

Illinois Valley Fire District
Board of Director - Regular Meeting Agenda
This meeting may be recorded

October 7, 2024

1. Call meeting to order (silence phones)
2. Flag Salute (remove hats)
3. Swear in HR "Skip" Tyler to Board of Directors
4. Roll Call
5. Review of September 9, 2024 minutes
6. Staff Reports
 - Fire Chief Holmes
 - Asst. Chief Ismaili
 - Div. Chief Gavlik
 - Div. Chief Sherman
7. New Business:
 - Annexations:
 - Raymond Osipovich of 45 Wild Park Ln. - .79 acres for a total of 5.79 acres
 - Janna Koehler of 979 Deer Creek Rd. - .02 acres for a total of 5.02 acres
 - Lynn Miller of 200 Warren Rd. – 5.02 acres for a total of 10.02 acres
 - Christopher Westell of 101 Three Mills Rd. – 6.9 acres for a total of 6.9 acres
 - Teresa Stover - Hydrant Grant Administrator
 - Ethan Lane – City of Cave Junction Liaison
8. Old Business:
9. Comments:
 - Public Comment *(This is the time set for public comment. The Board of Directors will listen and consider all comments for future agenda items. In accordance with HB2560, Public Participation in Electronic Meetings, Facebook Live viewers are invited to submit comments or questions via Facebook and they will be addressed at this time. No voting or action will be taken by the Board of Directors today.)*
 - Board Comment
10. Next scheduled BOD Meeting is November 4, 2024 at 4:00 pm. at Admin Bldg.
11. Adjournment

(The meeting location is accessible to persons with disabilities. Comments and/or Concerns must be submitted in writing. The Board reserves the right to hold an executive session at this meeting under the authority of ORS 192.660.)

Please turn off all Cell phones during this Business Meeting - Thank you

Illinois Valley Fire District Administration Office - 681 Caves Hwy. - Cave Junction - OR 97523



Illinois Valley Fire District

681 Caves Highway
Cave Junction, OR 97523

phone: 541-592-2225 • fax: 541-592-6122

www.ivfire.com

Illinois Valley Fire District Board of Directors Meeting Minutes October 7, 2024

President Bouchard called the meeting to order at 4pm and led the flag salute.

Director Skip Tyler was sworn in by President Bouchard.

PRESENT: Chief Holmes, Asst. Chief Ismaili, Div. Chief Paul

VOLUNTEERS: Levi Schellenberg **GUESTS:** Teresa Stover

ROLL CALL: Directors Tyler, Binker, Bouchard, Lamb, and Johnson were present.

REVIEW OF PREVIOUS MEETING MINUTES: Motion made by Director Jerry Lamb to accept the September 9, 2024 minutes as presented; and seconded by Director Michelle Binker. All in favor, motion passed unanimously.

STAFF REPORTS

CHIEF HOLMES:

- New Items:
 - Resilience Hubs and Networks Grant. We asked for \$600,555 for the collection items (Connex boxes, shelving, electrical, generators, solar kits, tents, water (storage), food, communications, information technology, dehumidifiers, fuel, site improvements (gravel pad), and general first aid equipment). We are awaiting on the amount that we will receive. These will be utilized at all of the stations.
 - Cyber Security Grant – Passed first round, and submitting for second round this month. We are asking for \$25,000
 - We are sending five of our Volunteers to the EMT Course in Crescent City starting Oct 3. One night a week, and one full day on the weekend for didactic and skills. (FF Kasprzak, Browman, Mars, Brown, and Schellenberg)
 - Thank you to those that were able to attend Division Chief Sherman's Retirement gathering.
 - Thank you and the community that were able to attend the 2024 IVFD Open House at Fire Station 1. It was a success!
 - Rural Metro Div. Chief Prince sent a letter thanking all of the RM mutual aid support provided.
- Fire Defense Board Items:
 - After October, I will be the main Fire Defense Board Chief for both Counties until next fire season.
- OSFM – Red Team:
 - Nothing to report at this time.
- Training:
 - Attended the normal IVFD Tuesday evening trainings
- New Meetings Attended:
 - I attended the PacifiCorp Wildfire Detection Camera Training. The Command Staff and Duty Crew have access at this point on their phones.
 - I attended the Strategic Planning Meeting for the IVFROG, along with Director Johnson.
- On-going and Informative Meetings:
 - Attending the Josephine County Commissioner's Weekly Meetings (Online)

- Attended the EMS Pre-Hospital Quarterly Meeting (Online)
- Attended the Oregon Fire Chief Association monthly meeting (Online)
- Attended the Rogue River Fire District BOD Meeting (Online)
- Attended the Williams Fire District Board of Directors Meeting (Online)
- Attended the Cave Junction City Council Meeting (Online and In-Person)
- Attended the weekly State Fire Defense Board Weekly Meetings (Phone)
- Attended the Harbor Fire District BOD Meeting (Online)
- Attended the Rogue Valley Fire Prevention Co-Op

ASST. CHIEF ISMAILI:

- For the month of September, we had a total of 120 calls: 18 good intent/no incident calls; 20 service/public assist calls, 5 false alarms, 2 hazardous condition calls, 39 medical calls, 4 illegal open burn/smoke investigation calls, 1 excessive heat (no fire), 1 trash fire, 1 grass fire, 2 small vehicle fires, 3 structure fires, 14 motor vehicle accidents with no civilian fatalities and no firefighter injuries. Assisted on 10 calls with our mutual aid partners.
- Installed 4 smoke alarms in valley residences.
- Completed 2 fire and life safety inspections.
- Station 5: A contract was just returned today from the Grange attorney's office.

DIV. CHIEF GAVLIK: Not present – report in board packet

- In the process of acquiring materials for electrical and insulation in the training building.
- New RITA Fire Academy in January 2024, hosting Search & Rescue at IVFD on 2/1/25.
- Eight of our drivers attended DPSST Skid Truck training.
- Training this month includes: Pediatric Emergencies, Rope Rescue, Fire Attack Operations, Hazardous Materials Refresher, and Vertical Ventilation.

DIV. CHIEF SHERMAN – Not present – report in board packet Logistics, vehicle and station maintenance report was provided in the board packet.

- LED lights are being installed in all stations.

ADMINISTRATOR PAUL: no report, financials provided.

NEW BUSINESS:

- There were four annexation requests:
 - Raymond Osipovich of 45 Wild Park Ln., Selma - .79 acres for a total of 5.79 acres
 - Janna Koehler of 979 Deer Creek Rd., Selma - .02 acres for a total of 5.02 acres
 - Lynn Miller of 200 Warren Rd., Selma – 5.02 acres for a total of 10.02 acres
 - Christopher Westell of 101 Three Mills Rd., Selma – 6.9 acres for a total of 6.9 acres.

Motion made by Director Johnson to approve the annexation requests, seconded by Director Binker. All in favor, motion passed unanimously.

- Teresa Stover, Hydrant Grant Administrator provided a verbal and written report with an update to the project. The RFP was released on 9/17/24. We had one set of questions, with an addendum issued 9/27/24. The RFP for design engineering services bid opening is tomorrow, 10/8/24 at 2pm and bids will be opened at 2pm. Hoping to start the project on November 22, 2024. The cultural resource notification deadline is 10/8/24.
- Ethan Lane – City of Cave Junction: Not in attendance, no comments or questions

PUBLIC COMMENT:

- Chief Holmes shared his thanks for attending Chief Sherman's retirement party and open house. Happy birthday to Lt. Pfeiffer.

BOARD COMMENT:

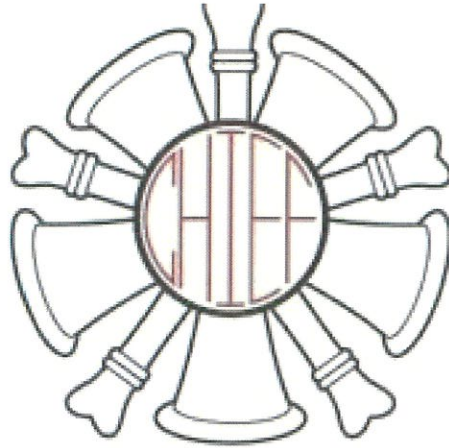
- Director Johnson thanked all of the IVFD volunteers, and Explorers, and staff that worked the IVFD Open House on Saturday, October 5th. She also wished Div. Chief Sherman well in his retirement.
- Director Tyler asked about Station 2 in Selma and whether that station is staffed. Chief Holmes answered that it is a volunteer station only, unless we have wildfire staffing during wildfire season.
- Director Bouchard shared that the entire board wishes everyone to be safe and listen to their bosses. Thank you for your service.

The next regularly scheduled BOD meeting will be Monday, November 4, 2024 at 4 pm at the Administration building, 681 Caves Hwy., Cave Junction, OR. This meeting adjourned at 4:29 pm.

Respectfully submitted,



Director Cheryl Johnson
Board Secretary



Fire Chief Report

10.7.2024

- **New Items:**

- *Resilience Hubs and Networks Grant. We asked for \$600,555 for the collection items (Connex boxes, shelving, electrical, generators, solar kits, tents, water(storage), food, communications, information technology, dehumidifiers, fuel, site improvements (gravel pad), and general first aid equipment). We are awaiting on the amount that we will receive. These will be utilized at all of the stations.*
- *Cyber Security Grant – Passed first round, and submitting for second round this month. We are asking for \$25,000*
- *We are sending five of our Volunteers to the EMT Course in Crescent City starting Oct 3. One night a week, and one full day on the weekend for didactic and skills. (FF Kasprzak, Browman, Mars, Brown and Schellenberg)*
- *Thank you to those that were able to attend Division Chief Sherman's Retirement gathering.*
- *Thank you and the community that were able to attend the 2024 IVFD Open House at Fire Station 1. It was a success!*

- **Fire Defense Board Items:**

- *After October, I will be the main Fire Defense Board Chief for both Counties until next fire season.*

- **OSFM – Red Team:**
 - *Nothing to report at this time.*
- **Training:**
 - *Attended the normal IVFD Tuesday evening trainings*
- **New Meetings Attended:**
 - *I attended the PacifiCorp Wildfire Detection Camera Training. The Command Staff and Duty Crew have access at this point on their phones.*
 - *I attended the Strategic Planning Meeting for the IVFrog, along with Director Johnson.*
- **On-going and Informative Meetings:**
 - *Attending the Josephine County Commissioner's Weekly Meetings (Online)*
 - *Attended the EMS Pre-Hospital Quarterly Meeting (Online)*
 - *Attended the Oregon Fire Chief Association monthly meeting (Online)*
 - *Attended the Rogue River Fire District BOD Meeting (Online)*
 - *Attended the Williams Fire District Board of Directors Meeting (Online)*
 - *Attended the Cave Junction City Council Meeting (Online and In-Person)*
 - *Attended the weekly State Fire Defense Board Weekly Meetings (Phone)*
 - *Attended the Harbor Fire District BOD Meeting (Online)*
 - *Attended the Rogue Valley Fire Prevention Co-Op*



Illinois Valley Fire Protection District

Board of Directors Meeting Operations/Prevention Notes 10/07/2024

The shift schedules are attached.

For September, we ran a total of 120 calls.

We had 18 Good intent calls. These are; no incidents found, canceled en-route, smoke investigation, & legal open burns.

We had 20 Service Calls. Public assists, lift assists, gas leaks, water leaks, stand-by, etc.

We had 5 False alarms.

We had 2 Hazardous condition calls. Powerline problems, fuel leaks, gas leaks, etc.

We had 39 Medical Calls.

We had 4 Illegal Open Burns/Calls. 1 was transient-related and warnings were issued to the other 3.

We had 1 Excessive Heat. Overpressure rupture, explosion, and overheat (no fire).

We had 1 Trash Fire. The fire on Browntown Road was unintentional. This was a rekindled of structure fire remnants.

We had 1 Grass Fire. The fire on Rockydale was undetermined. This was more than likely electrical.

We had 2 Small Vehicle Fires. The fire on white schoolhouse Road was undetermined. The fire on Caves Hwy was undetermined. Oregon State Police is investigating.

We had 3 Structure Fires. The fire on Lurline Lane was unintentional. This was a kitchen stovetop grease fire. The fire at 8 Dollar Mountain Rd. was unintentional. This was also a kitchen stovetop grease fire. The fire on Browntown Road was undetermined. This was a two-story structure that was completely involved upon our arrival.

We had 14 Motor Vehicle Accidents with **NO** civilian fatalities and **NO** firefighter injuries.

We assisted our partners with 10 mutual aid calls.

We installed 4 smoke alarms in Valley residences.

We completed 2 fire and life safety inspections.

Station 5 location. The contract with the Grange is **STILL** at their attorney's office.

Do you have any questions?

October 2024

October 2024

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024

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						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 29	30	Oct 1	2	3	4	5
		8953 A 82 Pfeiffer A Marler D Harrison	8954 B 1 LeMasters B Meyer D Norton	8954 B 1 LeMasters B Meyer D Schellenberg	8953 C 81 Goo C Vetter D Mars N Gavlik M	8954 C 81 Goo C Vetter D Conrad D Gavlik
6	7	8	9	10	11	12
8953 A 82 Pfeiffer A Marler Off T A Vetter T D Conrad	8953 A 82 Pfeiffer A Marler D Schellenberg N Jarrett	8954 B 1 LeMasters B Meyer D Harrison N Jarrett	8954 B 1 LeMasters B Meyer D Norton	8953 C 81 Goo C Vetter D Mars	8954 C 81 Goo C Vetter D Schellenberg	8953 A 82 Pfeiffer A Marler N Demuth
13	14	15	16	17	18	19
8953 A 82 Pfeiffer A Marler	8954 B 1 LeMasters B Meyer D Schellenberg	8952 B 1 LeMasters B Meyer D Harrison N Demuth	8952 C 81 Goo C Vetter	8952 C 81 Goo C Vetter D Mars	8954 A 82 Pfeiffer A Marler D Schellenberg N Gavlik M	8954 A 82 Pfeiffer A Marler Off T A Vetter T D Gavlik
20	21	22	23	24	25	26
8954 B 1 LeMasters B Meyer	8954 B 1 LeMasters B Meyer D Schellenberg	8952 C 81 Goo C Vetter D Harrison N Demuth	8952 C 81 Goo C Vetter	8954 A 82 Pfeiffer A Marler D Mars D Norton	8952 A 82 Pfeiffer A Marler D Schellenberg DN Mavity	8954 B 1 LeMasters B Meyer DN Mavity
27	28	29	30	31	Nov 1	2
8954 B 1 LeMasters B Meyer	8952 C 81 Goo C Vetter D Schellenberg	8952 C 81 Goo C Vetter D Harrison	8953 A 82 Pfeiffer A Marler	8953 A 82 Pfeiffer A Marler N Demuth		

October 2024							November 2024						
SuMoTuWeThFrSa							SuMoTuWeThFrSa						
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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY							
Sep 29	30	Oct 1 Browman Kasprzak	2 No Staffing	3 Brown	4 Brown Dunlap	5 Dunlap							
6 Dunlap Kasprzak	7 Dunlap Kasprzak	8 Brown Kasprzak	9 Vetter	10 Browman Dunlap	11 Browman Brown	12 LeMasters Meyer							
13 Brown Kasprzak	14	15	16	17	18	19							
20	21	22	23	24	25	26							
27	28	29	30	31	Nov 1	2							



Illinois Valley Rural Fire Protection District

Division Chief / Training Report

October 7, 2024

**ILLINOIS VALLEY
FIRE
DISTRICT**

I am in the process of purchasing the materials needed to get electricity into the training building and insulation to regulate the temperature extremes from the weather. These purchases are made available because of the Four Way Foundation grant written by the Illinois Valley Volunteer Firefighter Foundation.

The regional Firefighter I Academy will start on January 4, 2025 and will be hosted by several agencies within the Josephine and Jackson counties. We will be hosting the search & Rescue class on February 1, 2025.

We sent eight of our drivers to the DPSST Skid Truck training held at the Jackson County Fairgrounds. This training provided the opportunity for participants to understand how to handle a large apparatus safely during an unexpected loss of traction/skid situation.

Training for this month will cover areas of Pediatric Emergencies, Rope Rescue, Fire Attack Operations, Hazardous Materials Refresher, and Vertical Ventilation.

Respectfully Submitted by Jeff Gavlik, Division Chief



October Schedule 2024



Date	Training	Location	Instructor
10/1/2024	Association Meeting	Admin	President
	Pediatric Emergencies	Admin	JoAnna Gavlik
10/12/2024 Saturday 0800 - 1200	Rope Rescue	TBD	Shaw
10/15/2024	Fire Attack Operations	Sta. 1	LeMasters
10/22/2024	Hazardous Materials Refresher	Sta. 1	Gavlik
10/29/2024	Vertical Ventilation	Sta. 1	Goo

Note:

“**Pediatric Emergencies**” will be our monthly medical continuing education for recertification; “**Rope Rescue**” will be reviewing and practicing various rope rescue systems and techniques; “**Fire Attack Operations**” will be for practicing your first/second due fire operations; “**Hazardous Materials Refresher**” will be our annual refresher training in hazardous materials; “**Vertical Ventilation**” will be for practicing how to cut ventilation holes in a roof using ladders and power equipment.





Maintenance Report September 2024

8977 Command SUV: Replace driver side window regulator. Under warranty

8975 Staff Vehicle: Install LED headlights and repair inside door handle front passenger side.

8931 Rescue Truck: Replace batteries and water pump. Water pump under warranty.

8951 Command SUV: Replace transmission, sparkplugs, safety inspection, and plug wires.

8943 Water Tender: Replace left tail light.

8954 Command SUV: Replace a/c accumulator, a/c belt, recharge a/c system, replace spark plugs and plug wires, service and safety inspection.

8907 Engine: Replace rear brake drums, brake shoes, and brake hardware, service and safety inspection.

Station 1: Install light curtains for bay doors. Install air hose for 8901. Install wiring for remote antennas. Replace LED light in bay. (covered through installer)

Replace expansion plug in generator.

Illinois Valley RFPD
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4010-00 · Current Taxes	11,496.22	1,551,950.00	-1,540,453.78	0.74%
4020-00 · Prior Taxes	10,201.32	18,000.00	-7,798.68	56.67%
4030-00 · Other Tax Offsets	3,737.49			
4630-00 · INTEREST INCOME				
Total 4630-00 · INTEREST INCOME	16,703.62	20,000.00	-3,296.38	83.52%
4710-00 · Miscellaneous				
Total 4710-00 · Miscellaneous	101,755.80	1,637,272.00	-1,535,516.20	6.22%
4712-00 · Explorers Savings	3,019.99			
4850-00 · Proceeds, Sale of Fixed Assets	0.00	100,000.00	-100,000.00	0.0%
Total Income	146,914.44	3,327,222.00	-3,180,307.56	4.42%
Gross Profit	146,914.44	3,327,222.00	-3,180,307.56	4.42%
Expense				
5000-00 · Personal Services				
Total 5000-00 · Personal Services	516,426.27	1,952,007.00	-1,435,580.73	26.46%
6000-02 · Materials & Services				
Total 6000-02 · Materials & Services	127,637.86	661,900.00	-534,262.14	19.28%
7000-03 · Capital Outlay				
Total 7000-03 · Capital Outlay	10,317.00	1,812,603.00	-1,802,286.00	0.57%
Total Expense	654,381.13	4,426,510.00	-3,772,128.87	14.78%
Net Ordinary Income	-507,466.69	-1,099,288.00	591,821.31	46.16%
Other Income/Expense				
Other Income				
4040-00 · Levy Funds				
Total 4040-00 · Levy Funds	5,796.42	414,953.00	-409,156.58	1.4%
9000-10 · Bond Taxes - Prior	970.39			
Total Other Income	6,766.81	414,953.00	-408,186.19	1.63%
Net Other Income	6,766.81	414,953.00	-408,186.19	1.63%
	-500,699.88	-684,335.00	183,635.12	73.17%



Illinois Valley Fire District

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August 28, 2024

Board of Directors
Illinois Valley Fire District

RE: Annexation of property into Fire District

Board Members:

Raymond Osipovich of PO Box 399, Selma, OR 97538, owner of the property at 45 Wild Park Ln, Map 38-08-23 TL 402, would like to annex 0.79 acres of their property into the Fire District for a total of 5.79 acres.

They will provide adequate driveway access or a signed non - compliance letter, thus adhering to the rules of the Oregon Fire Code and the Illinois Valley Fire District.

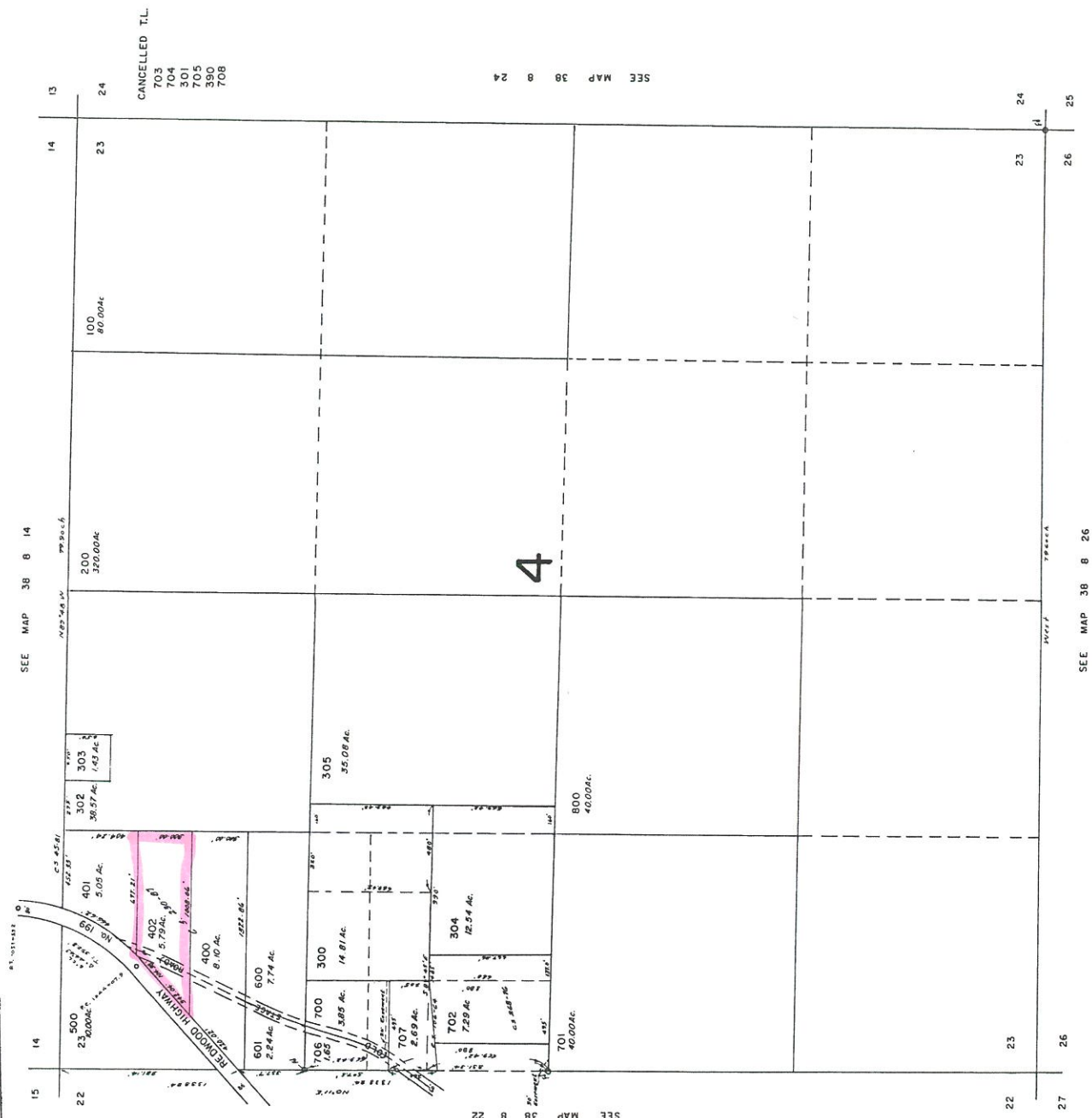
It is in the best interest of the Fire District that we annex the property.

See map attached.

Respectfully,

Kamron Ismaili
Assistant Chief
Illinois Valley Fire District

This map was prepared for assessment purpose only.





Illinois Valley Fire District

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Cave Junction, OR 97523

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September 9, 2024

Board of Directors
Illinois Valley Fire District

RE: Annexation of property into Fire District

Board Members:

Janna L Koehler of PO Box 495, Selma, OR 97538, owner of the property at 979 Deer Creek Rd, Map 38-08-12 TL 611, would like to annex 0.02 acres of their property into the Fire District for a total of 5.02 acres.

They will provide adequate driveway access or a signed non - compliance letter, thus adhering to the rules of the Oregon Fire Code and the Illinois Valley Fire District.

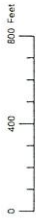
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See map attached.

Respectfully,

Kamron Ismaili
Assistant Chief
Illinois Valley Fire District

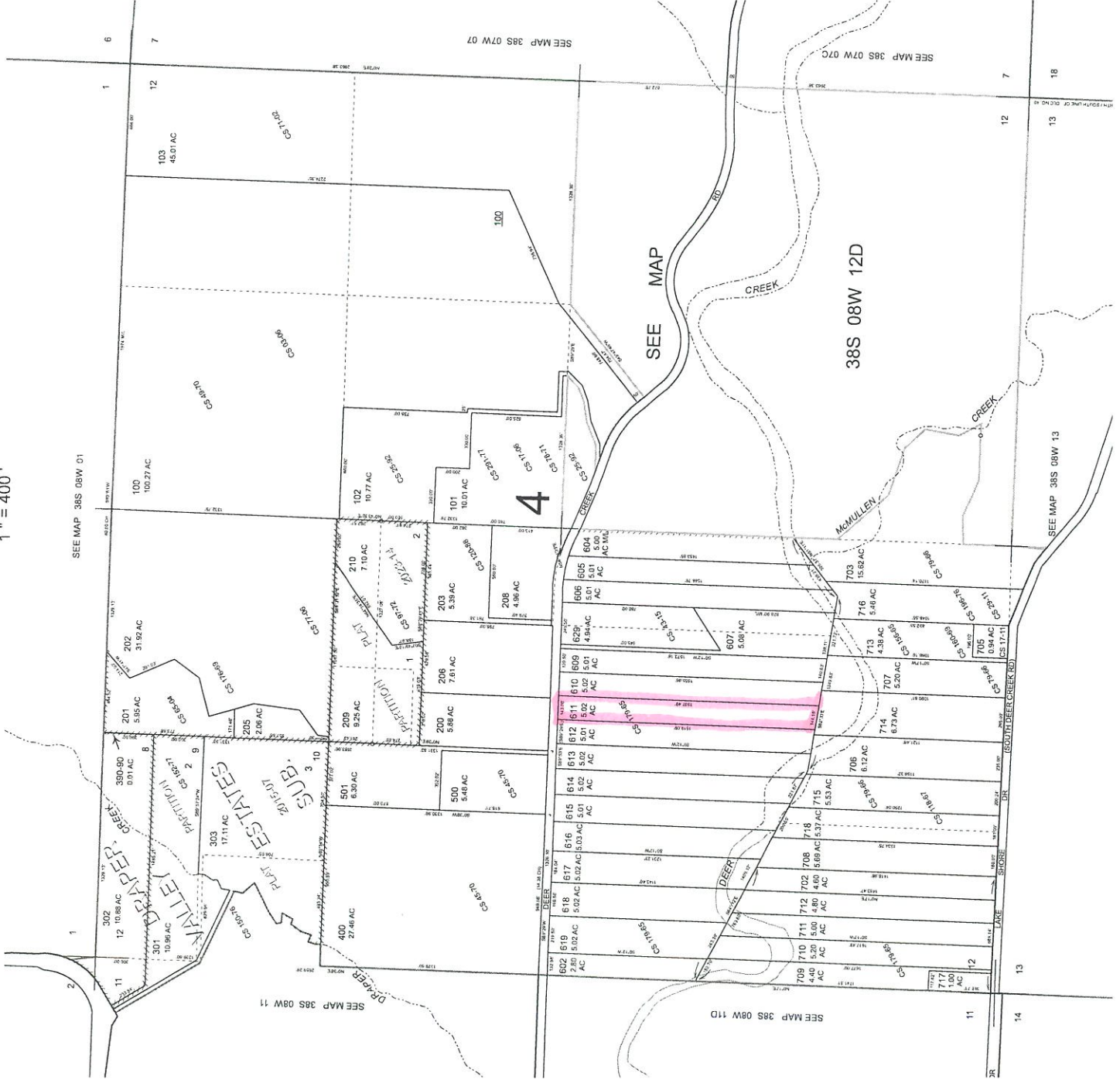
THIS MAP WAS PREPARED FOR
ASSESSMENT PURPOSE ONLY



SECTION 12 T.38S. R.8W. W.M.
JOSEPHINE COUNTY
1" = 400'

38 08 12

CANCELLED:
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701
620
207
700
621
626
801
625
622
621
626
620
704
304
300
608
204



38 08 12



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www.ivfire.com

September 9, 2024

Board of Directors
Illinois Valley Fire District

RE: Annexation of property into Fire District

Board Members:

Lynn C Miller of PO Box 324, Selma, OR 97538, owner of the property at 200 Warren Rd, Map 38-08-15 TL 806, would like to annex 5.02 acres of their property into the Fire District for a total of 10.02 acres.

They will provide adequate driveway access or a signed non - compliance letter, thus adhering to the rules of the Oregon Fire Code and the Illinois Valley Fire District.

It is in the best interest of the Fire District that we annex the property.

See map attached.

Respectfully,

Kamron Ismaili
Assistant Chief
Illinois Valley Fire District

Cancelled Tax Lots

190
191
300
390
802
804
1207
1208
1290
1291
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SEE MAP 36 8 10

10 11

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SEE MAP 38 B 22



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September 19, 2024

Board of Directors
Illinois Valley Fire District

RE: Annexation of property into Fire District

Board Members:

Christopher S Westell, Jr of PO Box 13, Cave Junction, OR 97523, owner of the property at 101 Three Mill Rd, Map 38-07-30 TL 403, would like to annex 6.9 acres of their property into the Fire District for a total of 6.9 acres.

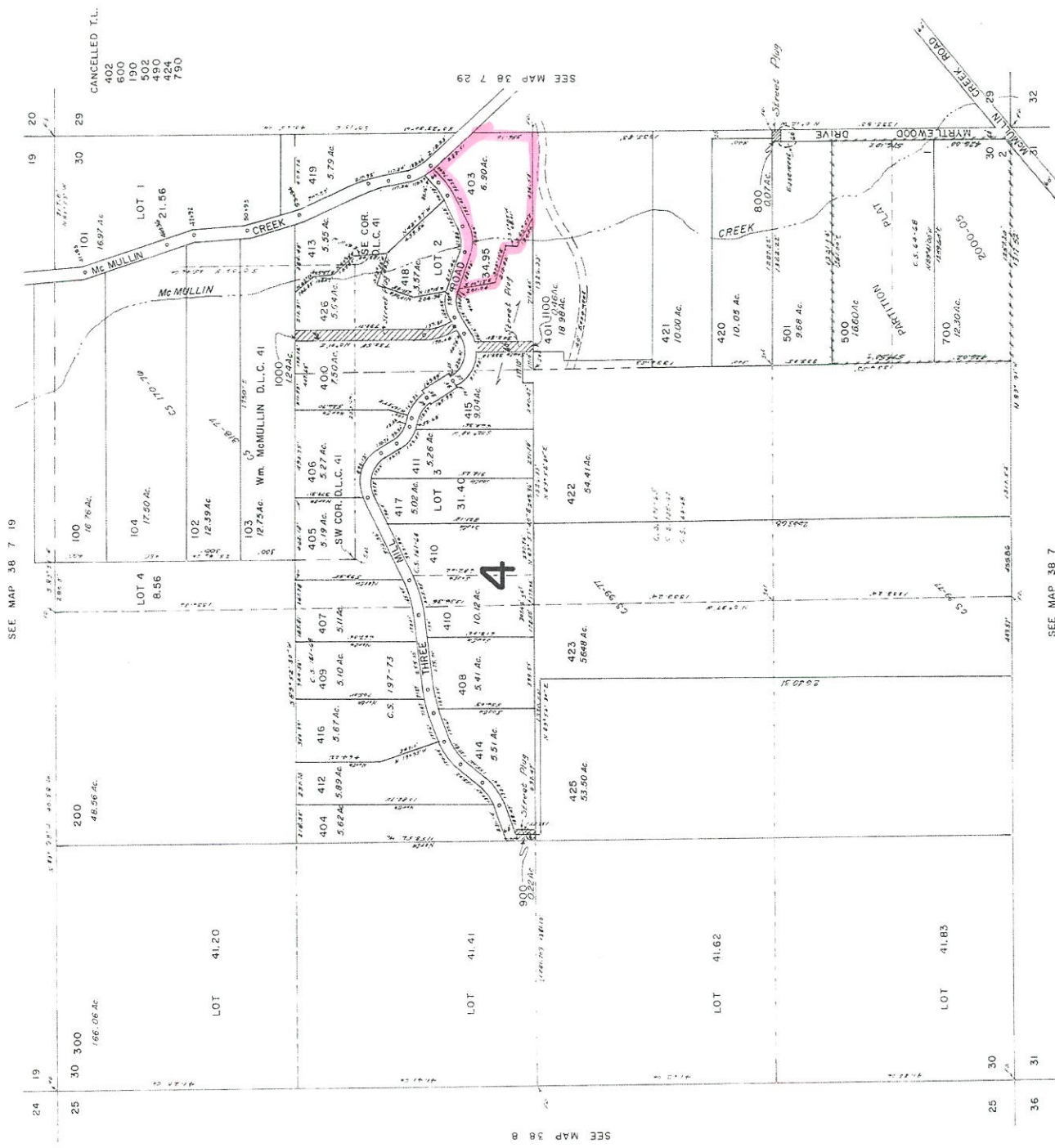
They will provide adequate driveway access or a signed non - compliance letter, thus adhering to the rules of the Oregon Fire Code and the Illinois Valley Fire District.

It is in the best interest of the Fire District that we annex the property.

See map attached.

Respectfully,

Kamron Ismaili
Assistant Chief
Illinois Valley Fire District



TO: Illinois Valley Fire District Board of Directors and staff
FROM: Teresa Stover, contract project administrator for water and sewer lines extension
SUBJECT: Hydrant Project Status Report
DATE: October 7, 2024

The IVFD water and sewer lines expansion will install approximately 1,700 lineal feet each of water and sewer lines from existing City of Cave Junction main lines on Old Stage Road to the Illinois Valley Fire District Station 1 at 681 Caves Highway (see attached drawings). Four fire hydrants will be installed along the water line; three on Caves Highway and one on the fire station back lot.

IVFD is managing the design, engineering, and construction of the project. Upon completion, IVFD will hand off operation and maintenance of the lines to the City of Cave Junction. The project is funded by an Oregon Lottery direct legislative award, as administered by Business Oregon. The Business Oregon deadline to complete the project is March 2027.

- **Permits and regulatory approvals**

- ODOT requires the Utility Permit Cultural Resource Review Notification to three tribal nations: Confederated Tribes of Grand Ronde, Confederated Tribes of Siletz Indians, and Cow Creek Band of Umpqua Tribe of Indians. Tribal notifications went out on September 10 and the deadline for responses in October 10. If there are no responses, then we can move forward with the ODOT Utility Permit Cultural Resource Certification.

- **Procurement**

- The Request for Proposal (RFP) for design engineering services was published on September 17, with legal notices in local newspapers as well as social media posts. See the attached press release, which went out as a Flash Alert. In addition, 10 engineering firms received email invitations to submit a proposal. An addendum addressing bidder questions was published on September 27. The three-week bid period ends at 2 pm Tuesday, October 8, at which point the bid opening will take place. Bids will be evaluated later in the same week and next steps determined.

- **Finance**

- Received the addendum from Business Oregon which adjusts the project budget to include a more realistic construction estimate and grant administration.





FOR IMMEDIATE RELEASE

September 17, 2024

News Release

FOR MORE INFORMATION

John Holmes, 541-592-2225

Teresa Stover, 541-659-1850

IV Fire District seeks engineering proposals

Cave Junction, September 17, 2024 — The Illinois Valley Fire District, headquartered at 681 Caves Highway in Cave Junction, is inviting qualified firms to submit a proposal for engineering services for its water and sewer line expansion project. The bid period opens today and ends at 2 pm on Tuesday, October 8, 2024.

“The fire district is excited to be able to build new water and sewer lines, to include four fire hydrants, to better serve the fire district's emergency operations,” said Fire Chief John Holmes.

The Request for Proposals (RFP) containing details about the project is posted on the IV Fire District website at ivfire.com. The project is being funded entirely by a grant from the Oregon Lottery Direct Legislative Award.

“The water and sewer line extension will run from Cave Junction’s main line on Old Stage Road to the Illinois Valley Fire District Station 1 at 681 Caves Hwy,” Holmes said.

Questions about the RFP should be directed to Teresa Stover, contract project administrator, at teresa@stoverwriting.com or 541-659-1850. Any questions not answered by the RFP will be addressed in an addendum to be posted on ivfire.com.

The bid opening will take place at 2 pm on Tuesday, October 8, 2024, at IV Fire District Station 1 located at 681 Caves Highway in Cave Junction. The fire district is following Oregon State Public Contracting law for an informal selection procedure, and selection will be based on qualifications and not on lowest bid.

The Illinois Valley Fire District is the primary full fire and emergency medical services agency that serves approximately 17,000 residents within the communities of Selma, Kerby, O’Brien, Takilma, and the incorporated City of Cave Junction. For more information, visit ivfire.com, email customerservice@ivfire.com, or call 541-592-2225.

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