

BROOKFIELD TOWNSHIP RESIDENT INFORMATION

Solicitors and Transient Vendor Information

(ORC § 505.94)

1. **HOURS.** Solicitors, Transient Vendors (“Vendors”), and Representatives of the Vendor (“Representatives”) are limited to the hours of 9 a.m. to 4 p.m. October 1st through April 30th and from 9 a.m. to 6 p.m. May 1st through September 30th.

2. **REGULATION.** Brookfield Township provides residential property owners with a means to prohibit a certain type of door-to-door solicitation and canvassing through Brookfield Township as permitted by the Ohio Revised Code Section 505.94. **No solicitation shall occur on any residence where a *No Soliciting* decal or sign is displayed.** It is the responsibility of the homeowner to display a *No Soliciting* decal or sign in a visible location near the front door. Brookfield Township decals can be obtained at no cost at the Township Administrative Office.

3. **DO NOT SOLICIT REGISTRY.** Brookfield Township has created a *Do Not Solicit Registry*. The *Do Not Solicit Registry* records the households that do not want uninvited Vendors to visit. **No solicitation shall occur at any residence that is listed on the *Do Not Solicit List*.**

To register to be on the *Do Not Solicit Registry* please go to the Administrative Office to complete a request form. The form will give the homeowners the opportunity to request a *No Soliciting* decal or sign. The administration will review the forms for accuracy and then update a Do Not Solicit list on our website. **Only addresses (no names) will be listed on the *Do Not Solicit List*.** A residence will remain on the list for a period of five years. At the end of that period the homeowner will need to re-register. Homeowners can remove their residence from the list at any time by coming into the Administrative Office.

While the *Do Not Solicit List* will be helpful in preventing uninvited Representatives, *No Soliciting* decals or signs are the most effective legal means of preventing solicitation. A homeowner does not need to be on the *Do Not Solicit List* to be covered by the no solicitation requirement of the resolution if a *No Soliciting* decal or sign is posted.

4. **BADGES.** Each Vendor or Representative must wear the official Brookfield Township Solicitor Identification Badge in a visible location and carry a copy of the approved application form upon

his or her person while soliciting. If asked by a resident, Law Enforcement officer or Township Official, the Vendor or Representative must present the badge and form.

5. **RESIDENT RIGHTS.** If an individual comes to your door and you have a *No Soliciting* decal or sign posted, get as much information as possible (full name, name of the company, and description of the solicitor), then immediately call the Brookfield Township Police Department's non-emergency dispatch number (330) 675-2730 to report the violation. Law Enforcement Officials must be able to identify the individual to issue a citation.

If you witness solicitors without Brookfield Township identification badges or observe soliciting activity outside of the permitted hours, get as much information as possible regarding the solicitor and immediately call the Brookfield Township Police Department's non-emergency dispatch number (330) 675-2730 as described above.