**Piedmont Area Service Committee Minutes**

November 1, 2020

Virtual Meeting

**I. Call to Order and Serenity Prayer:**4:00 pm David H.

**Twelve Traditions:** Terry W

**Twelve Concepts:**  Brian K

**Definition of ASC:** David H.

**ROLL CALL**

**Trusted Servants**

Chair: Gilie G. (*November 2020*) *(****absent****)*

Vice Chair: David H *(October 2021)*

Treasurer: Lawrence E. (*November 2020*)

Vice Treasurer: Kurt S.

Secretary: Dana R. (*September 2021*)

Alternate Secretary: None

RCM:Chris P. (*September 2020*)

RCM II:

Literature Chair: Jim W. (*August 2020*)

Alternate Literature Chair: Kyle W (*September 2020) (****absent****)*

Public Relations Chair: Brian K. (*December 2020*)

H&I Chair: Jake S. *(October 2021)*

Special Events Chair:  John B. *(Feb 2021)*

VRCC Director: Tee T.  *(February 2021)*

Alternate VRCC Director: None

**Group Service Representatives**

Quorum was met.

Addicts in the Belfry: Terry W.

Changing Perspectives: Jim

Morning Meditation: David H. *(****absent****)*

New Attitudes:  Jodi

SOS: Tee T.

Serene in Green: Tracey A.

Spiritual Solutions: Anthony

Whatever It Takes:  Jake B.

We Choose Recovery:  Connie P.

Where I’m At: Ann Mason

**Groups removed from roll call**

Morning Meditation

**Groups to be added:**

None

**Also attending:**

None

**October Minutes:**Approved

Mover: Brian

2nd: Connie

**OPEN FORUM**

No information.

**II. REPORTS**

**Chair Report:**

*Gilie G*

Gilie sends a report via David H that she is unable to attend this month because of work commitments. She will be here next month.

**Vice Chair Report:**

*David H*

Attended all scheduled subcommittee meetings today and they were held according to policy.

**Secretary Report:** *(Dana R)*

No report.

**Regional Committee Member Report** *(Chris P.)*

The Central Atlantic Region of NA held the 205th Regional Service Conference Two Day October 17-18th via Zoom teleconference. There were enough Areas present to make quorum and conduct business.

1. Day One : PR & H&I Basics and Presentations

Personally, I got a lot out of this event.

a. Hybrid Meeting workshop, H&I and PR Presentations had 7 people each, and the Phone Line/BMLT/Website presentation had The Basics of Public Relations was very well done and well attended by Craig R from C&P and Wilvena from North Eastern Zonal Forum PR.

b. We need Areas to have their PR committees get involved to make sure BLMT is up to date, that their phone line volunteer list is accurate, and that we configure YAP phone line appropriate for your Area's needs. Please have your PR Chair contact me at pr\_chair@car-na.org to make sure everything is set up.

2. Regional Finances:

Since the last RSC we had $0 in income and $1,172.52 in expenses. Our current bank balance is $15,938.71; this puts us under prudent reserve by $199.54 so no donation to world the RSC.

There is $974.98 in uncleared checks so prudent reserve has been met by this point.

3. Back to groups

ELECTIONS & NOMINATIONS

1-Vice treasurer: Open (open since 173rd) no nominees at 204.

2-Treasurer: No nominations

3-Speaker Jam: No nominations

4-RD RDA Randy D automatic nominee

Old Business:

204-1 The motion to change the speaker jams to spring and fall, and change the process so that the bid process to be received more than 90 days before the proposed event passed.

204-2 Motion: To request, not to exceed at this time, budgeted money for Autonomy Zonal forum possibly being held in January 2021. This motion died on the floor

204-3 Motion: To suspend policy one time to allow two speaker jams to occur fall of 2020. The motion for our area to receive funding for our own speaker jam was not voted on. According to the Region it was passed on the floor of the 204th RSC. The Piedmont Area has the funding for a speaker jam in the amount of $600.

5. The sooner someone steps up to be RCM2 the better, it is a four-year commitment and it’s important to get the mentoring in your first few years. There’s a lot to the region and what we do. I’m still learning myself. Please come see me even if you only have a small interest.

6. The 206th RSC will be held December 19th via Zoom.

**VRCC/ECCNA Report: *(****Tee T.)*

VRCC hasn’t met, and will meet again on November 15.

**Special Events Report:**

*John B.*

Special Events policy has been finalized and will be attached with these minutes.

Subcommittee vote was to hold the regional speaker jam next spring, in person with social distancing with combined virtual streaming. This will be announced at the January meeting.

**Public Relations Report:**

*Brian K.*

**Website (Steve S):** *(Steve S is not present, but sends his report)*

* For the last 30 days the website has had 795 visits, 4 contact form submissions, 0 downloads and 0 donation button clicks.
* I have also updated the site to include the password from the newly instated Zoom meetings password requirement to enter each virtual session
* dZoom meeting report: 63 meetings took place on the PASC zoom account, with 729 logins. There is 27% decrease from last month.

**Literature Racks (Steve P, Feb 2022)**

* Literature delivered to racks around town, and new literature rack placed in the student commons at PVCC.

**Presentations (Adam W, Nov 2020)**

* Jodi at OAR says that the Drug Court
* Charlottesville ADA Joe Platania is open to spreading the word about NA presentations from this board.
* Adam received a powerpoint template for a PR presentation. Discussion of how to prepare and engage the audience, NAWS literature that exists to support the goal.
* Short discussion about what organizations we are aiming at presenting to.
* Meeting of the presentations committee is this Thursday Nov 5 at 8:15. Meeting ID 856 8892 3564 PW 071953

**Meetings Lists (Ky L):**

* Discussion of the need to redo the meeting list, decision was to not update it at this time.

**Phone Line (Mike R):** *Mike R is not present, and sends no report*

* David H reports that Richard S coordinates this at the regional level.
* The phone line was tested in the meeting and calls into the phone bank resulted in limited to no information available.

**Elections**

* PRS is seeking a new Phone Line Point of Contact. Kevin O is present in the meeting and expresses a willingness to serve as the Phone Line Point of Contact. Kevin will be voted on at the next meeting. The PRS will need a Vice Chair, Secretary and Literature Rack coordinator in January. NAWS Phoneline basics handbook: https://www.na.org/admin/include/spaw2/uploads/pdf/PR/PhonelineBasics.pdf

**H&I Report:** *(Jake S)*

The H and I subcommittee met virtually toda (November 1st) at 2:30pm. There were 10 people in attendance. Meetings have continued at Boxwood, but all other H and I facilities are still not allowing volunteers. Boxwood has a bit of a shortage of volunteers, so anybody willing to participate would be greatly appreciated. Speak to Jim W. if you are interested. The literature order is $19.60, consisting of key tags for Boxwood. Jim W was elected Vice Chair. Open service positions include secretary, Boxwood panel leader, 5 East panel leader, men's ACRJ panel leader, and women's ACRJ panel leader. If you are interested, please contact me.

Next meeting is scheduled for November 1st at 2:30 pm

**Treasurer’s Report:** (*Lawrence W**.)*

November 1, 2020

Hello, family.

**A summary of the numbers.**

|  |  |
| --- | --- |
| Opening Balance | $1,894.07 |
| 15 PayPal donations from 9 home groups | 528.16 |
| Dividend | 0.02 |
| Correction from months ago | 22.03 |
| Total all income | 550.21 |
| GoDaddy.com | 14.99 |
| NAWS Literature Inv. #046339 | 153.27 |
| Ben C. (PR printing) Check #486 | 10.53 |
| Total expenses | 178.79 |
| Closing Balance | $2,265.49 |
| Above Prudent Reserve | 665.49 |

|  |  |  |
| --- | --- | --- |
| Donations Report | Last Month | This Month |
| Number of donors | 7 | 15 |
| Number of home groups | 6 | 9 |
| Total donations | $245.52 | $528.16 |
| Difference |  | +$282.64 +46% |

I have $30.00 cash from Off the Track which has not yet been deposited.

I transferred funds from PayPal to the credit union on October 26, to allow time for processing by the entities. Since then, $144.75 has been donated.

This report exactly reconciles with our credit union account. A copy of our account statement is attached.

This is my final meeting as area treasurer, thanks for letting me serve.

In loving service,

Lawrence E.

**And the details**

|  |  |  |  |
| --- | --- | --- | --- |
| PASC Treasurer’s Worksheet | |  |  |
| October 1 - 31 Transactions |  |  |  |
| Presented ASC November 1, 2020 | | |  |
| Opening Balance | 1,894.07 |  |  |
| Donations | Pay Pal | Cash/Checks |  |
| Addicts in the Belfry | 38.54 |  |  |
| Changing Perspectives | 38.54 |  |  |
| ESP | 19.12 |  |  |
| E.L.I.J.A.H. |  |  |  |
| KISS |  |  |  |
| Morning Meditation |  |  |  |
| New Attitudes | 19.12 |  |  |
| New Life |  |  |  |
| Oak Ridge Gratitude |  |  |  |
| Off the Track |  |  |  |
| Palmyra |  |  |  |
| Serene in Greene |  |  |  |
| Sharing What We Have |  |  |  |
| SOS | 48.25 |  |  |
| Spiritual Solutions | 43.09 |  |  |
| Together We Can |  |  |  |
| We Choose Recovery | 205.89 |  |  |
| Whatever It Takes | 4.55 |  |  |
| Where I’m At | 111.06 |  |  |
| Working the Steps |  |  |  |
| Anonymous |  |  |  |
| **Subtotal: Cash & Checks** | 528.16 | 0.00 |  |
| **Total: All Donations** | 528.16 |  |  |
| Special Events Return |  | Explain: |  |
| Dividend | 0.02 |  | |
| Bank Differences | 22.03 | Error carried for months | |
| Other Monies In |  | Explain: |  |
| **Subtotal: Other Income** | 22.05 |  |  |
| **Total: All Income** | 550.21 |  |  |
| Check # and Payee | Amount |  |  |
| #485 NAWS Literature | 153.27 | Invoice #046339 |  |
| # NAWS Literature |  | Invoice # |  |
| # COOS |  | Storage |  |
| #483 NAWS Donation |  |  |  |
| #484 CARNA Donation |  |  |  |
| #486 Ben Campbell | 10.53 | PR Printing | |
| GoDaddy.com | 14.99 | Website |  |
| Total Checks/Debits | 178.79 |  |  |
| Closing Balance | 2,265.49 |  |  |
| Prudent Reserve | 1,600.00 |  |  |
| Above/(Below) Prudent Reserve | 665.49 |  |  |

**Literature Report**: (*Jim W.)*

In October I distributed a total of $222.40 in literature. The literature distribution per group was:

Where I’m At $30.70; We Choose Recovery $52.65; Off the Tracks $139.05.

On 11/02 I placed an order for $510.29.

**Ad-hoc Reports:**

**25th ECCNA Bid Committee Report**: *(Tee T)* ECCNA will meet again on November 22.

**RECESS**

*none*

**IV. OLD BUSINESS**

*none*

**V. NEW BUSINESS**

Motion: to amend the documented duties of literature chair to include oversight of an area email account for the literature chair- accessible also by area chair, vice chair, treasurer and alternate treasurer- so that we don’t have to change our account with world services every time we change literature chairs, as requested by world services.

Purpose: to maintain continuity and ease transitions of new literature chairs.

Seconded by Lawrence E.

**VI. ELECTIONS**

Kurt S. expressed a willingness to serve as Treasurer, met the qualifications, and was unanimously elected Treasurer.

**VII. ANNOUNCEMENTS AND ANNIVERSARIES**

***ANNOUNCEMENTS***

*In keeping with our 7th Tradition, a reminder that the Paypal app on our website:*[*piedmontvana.org*](http://piedmontvana.org)*does have the ability to be set up with a recurring donation.*

*The following positions are open for those interested in serving the NA Community:*

*PASC Alternate Secretary please contact Dana R.*

*VRCC Alternate Director please contact Tee T.*

*H&I Secretary, please contact Jake S.*

*Women’s Regional Jail panel leader please contact Patsy G.*

*PR Vice Chair, please contact Brian K.*

*RCM 2, please contact Chris P.*

***ANNIVERSARIES***

*Lawrence E. will celebrate 14 years Monday November 9 6 pm on the zoom meeting of We*

*Choose Recovery*

*Beth H will celebrate 9 years Monday November 9 at 6 pm on the zoom meeting of We Choose Recovery*

*Jake S will celebrate 4 years Friday December 4 at 6 pm at the Where I’m At meeting*

**VIII. MOTIONS TO SEND BACK TO GROUPS**

Motion: to amend the documented duties of literature chair to include oversight of an area email account for the literature chair- accessible also by area chair, vice chair, treasurer and alternate treasurer- so that we don’t have to change our account with world services every time we change literature chairs, as requested by world services.

Purpose: to maintain continuity and ease transitions of new literature chairs.

**Next ASC:***The next Area Service will be held on December 6, 2020 at 4:00pm*

**Motion to Close:** 4:52pm

Made by: Bryan K

2nd by: John B.

Serenity prayer said by all.

ILS, Dana R.