



Governing Council

14 OCTOBER 2020
6:00pm

Approved 11/11/2020

Location: Zoom call, due to COVID-19 quarantine

7 Norms of Collaborative Work:

- Pause
- Paraphrase
- Pose questions
- Put ideas on the table
- Provide data
- Pay attention to self and others
- Presume positive intentions

Dialogue: Council discussion, gathering of ideas, exploration, and FYI

Discuss: Council discussion & vote

GC Board Members:

- Rick Kisting, Director
- Nicole Boedeker, Teacher Rep
- Joleen Rau, President
- Erin Marriott, Vice President
- Melissa Moser, Secretary
- Abbey Weiss, Treasurer
- Jenny Hammes, Parent Rep
- Lauren McQuiston, Community Rep
- Jorja Gander, Community Rep
- Sara Hereley, audience
- Heidi Kovak, audience

AGENDA

I. Reading of the CKCS Mission Statement

- CKCS is a public school option for parents, students and teachers in the Verona Area School District where students develop strong learning skills and a broad base of knowledge through the use of proven educational materials and programs in a safe and structured environment. [Read by Melissa Moser](#)

II. Audience recognition & reminder

III. Dates, announcements and brief agenda items

- Next GC meeting: Nov 11
- Parking lot items
- Discuss previous minutes - Sept - [Approved](#)
- Dialogue PRT update (Sara)
 - New parent volunteer, Jessica Retrum, to serve as PRT secretary
 - Un-fundraiser - more promotion and marketing around this opportunity for families
 - PRT has filled the staff support coordinator position, and is inviting more parent volunteers to this committee. The PRT is working to find new ways to support teachers this year since parents cannot be involved in the classroom as they've volunteered in the past. PRT met with teachers on Tuesday, October 13 to communicate our desire to provide support to them in this unconventional school year.
- Dialogue PASS update (Jennifer) -
 - There are currently many board and volunteer openings on PASS.
 - PASS will be regularly meeting on the third Wednesday of each month
 - Restaurant nights - encourage takeout (non-dine in options) for these fundraiser opportunities

IV. Director's Report (Rick)

Phased Return

VASD is using the PHMDC metrics to identify timing for resuming in-person school for grade bands 3-5, 6-8 and 9-12. Virtual Plus - desire to bring in students based on need - students who are struggling and falling behind in the virtual environment or students struggling with social/emotional needs (this is optional for families). Bussing and building space are not barriers for Virtual Plus options. Not every family will be invited to Virtual Plus opportunities because this program is based on need. Virtual Plus will additionally be offering clubs/activities for Middle School students in both in-person and virtual environments.

2020-2021 School Start Survey Highlights:
[K-2 In-Person Families Surveyed:](#)

- 97.6% of families stated their child feels safe at school (none stated they did not feel safe at school)

K-5 Virtual Instruction Families Surveyed:

- 69.2% of families stated they are satisfied or very satisfied with virtual learning
- 30% of families felt synchronous (Zoom) instruction was not enough

6-8 Virtual Instruction Families Surveyed:

- Similar responses to the elementary virtual instruction survey results
- Survey indicates asynchronous work could be increased

VASD Staff Surveyed:

- Collaboration between teachers is very high
- Zoom is a big improvement from last spring when interaction with students was limited
- Lesson prep and providing timely feedback to students is highly time consuming
- Many “asks” of teachers

Equity Work

CKCS has formed an equity planning team of 10-12 staff members. Recent staff meetings have included discussion around equity and ways to make long-lasting change. Recent discussion included the best way to support students through conflict resolution.

Operating Budget - District has frozen budgets until further notice, but CKCS has not been drastically affected. Most of the CKCS budget was satisfied through the referendum/building move funds.

Enrollment - current enrollment 415 students

Hiring Committee - no updates

Upcoming Dates

- Parent/Teacher Conferences will be offered the last two weeks of October
- Students will not have regularly scheduled lessons October 22-23 (teachers will be providing optional learning opportunities these days)
- Star testing will be October 28-29 for CKCS students

Referendum Update

Exterior signage (“Core Knowledge Charter”) has been installed. Interior signage will be finalized soon. New drinking fountains are being installed with bottle filling stations.

V. Board topics

- A. Discuss: GC Bylaws –clean PDF sent to members separately (Joleen)
Joleen motioned to approve the GC Bylaws as revised 10/14/2020. Erin seconded the motion. Unanimously passed.
- B. Discuss GC Working Agreement (Joleen)
This agreement includes what is expected of the Governing Council and of our meetings. This year the GC agreement will include guidelines for engaging in discussion regarding CKCS on social media. Joleen suggested that a GC member serve in a role that includes informing parents how to address concerns and where to access information as discussion or criticism of the school comes up on social media.
The GC will discuss this role in a future meeting. Joleen motioned to approve the GC working agreement for 2020-2021. Jenny seconded the motion. Unanimously passed.
- C. Discuss: CKCS Staff Professional Development Day: Tues, Nov 24 (Rick)
Rick recommends the cancellation of this year's November professional development day due to the late start to the school year, and the resulting lost instructional time, and because teachers have asynchronous Mondays weekly for planning and PD. This day would then be a typical, synchronous school day. Teachers have had more PD opportunities this year than typical school years, and both teachers and administration feel they do not need this dedicated additional PD day this fall.
Joleen motioned to have a regular synchronous school day on Tuesday, November 24 and cancel this November's CKCS professional development day for this school year. Erin seconded the motion. Unanimously passed.
- D. Dialogue: VACKCS.com website review
Last year the website was redesigned by PASS and with collaboration of all parent-led boards (PASS, GC and PRT), and it's appropriate for an annual review.
Each GC member is tasked with reviewing the website, especially the GC content, and should send edits or suggestions to Melissa Moser to compile before the next GC meeting in November..
- E. Dialogue: Outreach, Curriculum, Budget, Hiring Standing Committees
Outreach Committee - 4K Expo, school tours, and other typical year outreach opportunities are limited

this year due to the COVID-19 pandemic.. It would be ideal to get parent volunteers to be involved with this committee to brainstorm creative options for recruiting students for the 2021-2022 school year. Joleen will connect with PASS and PRT to draft an email to parents about current volunteer opportunities in our parent-led boards.

VI. Future agenda and/or parking lot items

- A. CKCS Strategic Plan
- B. Management Plan & Working Agreement

VII. Adjourn

Nicole motioned to adjourn. Abbey seconded. Unanimously passed.