

AUGUST and SEPTEMBER 2025

Welcome! I had such a wonderful time meeting all of you on our Orientation Days last week. We are very excited to begin a new school year. In this newsletter I will review some of the policies regarding Arrival/Dismissal, Book bags, and Class parties. The Parent Handbook that was emailed to you in July can also clarify any questions you may have regarding school policies (it is also on the website: www.setonpreschool.org). Please note that a special message about picture day is at the end of this newsletter. We have been reviewing the orientation forms that were completed last week and if any further information is needed, we will send a note home in your child's book bag.

- 1. <u>Arrival/Dismissal:</u> Arrival is a walk-in drop off. Please park in the front parking lot and walk your child in through the blue double doors, which will be unlocked at 8:20 am and 12:15 pm. After taking your child to their room exit back out through the blue double doors. The parking lot is very busy at this time, so watch for buses, and for cars backing out of parking spots.
 - **Pick up:** from morning sessions pickup will occur at the front preschool doors at 11:20 am for Mrs. Kate's and Mrs. Liz's classes, and at the back gray doors for all of Mrs. Christina's 3-year-old classes and Miss Emily's and Mrs. Sheila's 4-year-old classes. **If you arrive for pick up after 11:30, please come to the front** preschool doors to pick up your child because the elementary school will be using the playground at that time and cones will block the driveway. The afternoon pickup will be at the back of the school by the cafeteria doors. Please enter the driveway off of Linden Creek Drive and use the car tag that you received at your child's orientation.
- 3. <u>School Security:</u> The preschool doors will remain locked at all times. If you need to enter the preschool during school hours ring the doorbell next to the front blue preschool doors, and I will buzz you in.
- 4. <u>Book Bags</u>: Please do not send toys in your child's book bag. Children in the PEDAL program may bring one small stuffy or lovey to school for rest time, however, your child's book bag is an important part of our communication system. The assistants only check the main or largest book bag compartment, (some book bags can have several compartments and we do not go through every one) so please put any school related notes, lunch money, etc. in the largest compartment, and we will do the same. Check your child's book bag after each school day for newsletters, schoolwork, and forms. In turn, we will check the book-bag at the beginning of class for any notes from home.

- 5. <u>Identification:</u> Make sure your child's name is on their book bag. Also put names on lunch boxes, coats, hats, mittens, and any other items of clothing or personal items. Children have a hard time remembering if a book bag or a jacket is theirs, so please make sure all your child's clothing and personal items have their name on them.
- 6. <u>Classroom Parties:</u> Please remember that only the parents who signed up to help with the classroom parties during your school orientation day are permitted to attend/work the parties. **No siblings are allowed to attend classroom parties.** If you have any questions, feel free to contact the preschool office.
- 7. <u>Teacher Notes:</u> If you need to talk to a teacher about your child, please send a note in your child's book bag requesting a conference or a phone call by the teacher. You can also send them an email. We'd prefer that you not attempt to talk to your child's teacher during pick-up/drop-off time because the teacher and assistant are busy with their classes.

Thank you for your cooperation on the above matters. One of our main purposes at SASEAS Preschool (St. Andrew St. Elizabeth Ann Seton Preschool) is to make this school year an enjoyable, memorable, and safe one for both you and your child.

<u>Picture Days</u>: Please Note that the Preschool picture days are not the same as the SASEAS K-8 picture days. Preschool Picture Days are Monday, September 15 for Mrs. Christina and Mrs. Emily's 3-day classes and Mrs. Liz's 5-day class, and Tuesday, September 16, for 2-day classes and Mrs. Kate's 5-day class. Please **DO NOT** order any pictures in advance. Lifetouch Preschool will give us proofs to send home the Wednesday and Thursday after picture day. You can choose to order pictures at that time.

We are looking forward to a very fun and exciting school year!

Aimee Limberg, Director