## Create a new JMP customer portal account

- Go to <u>https://jimmenesinipetro.com/</u>
- Click on JMP Customer Portal
- Under "existing customer?" enter in your account number from your statement and your e-mail address associated with your account and click <u>register</u>
- A message will appear that says *Registration Confirmation- Thank you for* requesting an account on MyFuelPortal. You should receive a confirmation email with a link to complete the registration process. Please check your spam folder if you do not receive email confirmation within 5 minutes.
- Log into your e-mail that is associated with your account and look for an email from Jim Menesini Petroleum. This is what the body of the email will look like:

Thank you for requesting an account to access MyFuelPortal. The most convenient way to access your account information and to make secure payments online.

Please confirm your registration by clicking here.

If the link above does not work, please visit the following web page in your browser and enter the information below.

https://jimmenesinipetro.myfuelportal.com/Account/ConfirmEmail

• Click to confirm your registration and create a password, then you will receive a message that says: Thank you for confirming your email. Please click here to log in.