



ANNUAL MEETING

**BOARD OF DIRECTORS
SOUTHERN HUMBOLDT CHARTER SCHOOLS
DBA AGNES J. JOHNSON CHARTER SCHOOLS**

**August 6, 2020
5:30 PM Open Session
Outside of Room 6
73 School Rd.
Weott, CA 95571**

WELCOME

Addressing the Board – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

Next Meeting Date

To Be Determined Regular Board Meeting

I. OPEN SESSION

A. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

B. ROLL CALL

Mary Halstead, Chairperson
Ryan O’Connell

Present	Absent
_____	_____
_____	_____

Tina Burns _____
Hunter Lehnert _____
Brian Speelman _____

C. PLEDGE OF ALLEGIANCE

D. Action:
a. Approval of Agenda for August 6, 2020.
M _____ S _____ V _____

E. ORAL COMMUNICATIONS

Persons wishing to address the Board of Directors may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Chairman of the Board will read the names of the individuals who have submitted Speaker Cards to address the Board. No additional Speaker Cards will be accepted after the names have been read.

F. Action:
a. Approval of Board of Directors and Officers as slated:
President and Chairperson of the Corporation/Board – Mary Halstead
Chief Financial Officer/Treasurer of the Corporation/Board – Tina Burns
Secretary of the Corporation/Board – Ryan O’Connell
Members – Hunter Lehnert and Brian Speelman
M _____ S _____ V _____

G. Action:
a. Approval of Sothern Humboldt Charter Schools Bylaws
M _____ S _____ V _____

H. Action:
a. Approval of Annual Calendar of Regular Board Meetings
M _____ S _____ V _____

I. Action:
a. Approval of Facilities Use Agreement (“FUA”) between Southern Humboldt Joint Unified School District and Southern Humboldt Charter Schools dated February 13, 2020
M _____ S _____ V _____

- I. Action:
a. Approval of Memorandum of Understanding (“MOU”) between Humboldt County of Education and Southern Humboldt Charter Schools dated May 5, 2020
M _____ S _____ V _____
- J. Action:
a. Approval of Factoring Agreement with Charter Asset Management for the Sale of Receivable of PENSEC in the amount of \$41,360.77 at 3.29% dated July 1, 2020
M _____ S _____ V _____
- K. Action:
a. Approval of 2020-2021 Calendar to include Hybrid Schedule in Response to COVID-19
M _____ S _____ V _____
- L. Action:
a. Approval of Service Agreement with Athena Advanced Solutions for Back Office Support effective July 1, 2020 signed July 28, 2020
M _____ S _____ V _____
- M. Action:
a. Approval of Service Agreement with Measure Ed for Student Data signed July 27, 2020
M _____ S _____ V _____
- N. Action:
a. Approval of Service Agreement with Paycom for payroll services signed July 31, 2020
M _____ S _____ V _____
- O. Action:
a. Approval of CharterSafe policy for general liability insurance and Worker’s Compensation
M _____ S _____ V _____
- P. Action:
a. Approval of Insuring Humboldt for health benefits provided to staff
M _____ S _____ V _____
- Q. Action:
a. Approval of application to Participate in CalSTRS and CalPERS for Retirement benefits provided to staff
M _____ S _____ V _____

- R. Action:
a. Approval of adding “DBA Agnes J Johnson Charter School” to the Southern Humboldt Charter Schools business account at Umpqua Bank

M _____ S _____ V _____

IV. ADJOURNMENT

- S. Action:
a. Adjourn Meeting

M _____ S _____ V _____

The meeting was adjourned at _____.