



Job Title: Material Manager

Job Type: Full-time

Job Location: Clarksville, TN

Job Description:

We are seeking a highly organized and proactive Material Manager to oversee the procurement, quality control, inventory, and efficient distribution of materials for our construction projects. The ideal candidate will play a critical role in ensuring the accuracy, timeliness, and quality of materials delivered to project sites, while also managing inventory and minimizing loss or discrepancies.

Your duties will include:

- Conducting quality control inspections to verify that received materials meet project specifications, including quantity, quality, and compliance with standards.
- Addressing issues such as shortages, damages, and specification mismatches, and ensuring corrective actions are taken promptly.
- Evaluating suppliers on the basis of delivery speed, price, and product quality to ensure optimal procurement decisions.
- Monitoring and managing inventory to prevent loss, damage, or discrepancies, and ensuring proper storage practices.
- Coordinating material specifications changes based on project requirements, including tracking and reporting any adjustments.
- Maintaining and reviewing records of inventories, product performance, deliveries, and costs to support data-driven decision-making.
- Collaborating with project teams to ensure timely delivery and efficient use of materials while minimizing waste and delays.
- Ensuring compliance with safety regulations and proper material handling procedures.

Your qualifications are as follows:

- Korean/English bilingual is a must (Native proficiency including writing and reading)
- Bachelor's degree in Supply Chain Management, Logistics, Engineering, or a related field (preferred).
- 3–7 years of experience in material management, preferably in construction or industrial projects.



UIBS
Clarksville, TN
hr@uibsusa.com

- Proficiency in inventory management systems and tools, as well as MS Office applications.
- Strong problem-solving skills and ability to handle material-related challenges effectively.
- Excellent organizational and time management skills, with the ability to prioritize tasks in a fast-paced environment.
- Excellent problem-solving and communication skills.

Your benefits are as follows:

- Medical, Dental, and Vision insurance
- 401K matching
- PTO
- Paid holiday



UIBS