



Parent Round Table

April 14, 2021

7pm

Location: **Virtual Meeting**

7 Norms of Collaborative Work:

- Pause
- Paraphrase
- Pose questions
- Put ideas on the table
- Provide data
- Pay attention to self and others
- Presume positive intention

2020-21 PRT Board Members:

- Open – President
- Sara Hereley, Vice President of Community Building (Acting President)
- Sarah Wood, Vice President of Fundraising
- Laura Meicher, Treasurer
- Jessica Retrum - Secretary

2020-21 PRT Officers:

- TBD

AGENDA

I. Reading of the PRT Mission/Vision

- A. **MISSION:** Supporting a strong CKCS community through fundraising and community events.
- B. **VISION:** The Verona Area Core Knowledge Charter School (CKCS) Parent Round Table (PRT) is a support organization promoting community among the students, parents and staff by: hosting events aimed at building community; coordinating fundraising efforts at the school/parent level to complement the district provided budget; and ensuring generated funds are being allocated appropriately based upon the best interests of the students and staff.

II. Introductions/rules of participation

III. Dates, Announcements, Brief Items

- A. Approval of March 2021 PRT Meeting Minutes - will discuss and vote via email. Unanimously agreed.
- B. GC Update - Sara H shared minutes with board
- C. PASS Update - Looking for a new President
- D. CKCS School Update and Director's Report
- E. Next PRT Meeting – May 12th - unanimously agreed on date

IV. Board Topics

- A. Parent/Guardian/Staff Input - no input
- B. Budget Updates – Laura
- C. Fundraising Updates
 1. Restaurant Nights Update – Jess/Sarah W
 - a) Sugar River Pizza - raised \$600
 - b) Mod Pizza scheduled for 4/29, online event page to promote to be sent to PRT.
 - c) Icki Sticki scheduled for 5/4
 - d) Summer event ideas: Hop Haus (both locations, Sugar River Pizza, Culvers, Monks)
 2. Spring Merchandise Sale – Sarah W - information went out on 4/13. Reminder communication for Friday 4/16
 3. Knowledge-a-Thon Update (w/PASS) – Sara H - PASS to lead this effort and communicate back to PRT with an update. Sarah W to participate on KAT board. Sara H to have Jen connect with Sarah W on partnership. Sara H to participate on KAT board.
 4. School Supply Kits – Sarah W
 5. Book Fairs – Sarah W - scheduled for May, on track.
 6. Signs by Caitlin - Sara H 4/13 - 4/30 sign up. Send out emails to those who bought things and pick up kits at the studio.
- D. Community Building Updates
 1. Virtual Bingo – Jessica - 30 signed up for virtual bingo

2. Drive In Movie – Jessica - unschedule event for this year. Look to reschedule when we can do it back in the auditorium.
 3. Teacher Appreciation – Sara H - Reached out to Brandi to see what staff appreciation event she needs.
 4. Charter School Week - 5/9 - 5/15
 5. Community Scavenger Hunt - 16 images, 3-4 images per board member. Start with FB “Where is this?” Teaser posts. Event 5/21 release, 5/22-5/23 event.
- E. 2021-22 Elections Update – Sara H - PRT needs VP and President for 21-22 school year. Latisha to send emails in marketing positions and send ballot out
- F. Any other business

V. Adjourn

Takeaways:

- Sara Hereley to connect with Jen (PASS) for Sara and Sarah to be on KAT board
- Board to vote on March agenda notes via email
- Laura to check with Latisha on SRP pizza
- Sarah Wood - Merch sale communication to be sent out on 4/16 and monday near end
- Jessica to connect with Latisha on how to get flyer out to students for summer pizza night and distribution to homeroom teachers
- Laura to look into Monks restaurant for summer fundraiser
- Jessica to put together summer restaurant night communication, flyer, FB event, remind event
- Sara Wood - to see about book fair flyer for virtual event
- Everyone to submit 5-6 pictures to Jessica by 5/1 for card creation and scheduling FB event
- Sara Hereley to reach out to Rick and inquire about Charter School Week
- Jessica will look into custom apple and book sugar cookies for teacher appreciation - 80 staff members. 5/3-5/7
-