

These minutes have not yet been approved by the ASC

Piedmont Area Service Committee Minutes

April 3, 2022
Hybrid Meeting

Call to Order and Serenity Prayer:

Opened with Serenity Prayer at 4:00 led by Amalie D.

Twelve Traditions Tracy A. Twelve Concepts Jim W.
Definition of ASC Amalie D.

ROLL CALL

Group Service Representatives

Addicts in the Belfry	Terry W.	
Changing Perspectives	Jim W.	
New Attitudes	Jake B.	
No Matter What	Nick M.	
SOS	Tee T.	
Serene in Green	Tracy A.	
Spiritual Solutions	Anthony M.	
New Life	Matt S.	-1
Off the Tracks	Roy A.	
We Choose Recovery	Connie P.	
Where I'm At	Ann Mason B.	

Trusted Servants

Chair	Amalie D.	Jan 2023
Vice Chair	Dana R.	March 2023
Secretary	Lawrence E.	Sep 2022
Alternate Secretary	Lauren H.	March 2023 or Sept 2023
Treasurer	Ben C.	Oct 2022
Vice Treasurer		Vacant
RCM	Chris P.	Aug 2022
RCM II	Brian K.	Jan 2023 -1
Literature Chair	Kyle W.	Aug 2020

Alternate Literature Chair	Nick M.		Oct or Sept 2022
Public Relations Chair	Megan O.		Dec 2022
H&I Chair	Jim W.		Oct 2022
Special Events Chair	Jason B.	-1	Nov 2022
VRCC Director	Tee T.		Mar 2022
Alternate VRCC Director			Vacant
ECCNA	Tee T.		

Quorum was met.

Groups to be removed from roll call: None

Groups to be added: None

Also attending:

Approval of Minutes

It was moved, Anthony M., and seconded, Dana R., that the March minutes be approved.

OPEN FORUM

ADD H&I TO REPORTS LIST

II. REPORTS

Chair (*Amalie D.*) No report.

Vice Chair Vacant

Secretary The following emails were made in March:
Anniversaries & Announcements March 7
Updated Anniversaries & Announcements March 9
Green Day Party flyer March 17
Final March Minutes and Announcements sent March 21

**Alternate
Secretary**

**Regional
Committee
Member** Hey family,
The Central Atlantic Region of Narcotics Anonymous is hosting the spring 2 day event April 16-17. Day one will be the GSR assembly, everyone is invited to attend. This is a great opportunity to

understand more about what the region does and to get involved with other areas. I recommend all GSRs attend.

Thanks,

Chris P. and Brian K.

VRCC/ECCNA April 2022 VRCC report
Report

Hello Family,

The numbers are in from the 39th AVCNA. Unfortunately, the 39th AVCNA lost \$9,189.30. The 39th host committee spent \$33,304.61 and it only received \$24,115.31. This doesn't surprise me with the 39th AVCNA having to deal with COVID and historically conventions not held in the Richmond to VA beach areas lose money. The 40th is being held in Virginia Beach.

There was an issue with the VRCC's Wells Fargo bank account. I am going to read the treasures report directly.

"I have a few items to discuss that happened over the convention weekend.

1. I arrived at the Hotel Madison on Thursday, Jan 20, 2022 around 1 pm. I tried to check in, but my room was not ready. The VRCC secretary rode with me and was checking in, so I informed the guest service agent that she could put the Thursday night room and tax for the secretary on the VRCC debit card. The agent ran the card and it declined. I asked her to try again because there was no way the card should be declining. The card was declined again. I informed the GSA that I would be back later to cover the Thursday charge. I immediately went to the lobby and signed on to Wells Fargo, where accounts are located. To my surprise all three of the accounts had a \$0.00 balance and stated "Acct closed due to CIP error". My heart dropped; I didn't know what happened. Was it fraud? I immediately told the VRCC secretary what had happened and then called the local Wells Fargo bank in Harrisonburg. I spoke to a banker and let him know what happened. He looked up our accounts in the system and stated it was a CIP error. He stated the error was the addresses did not match in the system. The accounts were closed and a cashier's check would be mailed out to the address in the system, which is the VRCC's Chair's address. I informed the banker that would not work, that I was at the hotel and we were having a

convention that weekend. I got off the phone drove to the bank in Harrisonburg and asked for the bank manager. I proceeded to tell the bank manager what had happened, he looked up the accounts and called corporate. This is what happened, when I went to VA Beach in Oct of 2021 to add the 40th treasurer to the 40th bank account, the banker looked up the VRCC through the SCC, (State Corporation Commission), which has our address listed as the VRCC Chair's address, since the address on record follows the chair of the corporation. The bank accounts address has always been our accountants address in VA Beach, so they can receive the bank statements in order to compile our taxes and financial statements. The banker in VA Beach informed me that the addresses had to match what was listed with the SCC. I informed the banker that it has never matched the SCC and the address had been the accountants for over 10 years. So, the banker in VA Beach changed the address on the bank accounts to the VRCC chair's in order to match the SCC, but stated we could keep the mailing address as the accountants. She was WRONG!! The addresses did not match; therefore we received a CIP error and the accounts were closed down. I was not notified by mail or a phone call that this was going to happen. I asked the bank manager what we could do, that I needed start-up money to open the convention the next day. After several hours, the corporate office was able to reverse the closure and open the account back up. The banker told me to check the accounts in the AM. I informed the VRCC chair on Thursday night.

2. Friday morning: I logged on to the VRCC bank accounts and all the accounts were back open, but still had a \$0.00 balance. I called the bank to see what could be done, the banker stated that he could not stop the cashier checks that they automatically went out in the mail. He stated that it would cost us several hundred dollars to stop payment and could not guarantee that we would get the money back from corporate even if it was a bank error. I was very pleasant and did not shoot the messenger, I informed him that I needed cash and that was not acceptable.

I spoke to the VRCC chair and secretary and we came up with the following: The VRCC V-Chair was informed when she arrived Friday night.

- I took \$600 out of my personal bank account to cover the start-up funds for the convention. The VRCC Chair was able to get the hotel to put all the rooms and expenses from the hotel on a master account and we would cut a check at the end of the convention.
- The VRCC treasurer paid for the hospitality food on her personal credit card. (est. \$700)
- The VRCC treasurer took the bank deposits from Friday to the bank on Sat morning so the funds could immediately be available. (\$3810.00)
- The money we collected through PayPal on Friday hit the acct Sat morning (\$4,872.82)

3. Sunday: Due to PayPal deposits and cash deposited we were able to write checks and pay our bills. The VRCC treasurer, Secretary, Chair, and Vice-Chair agreed that we would address what happened at the regular VRCC business meeting in March 2022.

4. The certified checks were finally received by our accountant. They informed me by email and I asked them to mail the checks to my home address. The accountant mailed me the checks and they were deposited on 2/10/2022."

The treasurer submitted in her report copies of the checks received after the convention from Wells Fargo and the bank statement with the money being redeposited into the VRCC bank account.

IMO the treasure stepped up and went above and beyond her duties and ensured the convention would go on.

Elections were held for a majority of executive positions of the VRCC, chair, vice chair, secretary, and vice treasure. The past chair, vice chair, and secretary were re elected since normally when you serve these positions it's for 2 conventions and they were only able to serve one convention due to COVID postponing the 39th a year. Kelly M, the former VRCC director of new dominion was elected the vice treasurer. This will be the final year the treasurer will serve, so Kelly will assume the treasurer's duties next year and the vice treasure position will be open again in March of 2023.

My term as VRCC director will end In February 2023 and I will be able to fill the role as vice treasure (if elected) at that time. This means at this time I will not be looking to serve another 2 years as the Piedmont

VRCC director when my term is up. It would be a good idea for our area to elect an alternate VRCC director sooner than later.

ECCNA ILS Tee T.
The 25th ECCNA convention will be held at VCU from June 10-12, 2022. There are plenty of opportunities to be of service for this convention; that the Piedmont area is a co-host.

ILS,
Tee T.

Special Events Hello Family,
A Big Thanks to everyone who helped and participated in the Piedmont Area Green Day event on March 19, 2022. We had about 40 members attend throughout the afternoon. NA members came as far as the New Dominion Area and the BRANA Area. We are so blessed to have amazing musicians in recovery. Steve S, Brian and Jamie K donated their time and talent to our event. Erick H, again provided an amazing array of "Green" side dishes and a delicious Lucky Charm Chocolate Cake. Tee T, our auctioneer extraordinaire raised \$143.40 for the East Coast Area Convention and \$143.40 for the Piedmont Area. Thank you Piedmont Area for the continued support for the fellowship.

I have met with Ben C the area treasurer.
The Green Day expenses which are as follows;

Given \$400 from the area.

\$227.81 spent for food items (3/19/2022)

\$67.26 decorations

\$295.07 total spent

\$104.93 not spent out of the \$400

\$286.81 in donations

\$ 391.74 deposited back to the Piedmont Area due to Decorations receipt coming in

From the Donations of \$286.81
\$143.40 for Piedmont Area
\$143.40 for the East Coast Convention

Please put June 25th on your calendar for our next event. The Piedmont Area Special Events presents Welcome to Summer 2022! This will be a cook out, talent show, speakers and games!

ILS
Jason B

The treasurer asked if there was a motion to give the money to ECCNA.

Literature Literature given out this month:
\$297.02

Made a order of \$276.08

Dana will be picking up the order for the order forms at T&N printing. The quote was \$85 for 100.

Much love,
Kyle W.

**Public
Relations**

PR Subcommittee of PASC Meeting
April 3, 2022

Opening

The virtual meeting opened with a moment of silence and The Serenity Prayer at 1:08 p.m.

12 Traditions read by	Dana R.
12 Concepts read by	Lawrence E.
PR Mission Statement read by	Not read

Roll Call

Chair	Megan O. (3/23)	-1
Vice Chair	Grace H. (3/23)	
Secretary	Lawrence E. (9/22)	
Presentations	Adam W. (11/21)	-1
Literature Racks	Tracy A. (9/23)	
Meeting Lists	Dana R. (9/22)	
Web Servant	Steve S. (6/19)	
Phone Line	Cecily R. (3/21)	
Area Chair	Dana R. ASC vice-chair	
	Grace H.	

Approval of Minutes

Tracy A. moved, Dana R. seconded. Approved

Reports

Chair We'll continue virtually for the immediate future. Consensus to change to 1:30 p.m.

Web Servant

Hi All,

In the last 30 days we've had 455 site views, and 3 contact form submissions. All of the submissions were general inquiries regarding meetings.

The site has been updated to reflect the Spiritual Solutions Group going back to in person meetings.

Please continue to submit a contact form if there are any meeting changes/updates etc... There's nothing more to report at this time.

Thanks,
Steve S.

Dana R. will forward Serenity Sunday meeting information to web servant.

Phone Line

Since our last sub-committee meeting, the phone line has received no calls. The volunteer list is as follows:

Cecily R.
Lauren H.
Melissa P.
Connie P.
Grace H.
Amanda T.
Chris P.
Kyle W.
Megan O.
Ben C.

Thanks,
Cecily

Literature Racks

Literature and Meeting lists were delivered to all facilities. Some places were still closed due to COVID, but literature was still accepted. At this time, I will need to replenish the supply of literature IPs #1, 7, & 22.

ILS Tracy A

Presentations

No report.

Meeting Lists

400 copies of meeting list will be printed. Dana R. will distribute to the groups.

Secretary No report.

Old Business None

New business Change meeting time back to 1:30 p.m.

Elections Presentations position is vacant.

Closing

Next meeting May 1, 2022 @ 1:30 p.m. via Zoom.

Motion to close: Lawrence E. seconded: Dana R.

The meeting was closed at 1:40 p.m. with the Serenity Prayer.

H&I H&I April report

The subcommittee met today 4/3 at 2:30 via zoom. There were 6 recovering addicts in attendance.

All Boxwood meetings took place and the meetings continue to go well, with clients being very receptive. We still have an opening for 1 volunteer this month and several for next month.

Wellness is still not allowing meetings, but that should change soon.

ACRJ continues to not allow any outside programs so there's nothing new to report.

There were no meetings at 5 East in March but there will be one in April.

There are no literature needs.

We still have vice chair position open. We also need a panel leader for the new Mohr Center meeting.

ILS,
Jim W

Please coordinate completing the attached agreement with Jim W. and direct all questions to him.

Attached is the agreement Region 10 wants us to sign to take meetings into Mohr Center. The one area of concern I saw was p.4 section F where it discusses issuing and maintaining confidentiality agreements. I discussed this with the Mohr Center director who said that our principle of anonymity covers the confidentiality requirement and so no paper agreements are needed.

Otherwise, I don't see any problems with the document. We are not receiving any money, nor will our volunteers present as professionals, so there is no professionalism involved. And while we are entering into this agreement, our names will not be used in relation to services provided; we will not in any way be endorsing the Mohr center.

Treasurer This budget-development information was emailed.

Good afternoon. I apologize for not putting this info out sooner in the month. I dropped the ball on our budget.

Attached is an Excel spreadsheet showing the last 18 months of financial info for the Area. There's a copy of the first two columns down below as well. The second column labeled "Last 18 Months" is the average per month for that time period. The exception being Special Events since they only have four events per year typically.

As you look through this info, please take into consideration what our monthly donations have been before asking for a specific budget amount. Also keep in mind that the budget can be updated. For example, if there's no H&I meetings, and therefore that subcommittee wants very little in the budget now, that figure can be modified at a later date if more meetings start to happen. Just an example. Another example is if literature keeps their figure lower than they have historically, but one month they need to go over that dollar amount, then a motion can be presented to exceed the budget amount.

Please let me know if you have any questions and follow up as soon as possible with a proposed budget amount for the committee you're responsible for.

Thank you,

Ben

PIEDMONT AREA
TREASURER REPORT

Month	Last 18 Months	March '22	February '22	January '22
Beginning Balance		\$1,600.11	\$2,056.72	\$1,962.25
Donations	\$602.14	\$1,423.60	\$300.89	\$481.28
Expenses:				
Literature Order (NAWS)	\$164.34	\$639.41	\$0.00	\$172.59
PR Expenses	\$23.40	\$0.00	\$184.29	\$0.00
Secretary Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Treasurer Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Special Events	\$400/event	\$470.00	\$0.00	\$117.75
PASC Rent	\$50.00	\$50.00	\$50.00	\$50.00
USPS PO Box		\$182.00	\$0.00	\$0.00
H&I Printing	\$0.00	\$0.00	\$0.00	\$0.00
Bank Fee	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$17.27	\$0.00	\$289.74	\$0.00
GoDaddy (Webpage)	\$14.99	\$14.99	\$14.99	\$14.99
CAR-NA Donation		\$0.00	\$93.50	\$0.00
NAWS Donation		\$0.00	\$93.50	\$0.00
ZOOM Account	\$31.48	\$31.48	\$31.48	\$31.48
Total Expenses	\$636.18	\$1,387.88	\$757.50	\$386.81
Ending Balance		\$1,635.83	\$1,600.11	\$2,056.72
Difference +/- From Prudent Reserve (\$1,600)		\$35.83	\$0.11	\$456.72

Recess

Recess not taken.

IV. OLD BUSINESS

The motion to amend the duties of the Secretary passed.
ASC Policy and Guidelines will be updated.

V. New Business

None.

VI. ELECTIONS

None.

VII. ANNIVERSARIES AND ANNOUNCEMENTS

Anniversaries

April 23	Jamise O.	34 years, Changing Perspectives Eating Meeting, Saturday 5:00 p.m. First Baptist Church, Main St.
April 29	Ann Mason B.	10 years, Where I'm At, Friday 6:00 p.m. St. Paul's, University Avenue
May 2	David D.	3 years, We Choose Recovery (hybrid), Monday 6:00 Christ Episcopal, 103 E Jefferson St (rear door)
May 8	Kyle W. Ky L.	4 years 26 years, SOS, Sunday 7:00 p.m. Wesley Foundation, 1908 Lewis Mt. Rd.
May 9	Jake B.	1 year, New Attitudes, Monday 8:00 p.m. Hinton Avenue Methodist

Announcements

ECCNA The East Coast Convention of NA Virginia Commonwealth
June 10-12 University, Richmond, VA.
Pre-register before April 20 for a free gift! eccna.org

Special Events
June 25

Heads Up!
Our next Special Event will be *Welcome to Summer 2022*
McIntire Park
This will be a cookout, talent show, speakers, and games!

Meeting News

No Matter What Group – Literature Study & Discussion
Saturday 11:30 a.m.
1st Baptist Church W Main St
Nick M. (nmoon90@yahoo.com) for more information

Sunday Serenity – Speaker Meeting
Sunday 6:30 p.m.
New Beginnings Christian Community
1130 E Market St
Use the door at the back.

Open Service
Positions

- Vice Treasurer, contact Ben C.
- Literature Chair, contact Kyle W.
- VRCC Alternate Director, contact Tee T.
- H&I Vice Chair, contact Jim W.
- Mohr Center Panel Leader, contact Jim W.
- Wellness Recovery Center Panel Leader, contact Jim W.
- Special Events Secretary, contact Jason B.
- PR Vice Chair, contact Megan O.
- PR Presentation Coordinator, contact Megan O. or Adam W.
- Regional Service Positions – many are open, contact Chris P. or Brian K.

VIII. MOTIONS TO SEND BACK TO GROUPS

None.

A motion to close was made by Kyle W. and seconded by Jim W. The meeting adjourned at 4:57 p.m.

The next ASC will be held in-person with a virtual option on
Sunday May 1, 2022, 4:00 p.m. at
Church of Our Saviour, 1165 Rio Rd E., Charlottesville.