



UIBS

3941 Southeastern Way, Suite A
West Columbia, SC 29169
(803) 915 – 7890 | info@uibsus.com

Job Title: Quality Control Assistant Manager ~ Manager

Job Type: Full-time, Salary, Exempt, On-site

Job Location: Prosperity, SC

Job Description:

QC Management ensures their teams follow established rules for handling quality control issues, aids and help train the production team to help produce quality products. Work with a variety of departments and personnel - such as engineers and line workers - to test and assess the quality of product output. They must maintain knowledge of accepted industry testing practices, as well as any new developments in their industry.

Your duties will include:

- Oversee all daily operations of the quality department
- Oversees the collection and production samples to evaluate quality
- Conduct routine non-routine analyses of in-process materials raw materials, environmental samples, finished goods or stability samples.
- Perform the quality inspection process of new pat samples and record the data.
- Assign and verify corrective actions and track countermeasures for continuous improvement.
- Implement 5S area standards site wide.
- Support to create and establish proper process and procedure to meet Customer's requirements.
- Support to promote safety programs and safe work practices throughout.
- Support QC team with training measurement skills and QC tools and equipment.
- Responsible for development and implementing manufacturing processes, and work activities to meet all company's quality standards, and delivery standards.
- Educate quality procedures and process to the production team, and quality team as needed.
- Follow upon entering SQCI for all shipping OQC passed items.



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- Responsible for development and implementation of all quality processes for incoming, process, and outgoing QC inspections and monitoring
- Able to work and communicate with the Client's QC representative and build positive and effective business relationships.
- Check and manage internal QC team members who reports to the client's site, follow up with current issues, and other customer's QC complaints.
- Any additional QC related tasks that are requested by the QC Department manager and the President.

Your qualifications are as follows:

- 2 + years of experience in Manufacturing in Quality Department.
- Bachelor's Degree in related field
- Bilingual: English and Korean (Fluent)

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