.00 Ac.

12

7

S.W. COR.
DLC NO. 37

CANCELLED T.L.
700
1000
1100
1200
350
391

300

216.02 Ac.

400

80.00 Ac.

900

10.52 Ac.

CS-114-15

4

SEE MAP 40 9

SEE MAP 40 8 7

PARKER

CS-114-15

300

100

100

100

100

100

100

100

100

100

100

100

500

45.04 Ac.

1300

10.00 Ac.

1300

10.00 Ac.

05.193.8C

600

20.00 Ac.

1301

10.00 Ac.

1301

10.00 Ac.

14

11

12

SEE MAP 40 9

13

18

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January 6, 2023

Board of Directors
Illinois Valley Fire District

RE: Annexation of property into Fire District

Board Members:

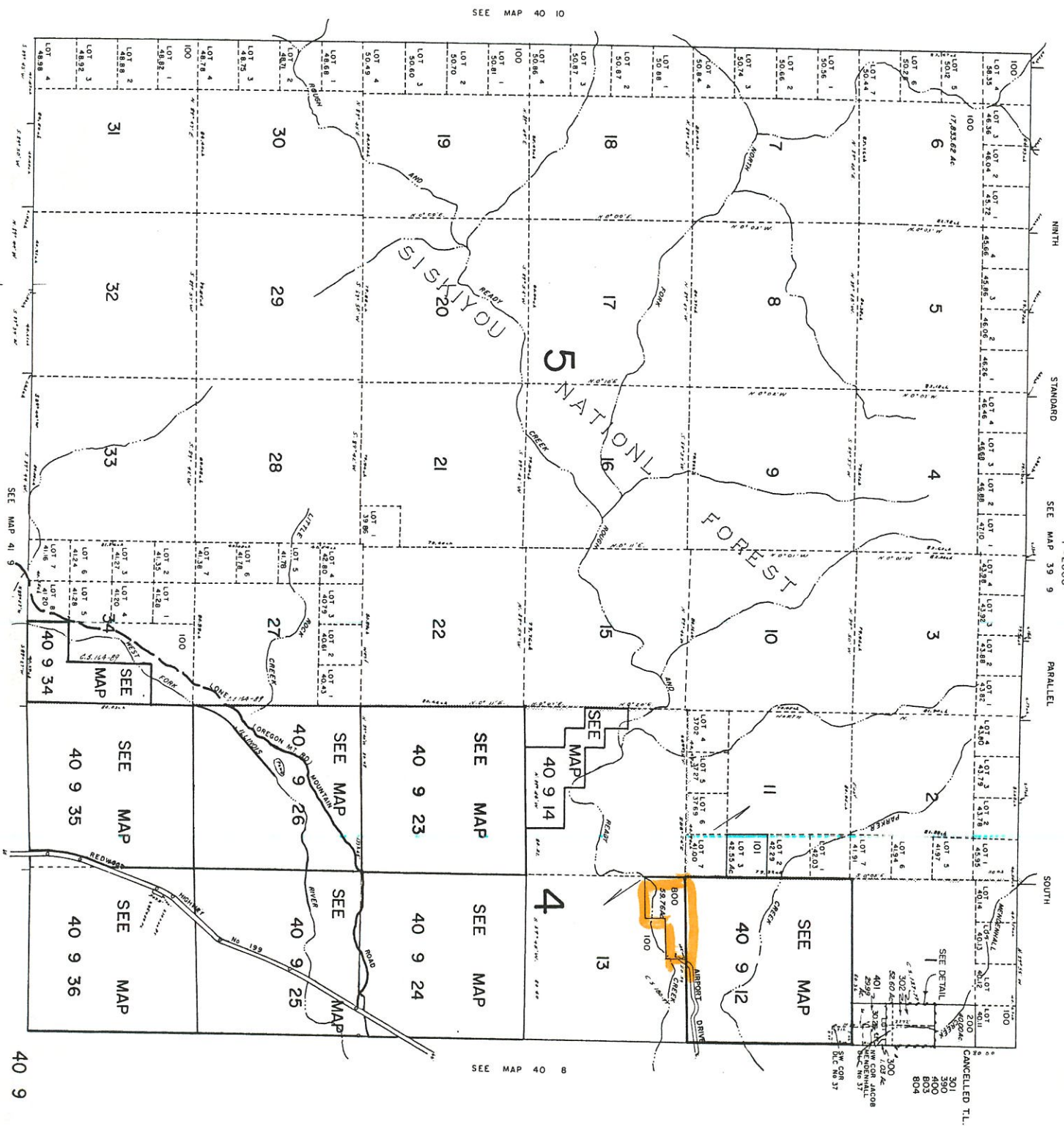
Sis-Q Meadows Camp of 2964 SW Bentwood Dr., Redmond, OR 97756, owner of the property 1000 Airport Dr., Map 40-09-00 TL 800, would like to annex the remaining 54.96 acres of their property into the Fire District.

They will provide adequate driveway access or a signed non - compliance letter, thus adhering to the rules of the Oregon Fire Code and the Illinois Valley Fire District.

It is in the best interest of the Fire District that we annex the property.

See map attached.

Kamron Ismaili
Division Chief
Operations / Prevention
Illinois Valley Fire District





Illinois Valley Fire District

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Cave Junction, OR 97523
phone: 541-592-2225 • fax: 541-592-6122
www.ivfire.com

January 31, 2023

Board of Directors
Illinois Valley Fire District

RE: Annexation of property into Fire District

Board Members:

Adam McGrew of 1400 Larkspur Ave., Medford, OR 97504, owner of the property 33224 Redwood Hwy., Map 40-09-25-A0 TL 1601, would like to annex the remaining 1.08 acres of their property into the Fire District.

They will provide adequate driveway access or a signed non - compliance letter, thus adhering to the rules of the Oregon Fire Code and the Illinois Valley Fire District.

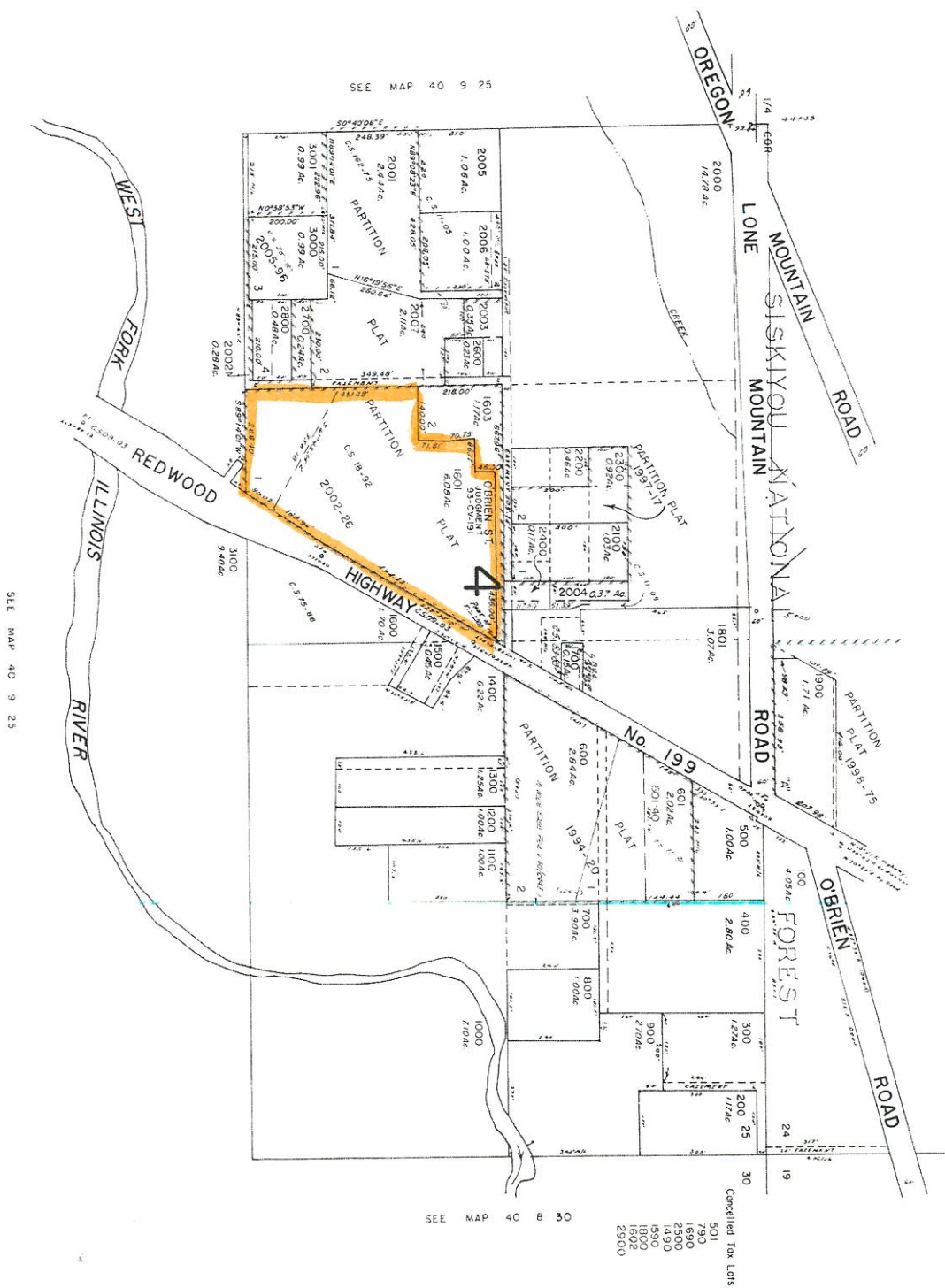
It is in the best interest of the Fire District that we annex the property.

See map attached.

Kamron Ismaili
Division Chief
Operations / Prevention
Illinois Valley Fire District

This ramp was prepared for assessment purposes only.

SEE MAP 40 9 24





Illinois Valley Fire District

681 Caves Highway
Cave Junction, OR 97523
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www.ivfire.com

February 6, 2023

Board of Directors
Illinois Valley Fire District

RE: Annexation of property into Fire District

Board Members:

Foggy Mountain Holdings LLC of 713 Lee Ave, Sykesville, MD 21784, owner of the property at 1025 Lake Shore Dr., Map 38-08-13 TL 500, would like to annex the remaining 35 acres of their property into the Fire District.

They will provide adequate driveway access or a signed non - compliance letter, thus adhering to the rules of the Oregon Fire Code and the Illinois Valley Fire District.

It is in the best interest of the Fire District that we annex the property.

See map attached.

Kamron Ismaili
Division Chief
Operations / Prevention
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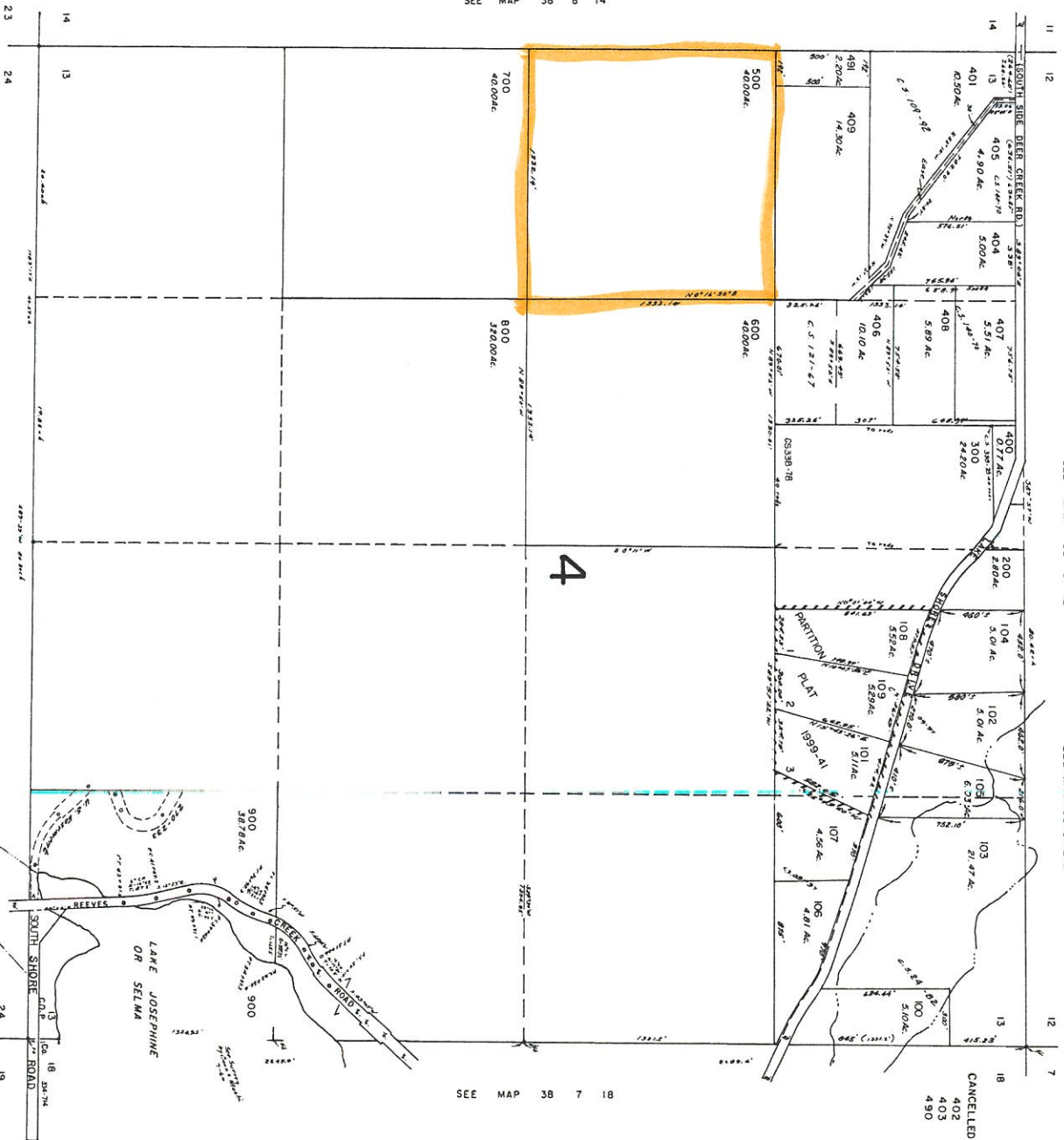
1" = 400'

SEE MAP 38 8 12

SEE MAP 38 8 12 D

SEE MAP 38 8 14

SEE MAP 38 7 18



Illinois Valley RFPD

Profit & Loss Budget vs. Actual

July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4010-00 · Current Taxes	1,344,369.79	1,477,482.00	-133,112.21	90.99%
4020-00 · Prior Taxes	15,859.87	20,000.00	-4,140.13	79.3%
4030-00 · Other Tax Offsets	-3,875.18			
4630-00 · INTEREST INCOME				
Total 4630-00 · INTEREST INCOME	13,785.31	1,000.00	12,785.31	1,378.53%
4710-00 · Miscellaneous				
Total 4710-00 · Miscellaneous	72,347.83	98,415.00	-26,067.17	73.51%
4712-00 · Explorers Savings	-3,840.28			
4800-70 · Transfer Out - General Fund	0.00	5,000.00	-5,000.00	0.0%
Total Income	1,438,647.34	1,601,897.00	-163,249.66	89.81%
Gross Profit	1,438,647.34	1,601,897.00	-163,249.66	89.81%
Expense				
5000-00 · Personal Services				
Total 5000-00 · Personal Services	883,474.53	1,651,285.00	-767,810.47	53.5%
6000-02 · Materials & Services				
Total 6000-02 · Materials & Services	272,600.32	578,133.00	-305,532.68	47.15%
7000-03 · Capital Outlay				
Total 7000-03 · Capital Outlay	18,835.20	96,655.00	-77,819.80	19.49%
7950-03 · Contingency Fund	0.00	40,000.00	-40,000.00	0.0%
8000-04 · Debt Service/Lease Purchase Agr				
Total 8000-04 · Debt Service/Lease Purchase Agr	51,495.94	58,794.00	-7,298.06	87.59%
8000-46 · Loan Fees	3,043.85			
Total Expense	1,229,449.84	2,424,867.00	-1,195,417.16	50.7%
Net Ordinary Income	209,197.50	-822,970.00	1,032,167.50	-25.42%
Other Income/Expense				
Other Income				
BOND INDEBTEDNESS				
Total BOND INDEBTEDNESS	180.84			
4040-00 · Levy Funds				
Total 4040-00 · Levy Funds	363,670.24	395,028.00	-31,357.76	92.06%
9000-10 · Bond Taxes - Prior	1,978.75			
9000-11 · Bond Taxes	156,846.59			
Total Other Income	522,676.42	395,028.00	127,648.42	132.31%
Other Expense				
BOND INDEBTEDNESS FUND				
Total BOND INDEBTEDNESS FUND	172,550.00	175,100.00	-2,550.00	98.54%
Total Other Expense	172,550.00	175,100.00	-2,550.00	98.54%
Net Other Income	350,126.42	219,928.00	130,198.42	159.2%
Net Income	559,323.92	-603,042.00	1,162,365.92	-92.75%



Josephine County Elections
(541) 474-5243
500 NW 6th Street
Grants Pass, OR 97526
www.josephinecounty.gov

December 16, 2022

TO: Special Districts

FROM: Rhiannon Henkels, County Clerk

The special district director election will be **Tuesday, May 16, 2023**. Ballots will be printed & mailed in April/May, so the timelines are very important. Enclosed are the following:

- 1) *District Update Information Form*. ORS 255.069 requires you to return this updated form to me **by January 31, 2023**. Please review and make any necessary updates on the following sections:
 - ✓ **Contact information** -- Check the box indicating the information is correct, or the box that you have made additions or corrections.
 - ✓ **Part I** -- Review the list of names shown as current board members. Also, any position appointment updates you make in Part II will be on the May ballot.
 - ✓ **Part II** -- Complete for any appointments that have been made that are not shown in Part I. Appointments are made until the next election, not until the end of the term, so all appointments must be included on the May ballot.
- 2) *District Candidate Filing form* (SEL 190). You may print or photocopy more copies as needed.

First day a candidate can file is February 4, 2023.

The last day for a candidate to file or withdrawal is March 16, 2023.

Sincerely,

Rhiannon Henkels

Rhiannon Henkels
County Clerk

RECEIVED
DEC 28 2022
BY: *lee*



Josephine County Elections
(541) 474-5243
500 NW 6th Street
Grants Pass, OR 97526
www.josephinecounty.gov

Election Filing Information

May 16, 2023 Special District Election Filing Information

Office Hours: 8:30am-12:00pm & 1:00-4:00pm, Monday–Friday (Open until 5:00pm on Filing Deadlines)

Candidate Filing-District Candidates

Filing Period: Begins February 4, 2023 & ends March 16, 2023, at 5:00pm

Filing Form SEL 190

Filing Fee: \$10.00 made payable to the Josephine County Clerk

**Candidates for Applegate RFPD & Southern Oregon ESD file with Jackson County Elections.*

**Candidates may file by Prospective Petition rather than paying the \$10.00 filing fee. To file by Prospective Petition, use forms SEL 190, SEL 121, SEL 338 and collect the lesser of either 25 signatures or 10% of the active registered voters in the district. Contact the County Clerk's office at (541) 474-5243 for more information.*

Voters' Pamphlet-Candidate Statements

Filing Period: Begins upon filing for candidacy & ends March 20, 2023, at 5pm

Filing Forms: Candidate Statement & Statement of Endorsement*

Filing Fee: \$25.00 made payable to the Josephine County Clerk

**Candidates for Applegate RFPD & TRSD may file candidate statements with both Josephine & Jackson County Elections.*

**Candidates for RCC Zones 3-7 file candidate statements with Jackson County Elections.*

**Candidates for RCC Zones 1-2 & Southern Oregon ESD Zones 1-2 file with Josephine County Elections.*

**Candidates for Illinois Valley RFPD, Williams RFPD, Wolf Creek RFPD, GPSD 7, Merlin Park, Kerby Water, and Josephine Community Library District file with Josephine County Elections.*

Voters' Pamphlet-Measure Arguments

Filing Period: Begins upon filing of measure & ends March 20, 2023, at 5pm

Filing Forms: Argument Statement & Statement of Endorsement*

Filing Fee: See chart below for appropriate fee made payable to the Josephine County Clerk

Electoral District's Active Voter Registration	Argument Statement Filing Fee
Less than 1,000 <i>Applegate Rural Fire Protection District Kerby Water District Wolf Creek Rural Fire Protection District</i>	\$100
1,000 to 4,999 <i>City of Cave Junction Merlin Park District Williams Rural Fire Protection District</i>	\$200
5,000 to 9,999 <i>Illinois Valley Rural Fire Protection District</i>	\$250
10,000 to 24,999	\$350
25,000 and over <i>Josephine County Josephine Community Library District Rogue Community College Three Rivers School District City of Grants Pass Grants Pass School District #7</i>	\$400

* Any candidate statement or measure argument with an endorsement by an individual or an organization, which was not previously made public, shall be accompanied by a Statement of Endorsement.

Candidate Filing District

SEL 190rev 08/22
ORS 255.235

i This form must be filed with county elections official. All information must be completed or the form will be rejected.

2023 District Election Filing Dates

Candidate Filing February 4, 2023 to March 16, 2023

Withdrawal Date March 16, 2023

This filing is an

☐ Original☐ Amendment**Office Information**

Filing for Office of:

District, Position or County:

Filing Information☐ Filing with the required \$10.00 fee☐ Prospective Petition**Candidate Information****Name of Candidate**

First

MI

Last

Suffix

How you would like your name to appear on the ballot**Candidate Residence/Route Address**

Street Address

City

State

Zip

Candidate Mailing Address and Contact Information

Street Address or PO Box

City

State

Zip

Work Phone

Home Phone

Cell Phone

Fax

Email Address

Web Site, if applicable

Race and Ethnicity *Optional***Occupation (present employment)** If no relevant experience, None or NA must be entered.**Occupational Background (previous employment)** If no relevant experience, None or NA must be entered.

Educational Background (schools attended) If no relevant experience, None or NA must be entered.

Complete name of School	Last Grade completed	Diploma/Degree/Certificate	Course of Study
Educational Background (other) Attach a separate sheet if necessary.			

Prior Governmental Experience (elected or appointed) If no relevant experience, None or NA must be entered.

--

Campaign Finance Information (not applicable to candidates for federal office)

A candidate must file a Statement of Organization not later than three business days of first receiving a contribution or making an expenditure and no later than the deadline for filing a nominating petition, declaration of candidacy, or certificate of nomination, whichever occurs first, unless they meet the criteria for an exemption. To meet the criteria, the candidate must serve as their own treasurer, not have an existing candidate committee, and not expect to spend or receive more than \$750 during the entire calendar year (including in-kind contributions and personal funds).

If you have an existing candidate committee you must amend the statement of organization not later than 10 days after a change in information. This includes changes to the election you are active in and the office you are running for.

See the Campaign Finance Manual for the procedural and legal requirements of establishing and maintaining a candidate committee.

By signing this document, I hereby state that:

- I will qualify for said office if elected
- All information provided by me on this form is true to the best of my knowledge

**Warning**

Supplying false information on this form may result in conviction of a felony with a fine of up to \$125,000 and/or prison for up to 5 years. (ORS 260.715). A person may only file for one lucrative office at the same election. (ORS 249.013 and ORS 249.170)


Candidate's Signature

Date Signed

Candidate Signature Sheet | Nonpartisan


☐ SOME Circulators ☐ No Circulators for this petition are being paid.

This is a candidate nominating petition. Signers of this page must be active registered voters in the county listed.

 Signatures must be verified by the appropriate county elections official before the petition can be filed with the filing officer.

Candidate Information	
Name	Office
Election	District or Position Number (include city if applicable)

To the Elections Official/Filing Officer, We the undersigned voters, request the candidate's name be placed on the ballot at the election listed above for nomination to the office indicated.

 Signers must initial any changes the circulator makes to their printed name, residence address or date they signed the petition.

Signature	Date Signed	mm/dd/yy	Print Name	Residence or Mailing Address	street, city, zip code
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Circulator Certification This certification must be completed by the circulator and additional signatures **should not** be collected on this sheet once the certification has been signed and dated! I hereby certify that I witnessed the signing of the signature sheet by each individual whose signature appears on the signature sheet, and I believe each person is a voter qualified to sign the petition (ORS 249.061). I also hereby certify that compensation I received, if any, was not based on the number of signatures obtained for this petition.

Circulator Signature	Date Signed	mm/dd/yy	Sheet Number Completed by Candidate
Printed Name of Circulator	Circulator's Address	street, city, zip code	

Petition Submission
Candidate, Voters' Pamphlet

SEL 338

rev. 01/22
OAR 165-010-0005, 165-016-0000

→ This form must be completed and filed with any submission of signatures.

Election Type	Year
<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special Election	<input type="checkbox"/> 2022 <input type="checkbox"/> 2023 <input type="checkbox"/> 2024

Petition Information
Petition ID/Candidate's Name

Type of Filing	Number of Signatures Submitted
<input type="checkbox"/> Candidate Nominating	
<input type="checkbox"/> Voters' Pamphlet, Candidate	
<input type="checkbox"/> Voters' Pamphlet, Measure	

Candidate's Nominating/Voters' Pamphlet Filing
→ By signing this document, I hereby state that all information on the form is true and correct to the best of my knowledge.

Name	Contact Phone	Email Address
Signature		Date Signed

Measure Argument Filing
→ By signing this document, I hereby state that all information on the form is true and correct to the best of my knowledge.

Name	Contact Phone	Email Address
Signature		Date Signed

For office use only	
Submittal number	Number of signatures accepted
Is the petition complete? <input type="checkbox"/> Yes <input type="checkbox"/> No	Will there be additional submittals? <input type="checkbox"/> Yes <input type="checkbox"/> No