

ALLENDALE NEIGHBORHOOD ASSOCIATION, INC.  
BYLAWS

(Approved September, 2022)

ARTICLE I  
NAME

The name of this association shall be the ALLENDALE NEIGHBORHOOD ASSOCIATION, INC.

ARTICLE II  
PURPOSES

The purposes of this Corporation are:

To promote communication, friendship, and a sense of community between and among all residents.

To ensure the safety of the neighborhood by addressing any crimes or criminal intent by working with the City of St. Petersburg Police Department and with all residents within our boundaries.

To preserve and enhance the established character, beauty, and property maintenance standards of the neighborhood by spearheading neighborhood beautification projects and by working with the City of St. Petersburg to enforce all applicable codes and zoning regulations.

ARTICLE III  
MEMBERSHIP AND AREA

SECTION I. AREA

Members shall be property owners of the area bounded on the south by the north side of 38th Avenue North, on the west by the alley east of Haines Road and both sides of 15th Street North, on the north by both sides of 45th Avenue North and by both sides of Montrose Blvd. North, and on the east by the west side of MLK Street North and the alley immediately east of MLK Street North connecting Montrose Blvd. and Monticello Blvd.

## SECTION II. MEMBERSHIP

There shall be one member/one vote per household. The household must own the home and be the primary resident in the assigned area. There shall be no membership for lots.

## SECTION III. ASSOCIATE MEMBERSHIP

Former residents, prospective residents, or residents of Foster Hill Drive and the area surrounding Allendale Park may join as Associate Members. Also, “special friends” of the neighborhood may join as Associate Members as approved by the Board. Associate Members are not entitled to vote.

## ARTICLE IV BOARD OF DIRECTORS

### SECTION I. FUNCTION

The Board of Directors shall deliberate and decide upon all matters referred to it relating to the general welfare of the Association, its officers and members. The board shall exercise full jurisdiction over all Association affairs, status of members, and allied subjects.

### SECTION II. QUALIFICATION

The Board of Directors shall be nominated and elected from the members.

### SECTION III. NUMBER

The Board of Directors shall have a minimum of three (3) members and a maximum of eleven (11) members including the officers of the Association. The number may be increased or decreased by the Board.

### SECTION IV. ELECTION

As of the date of approval of these bylaws, the Board of Directors consists of individuals elected by the Board of Directors of Allendale Crime Watch, as authorized in its Articles of Incorporation.

At a special meeting in the spring of 2023, and in each succeeding annual meeting, members of the Board shall be elected according to the procedures set forth in these bylaws.

#### SECTION V. TERM

The term in office of each Director shall be two (2) years. Each Director shall hold office for the term for which he/she is elected and until a qualified successor has been nominated, elected and installed or until his/her earlier resignation, removal from office or death. Half the Directors (and successors) terms end in odd-numbered years, the other half (and successors) end in even-numbered years. In 2022, the Board will determine who is elected for one year and who is elected for two years.

#### SECTION VI. VACANCIES

Any vacancy occurring in the Board of Directors may be filled by the affirmative vote of a majority of the remaining Directors. A Director elected to fill a vacancy shall hold office only until the next election of Directors by the membership.

#### SECTION VII. REMOVAL OF A BOARD MEMBER

The Board of Directors may for just cause request the resignation of a Board member. If said resignation is not forthcoming, the election of that director may be rescinded by a 2/3 vote of the members at the next meeting. Failure to attend 2/3 of the meetings shall cause a member of the Board to be automatically removed.

#### SECTION VIII. QUORUM

A majority of the then-elected Board of Directors shall constitute a quorum for the transaction of business.

#### SECTION IX. MEETINGS

There shall be six regular meetings of the Board of Directors or more when called for special reasons. Special meeting of the Board of Directors may be called at any time by the President or by majority vote of the Board of Directors.

### ARTICLE V OFFICERS

#### SECTION 1. NUMBER

The officers of the Allendale Neighborhood Association, Inc. shall be a President, a First Vice President, a Vice President of CONA Affairs, a Secretary and a Treasurer.

## SECTION II. DUTIES

The President shall be the Chief Executive Officer of the Corporation and shall preside at all general membership meetings and all Board of Directors meetings. The President shall authorize any and all disbursement of funds. The President shall appoint committees with the approval of the Board of Directors and shall be an ex officio member of all committees except the nominating committee.

The First Vice President shall head database, newsletter and website responsibilities and shall preside at all meetings in the absence of the President.

The Vice President of CONA Affairs shall be the designated representative to the Council of Neighborhood Associations and shall represent the Allendale Neighborhood Association at all such functions; an alternate may be appointed by the President.

The Secretary shall maintain and publish minutes of all general membership and Board of Directors meetings.

The Treasurer shall maintain the financial records of the Association and shall maintain all bank accounts. Any draft more than \$500 shall require the signature of two officers. Any draft more than \$1,000 shall require the vote of the Board of Directors and shall require the signature of two officers.

## ARTICLE VI CONA PARTICIPATION

The Corporation shall maintain membership in good standing in the St. Petersburg Council of Neighborhood Associations (CONA).

## ARTICLE VII MEMBERSHIP MEETINGS

### SECTION I. ANNUAL MEETING

There shall be an annual meeting of the members of this Association – either in-person or virtual -- during each year, on a date to be set by the Board of Directors. The annual meeting shall:

- a) Elect officers and the Board of Directors.

- b) Hear the Treasurer's annual report.
- c) Hear the Board of Directors annual report.
- d) Hear other reports.
- e) Transact any other business that may properly come before it.

## SECTION II. SPECIAL MEETINGS

Special meeting of the general membership shall be held at the call of the President, by the majority of the Board of Directors, or by request of ten (10) members in writing to the President with at least fifteen (15) days of notice.

## SECTION IV. QUORUM

A quorum shall consist of a 10 percent of the members in good standing. The requirement may be, from time to time, changed by the Board of Directors, as they may deem advisable.

## SECTION V. MAJORITY VOTE

All matters coming before any meeting of the general membership shall be decided by a majority vote of the members in good standing present at such meeting.

## SECTION VI. VOTING

### A. Voice vote

Voting shall be by voice unless a ballot vote is deemed advisable by the presiding officer.

### B. Voting members

Only members are entitled to vote with one vote per household.

### C. Proxy votes

Every member may authorize another member to act for him/her by proxy.

Every proxy must be signed and dated by the member. No proxy shall be valid after 30 days from its date. Every proxy shall be revocable at the pleasure of the member.

### D. Absentee votes

Any member may submit an absentee ballot regarding any matter that comes before a general membership meeting. Absentee ballots must specify which matter or matters are being voted upon and be signed and dated by the member.

## SECTION VII. PARLIAMENTARY AUTHORITY

The rules contained in “Robert’s Rules of Order Newly Revised” shall govern the association in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

## ARTICLE VIII FINANCES

### SECTION I. FISCAL YEAR

The fiscal year of this Association shall commence on the first day of January each year and shall end on last day of December of the same year.

### SECTION II. DUES

There is no charge for membership. The fee may be changed by the Board of Directors.

### SECTION III. MEMBER

Any member shall be considered in good standing if they own a home in Allendale.

## ARTICLE IX COMMITTEES

### SECTION I. NOMINATING COMMITTEE

The Nominating Committee shall be appointed by the Board of Directors and shall consist of three members, one of whom shall be a Board member. Suggestions for nominations may be sent to this committee by any member. The Nominating Committee shall present a single slate of nominees which shall be announced at least fourteen (14) days before the election.

### SECTION II. CRIME WATCH COMMITTEE

There shall also be a Crime Watch Committee which shall ensure the safety of the neighborhood by addressing any crimes or criminal intent. The Crime Watch Committee shall work with the City of St. Petersburg Police Department and all residents within our boundaries. The Crime Watch Committee is in charge of communication with the City of St. Petersburg Police Department. Crime Watch

and the Crime Watch Committee may have different boundaries than the Association.

### SECTION III. OTHER COMMITTEES

All other committees shall be appointed by the President with approval of the Board of Directors.

## ARTICLE X COMMUNICATIONS

The President and Secretary shall maintain a data base of all members in the neighborhood as well as associate members. Newsletters shall be produced at least quarterly. Newsletters shall be hand-delivered at least once per year. All other communications may be by opt-in email.

The President or his/her designated representative shall be the only person authorized to communicate with the local media or City officials on behalf of the Association.

## ARTICLE XI AMENDMENTS TO THE BYLAWS

The Bylaws, or any part thereof, may be amended at any time by a majority vote of the Board of Directors.

## ARTICLE XII DISSOLUTION AND DISTRIBUTION

Upon dissolution of the Corporation, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the Corporation, dispose of all assets of the Corporation to such an organization organized exclusively for charitable, education, or scientific purposes as shall at that time qualify as an exempt organization under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).