

#### Rev December 2019

#### You will need:

- Tax Information such as Forms W-2, 1099, 1098, 1095.
- Social security cards or ITIN letters for all persons on your tax return complete and accurate information
- Picture ID (such as valid driver's license) for you and your spouse.
- Please complete pages 1-5 of this form.
- You are responsible for the information on your return. Please provide complete and accurate information
- If you have questions, please ask the certified tax preparer

Mobile Tax Associates tax preparers are all certified and approved to prepare your Federal or State tax returns and uphold the highest ethical standards. To report any unethical behavior, please contact Mobile Tax Associates by calling 678-870-7550, or email us at Robert@mobiletaxassociates.com.

Your First Name	Middle Initial	Last Name	Daytime Telephone Number	Are You a US Citizen
Your Spouse's First Name	Middle Initial	Last Name	Daytime Telephone Number	Are You a US Citizen
Mailing Address	Apt #	City	State	Zip
Your Date of Birth	Your Job Title Totally and Permanently Full-Time Stude Disabled		Full-Time Student	Legally Blind
Your Spouse's Date of Birth	Your Spouse's Job Title	Totally and Permanently Disabled	Full-Time Student	Legally Blind
Can anyone claim you as a	Were You a Victim of ID	Was Your Spouse a Victim of	Were Any Dependents a	Did Anyone Apply for an ID
dependent?	Theft?	ID Theft?	Victim of ID Theft?	Protection Pin Number?

Driver's License / ID Number	State	Class
Issue Date	Expiration Date	Verified

Sectio	n B – Marital Sta	tus and Household Information	As of December 31, 2019, what was your marital status?
	Never Married	(Single) ( )	
	Married	Did you get married in 2019? (Yes) or (N	0)
		Did you live with your spouse during any	y part of the last six months of 2019? (Yes) or (No)
	Divorced	Date of final decree?	
	Legally Separat	ed Date of separate maintenance decree	e?
	Widowed	Year of spouse's death	

First Name	Last Name	Date of Birth	Relationship	# Mo in Home	US Citizen	Resident of Canada/Mexico	Single/Married as of 12.31.19	Ft Student	Totally and Permanently Disabled

To be completed by Tax Preparer: Are any of the individuals listed above considered a qualifying child/qualifying relative? (yes) (no)

Did any of the individuals above provide more than 50% of their own support? (yes) (no)

Did any of the individuals above have less than \$4,200 of income? (yes) (no)

Did the primary taxpayer provide more than 50% of support for any of the individuals listed above? (yes) (no)

Wages or Salary from Employer (W-2)	Primary Taxpayer	Taxpayer Spouse
Wages or Salary from 2 <sup>nd</sup> Employer (W-2)		
Tip Income		
Scholarships (Form W-2 or Form 109-T)		
Interest (Form 1099-INT)		
Dividends (Form 1099-DIV)		
Refund of State of local income tax (Form 1099-G)		
Alimony or Separate Maintenance Payments		
Self-Employment Income (Form 1099 Misc.) cash,		
virtual currency or 1099-k		
Cash/Check/Virtual Currency/Bitcoin Payments		
Income or Loss from sale or exchange of stocks,		
bonds, virtual currency or real estate (1099-S or		
1099-B)		
Disability Income from insurance, workers		
compensation (Form 1099-R, W-2)		
Retirement Income, Pension, Annuity, IRA		
(Form 1099-R)		
Unemployment Compensation (Form 1099-G)		
Social Security Benefits, Railroad Retirement		
Benefits (Forms SSA-1099, RRB-1099)		
Income/Loss from Rental Property		
Other Income: Gambling, lottery, prizes, awards,		
jury duty, virtual currency, Schedule K-1 from		
royalties, foreign income, other property or		
services		
Schedule K-1 from Partnership		
IRS Form 1099-A Abandonment of Real Property		
IRS Form 1099-C Cancellation of Debt		

Section D – What type of Expenses did you or your sp	oouse have for last year in 2019?	
Alimony or Separate Maintenance Payments		
Contributions to Retirement Account (IRA) (Roth)		
Education Expenses		
Medical or Dental Expenses, including insurance		
Child or Dependent Care (have SSAN/EIN)		
Teacher Expenses for supplies		
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Vision Insurance Premiums		
Pharmacy expenses		
Medical/Dental/Vision/Pharmacy Mileage Record		
Section E – Life Events for last year in 2019 for you or	your spouse?	
Did you have a Health Savings Account, (Form		
5498-SA, 1099-SA, W-2 with code W box 12)	I	
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cancelled/forgiven by lender or home foreclosure		
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Did you have Earned Income Credit, Child Tax	
Credit or American Opportunity Credit disallowed	
in a prior year? Which year?	
Did you purchase or install energy efficient home	
items (windows, furnace, insulation?)	
Did you receive the First Time Homebuyer Credit	
back in 2008 and still make an annual payment?	
Did you make estimated tax payments in 2019 or	
apply last year's refund to this 2019 tax return?	
Did you file a federal return last year which had a	
capital loss carryover on Form 1040 Schedule D?	
Did you have health coverage through the	
marketplace (Form 1095-A?)	

1. Provide an email address (optional) (this em	nail address will not be used for	contacts from the Internal Revenue Servi	ce)
<ol><li>Presidential Election Campaign Fund (If you this fund You Spouse</li></ol>	check a box, your tax or refund	will not change) Check here if you, or you	ur spouse if filing jointly, want \$3 to go to
3. If you are due a refund, would you like:	a. Direct deposit Yes - No	Routing Number	Account Number
	b. To purchase U.S. Savings Bo	onds Yes No	

- c. To split your refund between different accounts Yes No
- 4. If you have a balance due, would you like to make a payment directly from your bank account? Yes or No
- 5. Live in an area that was declared a Federal disaster area? Yes, No If yes, where?
- 6. Did you, or your spouse if filing jointly, receive a letter from the IRS? Yes or No

### Privacy Act and Paperwork Reduction Act Notice (Sections A-E)

- 7. Would you say you can carry on a conversation in English, both understanding & speaking? Very well Well Not well Not at all Prefer not to answer
- 8. Would you say you can read a newspaper or book in English? Very well Well Not well Not at all Prefer not to answer
- 9. Do you or any member of your household have a disability? Yes No Prefer not to answer
- 10. Are you or your spouse a Veteran from the U.S. Armed Forces? Yes No Prefer not to answer
- 11. Your race? American Indian or Alaska Native Asian Black or African American Native Hawaiian or other Pacific Islander White Prefer not to answer
- 12. Your spouse's race? American Indian or Alaska Native Asian Black or African American Native Hawaiian or other Pacific Islander White Prefer not to answer
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- 11. Your race? American Indian or Alaska Native Asian Black or African American Native Hawaiian or other Pacific Islander White Prefer not to answer
- 12. Your spouse's race? American Indian or Alaska Native Asian Black or African American Native Hawaiian or other Pacific Islander White Prefer not to answer
- 13. Your ethnicity? Hispanic or Latino Not Hispanic or Latino Prefer not to answer
- 14. Your spouse's ethnicity? Hispanic or Latino Not Hispanic or Latino Prefer not to answer Additional comments



#### Rev December 2019

#### You will need:

- Tax Information such as Forms W-2, 1099, 1098, 1095.
- Social security cards or ITIN letters for all persons on your tax return complete and accurate information
- Picture ID (such as valid driver's license) for you and your spouse.
- Please complete pages 1-5 of this form.
- You are responsible for the information on your return. Please provide complete and accurate information
- If you have questions, please ask the certified tax preparer

Mobile Tax Associates tax preparers are all certified and approved to prepare your Federal or State tax returns and uphold the highest ethical standards. To report any unethical behavior, please contact Mobile Tax Associates by calling 678-870-7550, or email us at Robert@mobiletaxassociates.com.

Your First Name	Middle Initial	Last Name	Daytime Telephone Number	Are You a US Citizen
Your Spouse's First Name	Middle Initial	Last Name	Daytime Telephone Number	Are You a US Citizen
Mailing Address	Apt #	City	State	Zip
Your Date of Birth	Your Job Title	Totally and Permanently Disabled	Full-Time Student	Legally Blind
Your Spouse's Date of Birth	Your Spouse's Job Title	Totally and Permanently Disabled	Full-Time Student	Legally Blind
Can anyone claim you as a	Were You a Victim of ID	Was Your Spouse a Victim of	Were Any Dependents a	Did Anyone Apply for an ID
dependent?	Theft?	ID Theft?	Victim of ID Theft?	Protection Pin Number?

Driver's License / ID Number	State	Class
Issue Date	Expiration Date	Verified

Sectio	n B – Marital Sta	tus and Household Information	As of December 31, 2019, what was your marital status?
	Never Married	(Single) ( )	
	Married	Did you get married in 2019? (Yes) or (N	0)
		Did you live with your spouse during any	y part of the last six months of 2019? (Yes) or (No)
	Divorced	Date of final decree?	
Legally Separated Date of separate maintenance decree?			e?
	Widowed	Year of spouse's death	

First Name	Last Name	Date of Birth	Relationship	# Mo in Home	US Citizen	Resident of Canada/Mexico	Single/Married as of 12.31.19	Ft Student	Totally and Permanently Disabled

To be completed by Tax Preparer: Are any of the individuals listed above considered a qualifying child/qualifying relative? (yes) (no)

Did any of the individuals above provide more than 50% of their own support? (yes) (no)

Did any of the individuals above have less than \$4,200 of income? (yes) (no)

Did the primary taxpayer provide more than 50% of support for any of the individuals listed above? (yes) (no)

Wages or Salary from Employer (W-2)	Primary Taxpayer	Taxpayer Spouse
Wages or Salary from 2 <sup>nd</sup> Employer (W-2)		
Tip Income		
Scholarships (Form W-2 or Form 109-T)		
Interest (Form 1099-INT)		
Dividends (Form 1099-DIV)		
Refund of State of local income tax (Form 1099-G)		
Alimony or Separate Maintenance Payments		
Self-Employment Income (Form 1099 Misc.) cash,		
virtual currency or 1099-k		
Cash/Check/Virtual Currency/Bitcoin Payments		
Income or Loss from sale or exchange of stocks,		
bonds, virtual currency or real estate (1099-S or		
1099-B)		
Disability Income from insurance, workers		
compensation (Form 1099-R, W-2)		
Retirement Income, Pension, Annuity, IRA		
(Form 1099-R)		
Unemployment Compensation (Form 1099-G)		
Social Security Benefits, Railroad Retirement		
Benefits (Forms SSA-1099, RRB-1099)		
Income/Loss from Rental Property		
Other Income: Gambling, lottery, prizes, awards,		
jury duty, virtual currency, Schedule K-1 from		
royalties, foreign income, other property or		
services		
Schedule K-1 from Partnership		
IRS Form 1099-A Abandonment of Real Property		
IRS Form 1099-C Cancellation of Debt		

Section D – What type of Expenses did you or your sp	oouse have for last year in 2019?	
Alimony or Separate Maintenance Payments		
Contributions to Retirement Account (IRA) (Roth)		
Education Expenses		
Medical or Dental Expenses, including insurance		
Child or Dependent Care (have SSAN/EIN)		
Teacher Expenses for supplies		
Student Loan Interest (Form 1098-E)		
Vision Insurance Premiums		
Pharmacy expenses		
Medical/Dental/Vision/Pharmacy Mileage Record		
Section E – Life Events for last year in 2019 for you or	your spouse?	
Did you have a Health Savings Account, (Form		
5498-SA, 1099-SA, W-2 with code W box 12)	I	
Did you have credit card/mortgage debt		
cancelled/forgiven by lender or home foreclosure		
(Form 1099-C, Form 1099-A)		

Did you have a Health Savings Account, (Form	
5498-SA, 1099-SA, W-2 with code W box 12)	
Did you have credit card/mortgage debt	
cancelled/forgiven by lender or home foreclosure	
(Form 1099-C, Form 1099-A)	
Did you adopt a child	
Did you have Earned Income Credit, Child Tax	
Credit or American Opportunity Credit disallowed	
in a prior year? Which year?	
Did you purchase or install energy efficient home	
items (windows, furnace, insulation?)	
Did you receive the First Time Homebuyer Credit	
back in 2008 and still make an annual payment?	
Did you make estimated tax payments in 2019 or	
apply last year's refund to this 2019 tax return?	
Did you file a federal return last year which had a	
capital loss carryover on Form 1040 Schedule D?	
Did you have health coverage through the	
marketplace (Form 1095-A?)	

1. Provide an email address (optional) (this em	nail address will not be used for	contacts from the Internal Revenue Servi	ce)
<ol><li>Presidential Election Campaign Fund (If you this fund You Spouse</li></ol>	check a box, your tax or refund	will not change) Check here if you, or you	ur spouse if filing jointly, want \$3 to go to
3. If you are due a refund, would you like:	a. Direct deposit Yes - No	Routing Number	Account Number
	b. To purchase U.S. Savings Bo	onds Yes No	

- c. To split your refund between different accounts Yes No
- 4. If you have a balance due, would you like to make a payment directly from your bank account? Yes or No
- 5. Live in an area that was declared a Federal disaster area? Yes, No If yes, where?
- 6. Did you, or your spouse if filing jointly, receive a letter from the IRS? Yes or No

### Privacy Act and Paperwork Reduction Act Notice (Sections A-E)

- 7. Would you say you can carry on a conversation in English, both understanding & speaking? Very well Well Not well Not at all Prefer not to answer
- 8. Would you say you can read a newspaper or book in English? Very well Well Not well Not at all Prefer not to answer
- 9. Do you or any member of your household have a disability? Yes No Prefer not to answer
- 10. Are you or your spouse a Veteran from the U.S. Armed Forces? Yes No Prefer not to answer
- 11. Your race? American Indian or Alaska Native Asian Black or African American Native Hawaiian or other Pacific Islander White Prefer not to answer
- 12. Your spouse's race? American Indian or Alaska Native Asian Black or African American Native Hawaiian or other Pacific Islander White Prefer not to answer
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Your Spouse's First Name	Middle Initial	Last Name	Daytime Telephone Number	Are You a US Citizen
Mailing Address	Apt #	City	State	Zip
Your Date of Birth	Your Job Title	Totally and Permanently Disabled	Full-Time Student	Legally Blind
Your Spouse's Date of Birth	Your Spouse's Job Title	Totally and Permanently Disabled	Full-Time Student	Legally Blind
Can anyone claim you as a	Were You a Victim of ID	Was Your Spouse a Victim of	Were Any Dependents a	Did Anyone Apply for an ID
dependent?	Theft?	ID Theft?	Victim of ID Theft?	Protection Pin Number?

Driver's License / ID Number	State	Class
Issue Date	Expiration Date	Verified

Sectio	n B – Marital Sta	tus and Household Information	As of December 31, 2019, what was your marital status?
	Never Married	(Single) ( )	
	Married	Did you get married in 2019? (Yes) or (N	0)
		Did you live with your spouse during any	y part of the last six months of 2019? (Yes) or (No)
	Divorced	Date of final decree?	
	Legally Separat	ed Date of separate maintenance decree	e?
	Widowed	Year of spouse's death	

First Name	Last Name	Date of Birth	Relationship	# Mo in Home	US Citizen	Resident of Canada/Mexico	Single/Married as of 12.31.19	Ft Student	Totally and Permanently Disabled

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Did any of the individuals above have less than \$4,200 of income? (yes) (no)

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Wages or Salary from Employer (W-2)	Primary Taxpayer	Taxpayer Spouse
Wages or Salary from 2 <sup>nd</sup> Employer (W-2)		
Tip Income		
Scholarships (Form W-2 or Form 109-T)		
Interest (Form 1099-INT)		
Dividends (Form 1099-DIV)		
Refund of State of local income tax (Form 1099-G)		
Alimony or Separate Maintenance Payments		
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1099-B)		
Disability Income from insurance, workers		
compensation (Form 1099-R, W-2)		
Retirement Income, Pension, Annuity, IRA		
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royalties, foreign income, other property or		
services		
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Alimony or Separate Maintenance Payments		
Contributions to Retirement Account (IRA) (Roth)		
Education Expenses		
Medical or Dental Expenses, including insurance		
Child or Dependent Care (have SSAN/EIN)		
Teacher Expenses for supplies		
Student Loan Interest (Form 1098-E)		
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Section E – Life Events for last year in 2019 for you or	your spouse?	
Did you have a Health Savings Account, (Form		
5498-SA, 1099-SA, W-2 with code W box 12)	I	
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cancelled/forgiven by lender or home foreclosure		
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Did you have Earned Income Credit, Child Tax	
Credit or American Opportunity Credit disallowed	
in a prior year? Which year?	
Did you purchase or install energy efficient home	
items (windows, furnace, insulation?)	
Did you receive the First Time Homebuyer Credit	
back in 2008 and still make an annual payment?	
Did you make estimated tax payments in 2019 or	
apply last year's refund to this 2019 tax return?	
Did you file a federal return last year which had a	
capital loss carryover on Form 1040 Schedule D?	
Did you have health coverage through the	
marketplace (Form 1095-A?)	

1. Provide an email address (optional) (this em	nail address will not be used for	contacts from the Internal Revenue Servi	ce)
<ol><li>Presidential Election Campaign Fund (If you this fund You Spouse</li></ol>	check a box, your tax or refund	will not change) Check here if you, or you	ur spouse if filing jointly, want \$3 to go to
3. If you are due a refund, would you like:	a. Direct deposit Yes - No	Routing Number	Account Number
	b. To purchase U.S. Savings Bo	onds Yes No	

- c. To split your refund between different accounts Yes No
- 4. If you have a balance due, would you like to make a payment directly from your bank account? Yes or No
- 5. Live in an area that was declared a Federal disaster area? Yes, No If yes, where?
- 6. Did you, or your spouse if filing jointly, receive a letter from the IRS? Yes or No

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Your First Name	Middle Initial	Last Name	Daytime Telephone Number	Are You a US Citizen
Your Spouse's First Name	Middle Initial	Last Name	Daytime Telephone Number	Are You a US Citizen
Mailing Address	Apt #	City	State	Zip
Your Date of Birth	Your Job Title Totally and Permanently Full-Time Stude Disabled		Full-Time Student	Legally Blind
Your Spouse's Date of Birth	Your Spouse's Job Title	Totally and Permanently Disabled	Full-Time Student	Legally Blind
Can anyone claim you as a	Were You a Victim of ID	Was Your Spouse a Victim of	Were Any Dependents a	Did Anyone Apply for an ID
dependent?	Theft?	ID Theft?	Victim of ID Theft?	Protection Pin Number?

Driver's License / ID Number	State	Class
Issue Date	Expiration Date	Verified

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	Never Married	(Single) ( )	
	Married	Did you get married in 2019? (Yes) or (N	0)
		Did you live with your spouse during any	y part of the last six months of 2019? (Yes) or (No)
	Divorced	Date of final decree?	
	Legally Separat	ed Date of separate maintenance decree	e?
	Widowed	Year of spouse's death	

First Name	Last Name	Date of Birth	Relationship	# Mo in Home	US Citizen	Resident of Canada/Mexico	Single/Married as of 12.31.19	Ft Student	Totally and Permanently Disabled

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Did any of the individuals above provide more than 50% of their own support? (yes) (no)

Did any of the individuals above have less than \$4,200 of income? (yes) (no)

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Wages or Salary from Employer (W-2)	Primary Taxpayer	Taxpayer Spouse
Wages or Salary from 2 <sup>nd</sup> Employer (W-2)		
Tip Income		
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Interest (Form 1099-INT)		
Dividends (Form 1099-DIV)		
Refund of State of local income tax (Form 1099-G)		
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virtual currency or 1099-k		
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bonds, virtual currency or real estate (1099-S or		
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compensation (Form 1099-R, W-2)		
Retirement Income, Pension, Annuity, IRA		
(Form 1099-R)		
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Social Security Benefits, Railroad Retirement		
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Vision Insurance Premiums		
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Section E – Life Events for last year in 2019 for you or	your spouse?	
Did you have a Health Savings Account, (Form		
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Did you have credit card/mortgage debt		
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Did you have credit card/mortgage debt	
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in a prior year? Which year?	
Did you purchase or install energy efficient home	
items (windows, furnace, insulation?)	
Did you receive the First Time Homebuyer Credit	
back in 2008 and still make an annual payment?	
Did you make estimated tax payments in 2019 or	
apply last year's refund to this 2019 tax return?	
Did you file a federal return last year which had a	
capital loss carryover on Form 1040 Schedule D?	
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marketplace (Form 1095-A?)	

1. Provide an email address (optional) (this em	nail address will not be used for	contacts from the Internal Revenue Servi	ce)
<ol><li>Presidential Election Campaign Fund (If you this fund You Spouse</li></ol>	check a box, your tax or refund	will not change) Check here if you, or you	ur spouse if filing jointly, want \$3 to go to
3. If you are due a refund, would you like:	a. Direct deposit Yes - No	Routing Number	Account Number
	b. To purchase U.S. Savings Bo	onds Yes No	

- c. To split your refund between different accounts Yes No
- 4. If you have a balance due, would you like to make a payment directly from your bank account? Yes or No
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Mailing Address	Apt #	City	State	Zip
Your Date of Birth	Your Job Title Totally and Permanently Full-Time Stude Disabled		Full-Time Student	Legally Blind
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Can anyone claim you as a	Were You a Victim of ID	Was Your Spouse a Victim of	Were Any Dependents a	Did Anyone Apply for an ID
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### Privacy Act and Paperwork Reduction Act Notice (Sections A-E)

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- 8. Would you say you can read a newspaper or book in English? Very well Well Not well Not at all Prefer not to answer
- 9. Do you or any member of your household have a disability? Yes No Prefer not to answer
- 10. Are you or your spouse a Veteran from the U.S. Armed Forces? Yes No Prefer not to answer
- 11. Your race? American Indian or Alaska Native Asian Black or African American Native Hawaiian or other Pacific Islander White Prefer not to answer
- 12. Your spouse's race? American Indian or Alaska Native Asian Black or African American Native Hawaiian or other Pacific Islander White Prefer not to answer
- 13. Your ethnicity? Hispanic or Latino Not Hispanic or Latino Prefer not to answer
- 14. Your spouse's ethnicity? Hispanic or Latino Not Hispanic or Latino Prefer not to answer Additional comments



#### Rev December 2019

#### You will need:

- Tax Information such as Forms W-2, 1099, 1098, 1095.
- Social security cards or ITIN letters for all persons on your tax return complete and accurate information
- Picture ID (such as valid driver's license) for you and your spouse.
- Please complete pages 1-5 of this form.
- You are responsible for the information on your return. Please provide complete and accurate information
- If you have questions, please ask the certified tax preparer

Mobile Tax Associates tax preparers are all certified and approved to prepare your Federal or State tax returns and uphold the highest ethical standards. To report any unethical behavior, please contact Mobile Tax Associates by calling 678-870-7550, or email us at Robert@mobiletaxassociates.com.

Your First Name	Middle Initial	Last Name	Daytime Telephone Number	Are You a US Citizen
Your Spouse's First Name	Middle Initial	Last Name	Daytime Telephone Number	Are You a US Citizen
Mailing Address	Apt #	City	State	Zip
Your Date of Birth	Your Job Title	Totally and Permanently Disabled	Full-Time Student	Legally Blind
Your Spouse's Date of Birth	Your Spouse's Job Title	Totally and Permanently Disabled	Full-Time Student	Legally Blind
Can anyone claim you as a	Were You a Victim of ID	Was Your Spouse a Victim of	Were Any Dependents a	Did Anyone Apply for an ID
dependent?	Theft?	ID Theft?	Victim of ID Theft?	Protection Pin Number?

Driver's License / ID Number	State	Class
Issue Date	Expiration Date	Verified

Sectio	n B – Marital Sta	tus and Household Information	As of December 31, 2019, what was your marital status?
	Never Married	(Single) ( )	
	Married	Did you get married in 2019? (Yes) or (N	0)
		Did you live with your spouse during any	y part of the last six months of 2019? (Yes) or (No)
	Divorced	Date of final decree?	
	Legally Separat	ed Date of separate maintenance decree	e?
	Widowed	Year of spouse's death	

First Name	Last Name	Date of Birth	Relationship	# Mo in Home	US Citizen	Resident of Canada/Mexico	Single/Married as of 12.31.19	Ft Student	Totally and Permanently Disabled

To be completed by Tax Preparer: Are any of the individuals listed above considered a qualifying child/qualifying relative? (yes) (no)

Did any of the individuals above provide more than 50% of their own support? (yes) (no)

Did any of the individuals above have less than \$4,200 of income? (yes) (no)

Did the primary taxpayer provide more than 50% of support for any of the individuals listed above? (yes) (no)

Wages or Salary from Employer (W-2)	Primary Taxpayer	Taxpayer Spouse
Wages or Salary from 2 <sup>nd</sup> Employer (W-2)		
Tip Income		
Scholarships (Form W-2 or Form 109-T)		
Interest (Form 1099-INT)		
Dividends (Form 1099-DIV)		
Refund of State of local income tax (Form 1099-G)		
Alimony or Separate Maintenance Payments		
Self-Employment Income (Form 1099 Misc.) cash,		
virtual currency or 1099-k		
Cash/Check/Virtual Currency/Bitcoin Payments		
Income or Loss from sale or exchange of stocks,		
bonds, virtual currency or real estate (1099-S or		
1099-B)		
Disability Income from insurance, workers		
compensation (Form 1099-R, W-2)		
Retirement Income, Pension, Annuity, IRA		
(Form 1099-R)		
Unemployment Compensation (Form 1099-G)		
Social Security Benefits, Railroad Retirement		
Benefits (Forms SSA-1099, RRB-1099)		
Income/Loss from Rental Property		
Other Income: Gambling, lottery, prizes, awards,		
jury duty, virtual currency, Schedule K-1 from		
royalties, foreign income, other property or		
services		
Schedule K-1 from Partnership		
IRS Form 1099-A Abandonment of Real Property		
IRS Form 1099-C Cancellation of Debt		

Section D – What type of Expenses did you or your sp	oouse have for last year in 2019?	
Alimony or Separate Maintenance Payments		
Contributions to Retirement Account (IRA) (Roth)		
Education Expenses		
Medical or Dental Expenses, including insurance		
Child or Dependent Care (have SSAN/EIN)		
Teacher Expenses for supplies		
Student Loan Interest (Form 1098-E)		
Vision Insurance Premiums		
Pharmacy expenses		
Medical/Dental/Vision/Pharmacy Mileage Record		
Section E – Life Events for last year in 2019 for you or	your spouse?	
Did you have a Health Savings Account, (Form		
5498-SA, 1099-SA, W-2 with code W box 12)	I	
Did you have credit card/mortgage debt		
cancelled/forgiven by lender or home foreclosure		
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Did you have a Health Savings Account, (Form	
5498-SA, 1099-SA, W-2 with code W box 12)	
Did you have credit card/mortgage debt	
cancelled/forgiven by lender or home foreclosure	
(Form 1099-C, Form 1099-A)	
Did you adopt a child	
Did you have Earned Income Credit, Child Tax	
Credit or American Opportunity Credit disallowed	
in a prior year? Which year?	
Did you purchase or install energy efficient home	
items (windows, furnace, insulation?)	
Did you receive the First Time Homebuyer Credit	
back in 2008 and still make an annual payment?	
Did you make estimated tax payments in 2019 or	
apply last year's refund to this 2019 tax return?	
Did you file a federal return last year which had a	
capital loss carryover on Form 1040 Schedule D?	
Did you have health coverage through the	
marketplace (Form 1095-A?)	

1. Provide an email address (optional) (this em	nail address will not be used for	contacts from the Internal Revenue Servi	ce)
<ol><li>Presidential Election Campaign Fund (If you this fund You Spouse</li></ol>	check a box, your tax or refund	will not change) Check here if you, or you	ur spouse if filing jointly, want \$3 to go to
3. If you are due a refund, would you like:	a. Direct deposit Yes - No	Routing Number	Account Number
	b. To purchase U.S. Savings Bo	onds Yes No	

- c. To split your refund between different accounts Yes No
- 4. If you have a balance due, would you like to make a payment directly from your bank account? Yes or No
- 5. Live in an area that was declared a Federal disaster area? Yes, No If yes, where?
- 6. Did you, or your spouse if filing jointly, receive a letter from the IRS? Yes or No

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Mailing Address	Apt #	City	State	Zip
Your Date of Birth	Your Job Title	Totally and Permanently Disabled	Full-Time Student	Legally Blind
Your Spouse's Date of Birth	Your Spouse's Job Title	Totally and Permanently Disabled	Full-Time Student	Legally Blind
Can anyone claim you as a	Were You a Victim of ID	Was Your Spouse a Victim of	Were Any Dependents a	Did Anyone Apply for an ID
dependent?	Theft?	ID Theft?	Victim of ID Theft?	Protection Pin Number?

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Legally Separated Date of separate maintenance decree?			e?
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Credit or American Opportunity Credit disallowed	
in a prior year? Which year?	
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back in 2008 and still make an annual payment?	
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capital loss carryover on Form 1040 Schedule D?	
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1. Provide an email address (optional) (this em	nail address will not be used for	contacts from the Internal Revenue Servi	ce)
<ol><li>Presidential Election Campaign Fund (If you this fund You Spouse</li></ol>	check a box, your tax or refund	will not change) Check here if you, or you	ur spouse if filing jointly, want \$3 to go to
3. If you are due a refund, would you like:	a. Direct deposit Yes - No	Routing Number	Account Number
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- c. To split your refund between different accounts Yes No
- 4. If you have a balance due, would you like to make a payment directly from your bank account? Yes or No
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<ol><li>Presidential Election Campaign Fund (If you this fund You Spouse</li></ol>	check a box, your tax or refund	will not change) Check here if you, or you	ur spouse if filing jointly, want \$3 to go to
3. If you are due a refund, would you like:	a. Direct deposit Yes - No	Routing Number	Account Number
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- c. To split your refund between different accounts Yes No
- 4. If you have a balance due, would you like to make a payment directly from your bank account? Yes or No
- 5. Live in an area that was declared a Federal disaster area? Yes, No If yes, where?
- 6. Did you, or your spouse if filing jointly, receive a letter from the IRS? Yes or No

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- 7. Would you say you can carry on a conversation in English, both understanding & speaking? Very well Well Not well Not at all Prefer not to answer
- 8. Would you say you can read a newspaper or book in English? Very well Well Not well Not at all Prefer not to answer
- 9. Do you or any member of your household have a disability? Yes No Prefer not to answer
- 10. Are you or your spouse a Veteran from the U.S. Armed Forces? Yes No Prefer not to answer
- 11. Your race? American Indian or Alaska Native Asian Black or African American Native Hawaiian or other Pacific Islander White Prefer not to answer
- 12. Your spouse's race? American Indian or Alaska Native Asian Black or African American Native Hawaiian or other Pacific Islander White Prefer not to answer
- 13. Your ethnicity? Hispanic or Latino Not Hispanic or Latino Prefer not to answer
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## Individual Income Tax Preparation Intake Form

### Rev December 2019

### You will need:

- Tax Information such as Forms W-2, 1099, 1098, 1095.
- Social security cards or ITIN letters for all persons on your tax return complete and accurate information
- Picture ID (such as valid driver's license) for you and your spouse.
- Please complete pages 1-5 of this form.
- You are responsible for the information on your return. Please provide complete and accurate information
- If you have questions, please ask the certified tax preparer

Mobile Tax Associates tax preparers are all certified and approved to prepare your Federal or State tax returns and uphold the highest ethical standards. To report any unethical behavior, please contact Mobile Tax Associates by calling 678-870-7550, or email us at Robert@mobiletaxassociates.com.

Section A – Personal Information (If this is a Joint return, please list names in same order as prior year)

Your First Name	Middle Initial	Last Name	Daytime Telephone Number	Are You a US Citizen
Your Spouse's First Name	Middle Initial	Last Name	Daytime Telephone Number	Are You a US Citizen
Mailing Address	Apt #	City	State	Zip
Your Date of Birth	Your Job Title Totally and Permanently Full-Time Stude Disabled		Full-Time Student	Legally Blind
Your Spouse's Date of Birth	Your Spouse's Job Title	Totally and Permanently Disabled	Full-Time Student	Legally Blind
Can anyone claim you as a	Were You a Victim of ID	Was Your Spouse a Victim of	Were Any Dependents a	Did Anyone Apply for an ID
dependent?	Theft?	ID Theft?	Victim of ID Theft?	Protection Pin Number?

Driver's License / ID Number	State	Class
Issue Date	Expiration Date	Verified

Sectio	n B – Marital Sta	tus and Household Information	As of December 31, 2019, what was your marital status?
	Never Married	(Single) ( )	
	Married	Did you get married in 2019? (Yes) or (N	0)
		Did you live with your spouse during any	y part of the last six months of 2019? (Yes) or (No)
	Divorced	Date of final decree?	
	Legally Separat	ed Date of separate maintenance decree	e?
	Widowed	Year of spouse's death	

List the names below of everyone who lived with you last year (other than your spouse, and anyone you supported but did not live with you last year:

First Name	Last Name	Date of Birth	Relationship	# Mo in Home	US Citizen	Resident of Canada/Mexico	Single/Married as of 12.31.19	Ft Student	Totally and Permanently Disabled

To be completed by Tax Preparer: Are any of the individuals listed above considered a qualifying child/qualifying relative? (yes) (no)

Did any of the individuals above provide more than 50% of their own support? (yes) (no)

Did any of the individuals above have less than \$4,200 of income? (yes) (no)

Did the primary taxpayer provide more than 50% of support for any of the individuals listed above? (yes) (no)

Did the primary taxpayer pay more than half the cost of maintaining a home for any person listed (yes) (no)

# Section C – What sources of income did you or your spouse receive last year in 2019?

Wages or Salary from Employer (W-2)	Primary Taxpayer	Taxpayer Spouse
Wages or Salary from 2 <sup>nd</sup> Employer (W-2)		
Tip Income		
Scholarships (Form W-2 or Form 109-T)		
Interest (Form 1099-INT)		
Dividends (Form 1099-DIV)		
Refund of State of local income tax (Form 1099-G)		
Alimony or Separate Maintenance Payments		
Self-Employment Income (Form 1099 Misc.) cash,		
virtual currency or 1099-k		
Cash/Check/Virtual Currency/Bitcoin Payments		
Income or Loss from sale or exchange of stocks,		
bonds, virtual currency or real estate (1099-S or		
1099-B)		
Disability Income from insurance, workers		
compensation (Form 1099-R, W-2)		
Retirement Income, Pension, Annuity, IRA		
(Form 1099-R)		
Unemployment Compensation (Form 1099-G)		
Social Security Benefits, Railroad Retirement		
Benefits (Forms SSA-1099, RRB-1099)		
Income/Loss from Rental Property		
Other Income: Gambling, lottery, prizes, awards,		
jury duty, virtual currency, Schedule K-1 from		
royalties, foreign income, other property or		
services		
Schedule K-1 from Partnership		
IRS Form 1099-A Abandonment of Real Property		
IRS Form 1099-C Cancellation of Debt		

Section D – What type of Expenses did you or your sp	oouse have for last year in 2019?	
Alimony or Separate Maintenance Payments		
Contributions to Retirement Account (IRA) (Roth)		
Education Expenses		
Medical or Dental Expenses, including insurance		
Child or Dependent Care (have SSAN/EIN)		
Teacher Expenses for supplies		
Student Loan Interest (Form 1098-E)		
Vision Insurance Premiums		
Pharmacy expenses		
Medical/Dental/Vision/Pharmacy Mileage Record		
Section E – Life Events for last year in 2019 for you or	your spouse?	
Did you have a Health Savings Account, (Form		
5498-SA, 1099-SA, W-2 with code W box 12)	I	
Did you have credit card/mortgage debt		
cancelled/forgiven by lender or home foreclosure		
(Form 1099-C, Form 1099-A)		

Did you have a Health Savings Account, (Form	
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## Additional Information and Questions Related to the Preparation of Your Return

1. Provide an email address (optional) (this em	nail address will not be used for	contacts from the Internal Revenue Servi	ce)
<ol><li>Presidential Election Campaign Fund (If you this fund You Spouse</li></ol>	check a box, your tax or refund	will not change) Check here if you, or you	ur spouse if filing jointly, want \$3 to go to
3. If you are due a refund, would you like:	a. Direct deposit Yes - No	Routing Number	Account Number
	b. To purchase U.S. Savings Bo	onds Yes No	

- c. To split your refund between different accounts Yes No
- 4. If you have a balance due, would you like to make a payment directly from your bank account? Yes or No
- 5. Live in an area that was declared a Federal disaster area? Yes, No If yes, where?
- 6. Did you, or your spouse if filing jointly, receive a letter from the IRS? Yes or No

## Privacy Act and Paperwork Reduction Act Notice (Sections A-E)

The Privacy Act of 1974 requires that when we ask for information, we tell you our legal right to ask for the information, why we are asking for it, and how it will be used. We must also tell you what could happen if we do not receive it, and whether your response is voluntary, required to obtain a benefit, or mandatory. Our legal right to ask for information is 5 U.S.C. 301. We are asking for this information to assist us in contacting you relative to your interest and/or participation in the individual income tax preparation services we provide.

Mobile Tax Associates lists the information below as a way of collecting data to receive future grant money or other federal financial assistance. This section is completely voluntary on your part, and has no bearing on the preparation of your individual tax returns:

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Your First Name	Middle Initial	Last Name	Daytime Telephone Number	Are You a US Citizen
Your Spouse's First Name	Middle Initial	Last Name	Daytime Telephone Number	Are You a US Citizen
Mailing Address	Apt #	City	State	Zip
Your Date of Birth	Your Job Title Totally and Permanently Full-Time Stude Disabled		Full-Time Student	Legally Blind
Your Spouse's Date of Birth	Your Spouse's Job Title	Totally and Permanently Disabled	Full-Time Student	Legally Blind
Can anyone claim you as a	Were You a Victim of ID	Was Your Spouse a Victim of	Were Any Dependents a	Did Anyone Apply for an ID
dependent?	Theft?	ID Theft?	Victim of ID Theft?	Protection Pin Number?

Driver's License / ID Number	State	Class
Issue Date	Expiration Date	Verified

Sectio	n B – Marital Sta	tus and Household Information	As of December 31, 2019, what was your marital status?
	Never Married	(Single) ( )	
	Married	Did you get married in 2019? (Yes) or (N	0)
		Did you live with your spouse during any	y part of the last six months of 2019? (Yes) or (No)
	Divorced	Date of final decree?	
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First Name	Last Name	Date of Birth	Relationship	# Mo in Home	US Citizen	Resident of Canada/Mexico	Single/Married as of 12.31.19	Ft Student	Totally and Permanently Disabled

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Did you have a Health Savings Account, (Form		
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Can anyone claim you as a	Were You a Victim of ID	Was Your Spouse a Victim of	Were Any Dependents a	Did Anyone Apply for an ID
dependent?	Theft?	ID Theft?	Victim of ID Theft?	Protection Pin Number?

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