

NIVÖ

ELEVATE YOUR OPERATIONS

SERVICES

ADMIN & OPS CLEANUP

Hands-on assistance with
scheduling, invoicing,
templates, hiring files & more

FROM \$500 PACKAGE

ONE-TIME BUSINESS AUDIT

Operational review, action
plan & recommendation

FROM \$250 FLAT FEE

MONTHLY SUPPORT

Ongoing help, with systems,
admin & light ops | Lite
or Pro monthly packages

FROM \$400 // MONTH

SPECIAL PROJECTS

Tailored support including
process documentation
& onboarding

FROM \$1000 / PROJECT



EVENT & GROUP
COORDINATION



BUSINESS
ORGANIZATION



ENGLISH/FRENCH
BILINGUAL



MONTREAL
& AREA

AGENCENIVO.COM
BONJOUR@NIVOMTL.COM