

BOARD OF TRUSTEES MEETING
and
2025 BUDGET PRESENTATION
MINUTES

DECEMBER 19, 2024

8:00 P.M.

PRESENTATION OF 2025 BUDGET:

Justin Logan called virtual meeting to order at 8:04 PM

IN ATTENDANCE: Justin Logan, Chairman, David Johnson, Trustee; Mark Pinnau, Trustee/Plant Operator; Brett Davis, Associate; Dan Call, associate; Linda Heusser, Clerk; and Porter Heusser, Records Manager...

Dan Call presented Proposed 2025 Budget of \$231,000 Revenues and \$248,030 Expenditures and - \$17,030 net income for approval. Justin asked Porter for number of connections. REPLY: 215 connections. Base rates \$35 per month for water, \$27 per month Capital Improvement Fund. Total payment is \$124.00 per 2 months. Justin suggested the amount of \$177K shown for payment for future loan does not need to be noted. Mark Pinnau proposed acceptance of budget as presented and with changes noted. Dave Johnson seconded approval Of 2025 Budget be approved as published. Voting was unanimous.

Meeting adjourned at 8:19 PM

BOARD OF TRUSTEES MEETING:

Meeting was held at home of Justing Logan and was broadcast online. Justin Logan called virtual meeting to order at 8:19 PM

IN ATTENDANCE: Justin Logan, Chairman, David Johnson, Trustee; Mark Pinnau, Trustee/Plant Operator; Brett Davis, Associate; Dan Call, associate; Linda Heusser, Clerk; and Porter Heusser, Records Manager; Minutes for December 19, 2024 Board Meeting were reviewed. Dave Johnson motioned and Mark Pinnau seconded approval of minutes as published. Voting was unanimous. Bank reconciliations for the months of October and November 2024 were reviewed. Will need to check on State Loan payment. The original loan amortization documents list the loan payment at \$77,000 and we paid the State \$62,139. Balance Sheet and Profit & Loss Statements Year to Date 2024 were discussed. Justin questioned payment for Loan Principle and Interest. According to the Balance Sheet. the loan amount went down \$37K. Porter will email details of payment to Board. Justin instructed Linda and Porter to pay loan on or before due date of 31 January. It was noted that the PTIF fund balance was \$460K. Customer account balances were discussed. As of 18 December, Amount owed MHID is \$5,292.00 and customer credit balance is \$9,080.34. Three customer accounts in the amount of \$2,496 were considered overly past due. These customers will be notified and necessary action will be taken per previously established MHID practice. Water use report was discussed. Use through November 2024 was 167.9 ac-ft vs 142.2 ac-ft through September 2023, leaving an unused balance of 52.1ac-ft. vs 77.8 ac-ft through September 2023.

TASK ASSIGNMENTS FROM PREVIOUS MEETINGS:

1. **KAYSVILLE CITY/DAVIS COUNTY:** JUSTIN will schedule meeting with Kaysville to discuss Lower Boynton transfer. Justin Contacted Kaysville City but never received a response. Still want to get transfer to Kaysville.
2. **END OF LINE 100 EAST:** MARK to complete installation of riser. Purchase frost free hydrant and "dog house." Will work next Spring.
3. **PEDERSON CONSTRUCTION OF NEW HOUSE:** MARK to find out if Layton City considers this a single residence. Mark contacted Susy at Layton concerning the Pederson homes. Susy was trying to contact the Pedersons since no one was paying the sewer and garbage bills since last June. She said the city will charge them per home for services and he let her know that we thought we should be doing the same. Mark will go to Layton City to talk the issue.
4. **VALVE MAINTENANCE:** Brett presented a spreadsheet showing detail of his work checking hydrants, valves, etc. He has addressed valves and fire hydrants per street and nearest house address. He also included status of valves. He has done all valves south of Mutton Hollow and east of Boynton. Only found 2 issues. Could not find valve for hydrant on lower Boynton. Also, a

problem with hydrant valve on Boynton between Wilkins and Evans. He also questioned 2 valves at Boynton Road corner, east of Kingston's.

5. **UPPER RESERVOIR ACCESS:** Justin sent letter to Kaysville City, developer and Weber Basin Water District. Kaysville hasn't responded but Weber Basin would work with us on loaning (or selling) our excess water shares to Kaysville. Justin will be continue working with Kaysville City.
6. **YARD MAINTENANCE:** Mark will continue work in the Spring
7. **REPLACE TRANSITE:** JUSTIN let the State know that MHID is interested in the loan. He is waiting for them to get back to him. He said the obligation per customer is approximately \$12 per month. He will continue to look into rate adjustments to cover the cost of the project. Justin asked Dan to assist him with the numbers.
 - a. **Porter** contacted Jones and Associates and supplied
 - b. **Porter:** checked the By-Laws and found no mention of requirement for customers to connect to City service if a line ran past their residence.
 - c. **EDGEHILL CIRCLE PIPELINE:** On hold pending funding of Transite projects.
 - d. **WEST BOYNTON:** Possibility of transfer to Kaysville on hold pending funding of Transite projects
 - i. **Porter** will check with Davis County to see if they have information regarding type of pipe above Fairfield.
 - e. **WEST MUTTON HOLLOW ROAD:** Possibility of transfer to Kaysville. On hold pending funding of Transite projects
 - f. **PINEWOOD:** Possibility of transfer to Layton. On hold pending funding of Transite projects
 - g. **NORTH BOYNTON:** Possibility of transfer to Layton. On hold pending funding of Transite projects
 - h. **Justin** asked Porter to email information regarding number of customers
8. **RECURRING EVENTS: MARK**
 - a. Needs to Lube pumps
 - b. Will look at adjusting pressure at PRV. He reported repairing the bypass loop on the PRV. He needs to check the pressure at Porter's to determine if this repair corrected the high pressure. Mark will look into replacing valves and copper lines with stainless.
 - c. Make sure all fire hydrant valves are open on EWE Turn.
9. **GENERATOR: MARK** reported that he needs to replace the battery.
10. **GROUP TEXTING: PORTER** reported that he has the spreadsheet with all phone numbers about 95% complete.
11. **AWARDS FOR CLIFF AND FRANK: PORTER** reported he has asked Fran Horning to provide a
12. Mark will Check on the cost of replacing the Clae Valve at the compound and rebuilding the existing valve and maintaining it as a spare. Justin directed Mark to get prices.
13. Mark will check on the cost of replacing the low flow pressure reducing valve lines and associated parts.
14. Mark requested to buy some flashing safety lights to be used during repair operations.
15. Mark reported that Eldon Kingston who installed the Finley residence connection asked that MHID credit his account for the work done. Justin told Mark to tell him that he needs to send an invoice.
16. Mark also noted that he discussed with Eldon the possibility of him installing another Fire hydrant in their area. Justin asked Mark to check with Jones & Associates to determine flow requirements.
17. **TIME AND MILEAGE**
18. **MEETING ADJOURNED:** 9:21 pm