



Job Title: Mechanical Supervisor (EXH, Bilingual – Korean/English)

Job Type: Full-Time, On-Site, Exempt

Job Location: Taylor, TX

Job Description:

UIBS USA is seeking a bilingual (Korean/English) Mechanical Supervisor (EXH) to oversee mechanical construction activities from project initiation to completion. This role is responsible for coordinating subcontractors and suppliers, managing schedules, ensuring compliance with safety and quality standards, and supporting inspections and audits. The ideal candidate will demonstrate strong technical knowledge, cross-cultural communication skills, and proactive leadership in a fast-paced, multinational project environment.

Your duties will include:

- Manage and monitor supplier and subcontractor performance on a daily basis.
- Oversee field operations and ensure construction schedules are followed.
- Review and manage RFIs, shop drawings, and shop production.
- Handle change orders, risk management, and claims.
- Address warranty issues, government permits, and civil complaints.
- Review and provide feedback on design and construction documents.
- Ensure compliance with site safety protocols.
- Support inspections and audits, including documentation and schedule management.
- Record meeting minutes, agendas, daily activity logs, and prepare reports.



- Coordinate meetings and communications with external parties; manage official documentation and correspondence.
- Conduct inspections and pre-commissioning activities.
- Perform other responsibilities as assigned by the Company.

Your qualifications are as follows:

- Must be legally authorized to work in the U.S. (no visa sponsorship available).
- Fluent in Korean and English (written and verbal, native/professional level).
- Minimum of 3 years' experience in construction site operations.
- Knowledge of engineering principles and construction equipment.
- Strong multitasking ability and commitment to meeting deadlines.
- Excellent interpersonal, collaboration, and communication skills.
- Strong compliance with procedures, standards, and guidelines.
- Ability to work effectively in a fast-paced, multicultural environment.
- Highly organized with strong attention to detail and follow-ups.
- Proven ability to manage multiple projects with competing deadlines.
- Experience with construction site inspections, reporting, and documentation.
- Familiarity with reviewing specifications and shop drawings.
- Proficiency in AutoCAD, 3D modeling software, MS Office (Excel, Word, PowerPoint), and Adobe PDF.



UIBS
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- Familiarity with Trimble or similar construction software.
- Strong ownership mindset, proactive attitude, and risk management skills.
- Strong analytical thinking and problem-solving ability.

Desirable/Preferred Skills:

- Bachelor's degree in Mechanical Engineering or related field (or equivalent experience).
- Certifications such as PE, PMP, or similar credentials.
- Experience in high-tech (semiconductor) construction projects.
- International and multicultural project experience.
- Experience with RFPs and construction contract management.
- Experience in large-scale plant construction projects.
- Willingness to work overtime or weekends as required.
- Ability to commute reliably to/from the field office.