

**SAMSUNG ENGINEERING AMERICA INC.
JOB DESCRIPTION**

**Email your RESUME to HR@uibsusa.com
(UIBS sponsors for various Visa Status and Green Card for Qualified)**

JOB TITLE: Project Scheduler

DEPARTMENT: Interface Team

REPORTS TO: Interface Manager

LOCATION: Taylor, TX

ESSENTIAL DUTIES AND RESPONSIBILITIES Under policy direction from the interface manager, the project scheduler is in charge of operating sub-contract schedule, controlling and coordinating subcontracts

- Work closely with the subcontractor to support schedule and PMS development, control and monitoring the subcontract project schedule; to include engineering (shop drawing), subcontract procurement, construction, commissioning.
- Participate in regular project team meetings across multiple subcontracts
- Regularly review critical path, Resource loading, schedule content, use of relationships and lag, constraints and milestones
- Assist or lead in the creation of comprehensive schedule submissions using the Project Success Method, resource and cost loading as necessary
- claims litigation with sub-contractor

Qualification/Requirement

- proven experience as scheduler in General Construction or Cooperative Company
- Advanced proficiency in project scheduling software such as Primavera P6, MS-Project
- Strong reporting skills for project Status
- Good interpersonal and communication skills;
- Experience in revit and naviswork

Desirable

- Excellent negotiation skill
- Strong Leadership
- Consistently approaches work with a positive and constructive attitude;
- Working effectively with others;
- Strong organization skills with a problem-solving attitude;
- Demonstrate openness and respond positively to feedback;