

# VERONA AREA CORE KNOWLEDGE CHARTER SCHOOL

Parent Round Table (PRT)  
January 8, 2018  
6:00 p.m. CKCS Library  
6:05 p.m. meeting called to order

## Mission Statement

The Core Knowledge Charter School Parent Round Table is a support organization for the parents, students and staff. The mission of the CKCS PRT is to inform parents of topics regarding CKCS, and to help the CKCS Governing Board in their decision-making process by discussing pertinent topics. All CKCS parents are invited to suggest topics for and are encouraged to attend monthly meetings.

## Agenda

1. Attendance/Introductions – Liz Slager (co-president), Suzy Schleeper (co-president), Dana Schwartz (vice-president), Sarah Lederer (communications director), Sara Hereley (events co-director), Mayank Verma (treasurer), Rick Kisting (director), Tamara Gunwall (curriculum director), Ms. Schorr (teacher), Ms. Bie (teacher), Sarah Grotsky (parent), Jack Grotsky (parent), Deb Rufer (parent), Joe Rufer (parent), Heather Stapleton (parent)
2. Update from PASS/Governing Council
  - a. PASS – no updates
  - b. Governing Council – no updates
3. School Update
  - a. Rick will send out Director’s report.
  - b. Open enrollment coming up: January 11<sup>th</sup> to February 16<sup>th</sup>.
  - c. January 11<sup>th</sup> – District overview
  - d. January 17<sup>th</sup> – CKCS Kindergarten information night
  - e. January 24<sup>th</sup> – CKCS Middle School information night
  - f. February 16<sup>th</sup> – Enrollment closes
  - g. March 6<sup>th</sup> – Lottery
  - h. March 23<sup>rd</sup> – Letters sent to parents that have been accepted
  - i. January 19<sup>th</sup> – Emoji Movie Night
  - j. Staffing changes
    - i. Tamara Gunwall will move to Kindergarten
    - ii. Nicole Boedeker will move to Curriculum Coordinator
    - iii. Kelley Greene will move to Second Grade
  - k. Referendum update – Greg Verhoust – former teacher – has been hired to facilitate coordination of physical items that need to be shifted for entire District.
  - l. Rick requested 4K outreach assistance for outreach postcards - \$500 to \$550 to mail them to incoming K families. These would be mailed January 9<sup>th</sup>.
  - m. Rick mentioned that they more than likely will not need the \$6000 for workbook fees this year.
4. Parent/Teacher Input
  - a. Julie Bie thanked PRT for the wish list items.

- b. Suzy mentioned that the wish list from last year has been closed and paid out and that a new wish list will be coming out in the spring.
  - c. Tamara has still not heard back from Katie Mcky, but probably won't happen this year.
5. Vice President Update
- a. Labels for Education officially ended. Dana was able to get a \$25 gift card for Trivia Night and some recess items – sidewalk chalk, Lemon twist ball hop (6), 12 water color paints.
  - b. Mini-Grant: Tamara Gunwall requested Base 10 Counters (bead racks) for the Kindergarten classes for \$161.81. A motion was made for the Base 10 counters for \$161.81. The motion was seconded and approved.
6. Treasurer Update
- a. Operating account = \$51,020
  - b. SCRIP account = \$5000
  - c. Mayank did not have the balance sheet up-to-date. He will send to the group when it is ready.
7. Event Updates
- a. UW Concessions
    - i. We made \$9,216.74 + tips for the year. This is amazing!!
    - ii. Interesting facts: 49 volunteers, 12 staff & families, 30 elementary parents, 15 middle school parents, 8 combo of both, 2 high school students
    - iii. We need more middle school volunteers!
    - iv. Need to get away from the last minute push on Thursdays.
    - v. Possibly send more texts to get volunteer responses.
    - vi. If we need to add in other groups to help, then we need to pay them a percentage of what we make.
    - vii. Promote more that we are “not selling”, but need your time.
    - viii. Possibly provide a shuttle for parent volunteers.
    - ix. Sarah is going to ask about possibly getting on parking pass on game days.
    - x. Another opportunity is to provide security for the security company. We would receive a percentage of their profit.
    - xi. Jack Grotsky and Joe Rufer have agreed to run this event next year.
    - xii. Possibly do a K-8 contest for # of parent volunteers? Could we have Bucky Badger visit or do a pizza party for the winners? Could the players visit and reward entire school?
    - xiii. Badger schedule is out now, so we should start advertising before the end of the school year.
    - xiv. Can we find a new option for Sign-Up Genius? Maybe someone can look into this for next year.
    - xv. Need a new position – someone to coordinate the volunteers for this event and communicate to them, so the Grotsky's and Rufer's don't have to.
  - b. Movie Night – Emoji Movie
    - i. How much pizza will we need? Possibly send out Doodle poll to have people RSVP.
    - ii. Chris has sent out an email and posted on Facebook.
    - iii. Refreshments will be sponsored by Karate America.
    - iv. Everything is ready to go.
    - v. There will be an Emoji basket to raffle off. Kids have to write an appreciation letter to enter.

- vi. Movie Night #3 will be Despicable Me 3.
  - vii. Jack said to look for a new person to run the movies for 2018-2019. He will do it if we can't find another coordinator.
- c. Learner Fair
- i. Previously called Science Fair
  - ii. Scheduled for March 2<sup>nd</sup>
  - iii. Continuing Education team to meet in January to discuss this.
  - iv. No certificates this year.
  - v. Sarah to work with Heather on the flyer.
  - vi. Heather has already requested rooms and tables: Cafeteria (K-3), small gym (4-5), big gym (6-8)
  - vii. Kids will still need to present but to pick what they are passionate about as a topic.
  - viii. Planning to sell AJ's pizza that night.
  - ix. There is a possibility of cancelling the fair due to cost, interest, effort, etc.
  - x. Heather will email Michal Watson to find out what is going on.
- d. Fall Fundraiser
- i. Melissa was asked to see how much money was made from the frozen items this year.
  - ii. She put together a list of the items and how much they made. Frozen items were less significant than previously thought.
  - iii. Potentially look at just an online magazine sale.
  - iv. Have Melissa look at other potential vendors for a magazine sale.
  - v. Fall Fundraiser for next year will be online only.
- e. Redeemable Incentives
- i. Box Tops
    - 1) Next collection date is February 2<sup>nd</sup>.
    - 2) Melissa will send out reminders.
- f. Book swap
- i. Wednesday, January 24<sup>th</sup>
  - ii. Flyers go out January 10<sup>th</sup>
  - iii. Books can be brought in on January 17<sup>th</sup>
- g. Trivia Night
- i. Everything is ready to go.
  - ii. Jack will do the Heads and Tails raffle again.
- h. Spring Book Fair
- i. Everything good so far.
  - ii. Possibly a middle school only book fair. Sarah is looking into this.
- i. School Kidz Kits
- i. We have decided on 1<sup>st</sup> Day School Supplies.
  - ii. Jamie has contacted them and is in the process of setting everything up.
8. Communications Update

- a. A reminder for upcoming restaurant night at Monk's on January 23<sup>rd</sup> from 4 pm to 9 pm with 10% of all sales.
- b. Sarah said that she would hold on to SCRIP for one more year since everything is set-up and the two families that submit paper copies will have 9<sup>th</sup> graders next year. She will do it online only next year.

9. Secretary Update

- a. A motion was made to approve the December meeting minutes with Rick's changes. The motion was seconded, passes and is approved.
- b. Staff Appreciation/Support – tabled until next meeting.
- c. Action Items – tabled until next meeting.
- d. Parking Lot – tabled until next meeting.

10. Co-President Update

- a. PRT alignment meeting
  - i. Chris is working on a summary and will send to everyone once it is ready.
  - ii. Liz and Suzy will meet with PASS and GC to discuss PRT's plan.
- b. Elections – Suzy has sent out initial email to PASS and GC to find out if they have open positions and is awaiting a response.
- c. PRT Open House – after much discussion, it was agreed that the open house would be held at Sugar River Pizza from 7 to 8:30 on the same night as our restaurant fundraiser. Hopefully, we can reach out to more people that night since they will be stopping in anyways.

11. Other Items – none.

12. Upcoming Events

- a. TerraCycle Sort: Wednesday, January 10<sup>th</sup> – After School
- b. Movie Night: Friday, January 19<sup>th</sup> – 5:30 p.m. to 8:00 p.m.
- c. Monk's Restaurant Night: Tuesday, January 23<sup>rd</sup> – 4:00 p.m. to 9:00 p.m.
- d. Book Swap: Wednesday, January 24<sup>th</sup> – During School
- e. Valentine's Day Parties: Wednesday, February 14<sup>th</sup> – During School
- f. Miller's Shopping Night: Tuesday, February 13<sup>th</sup> – 4:00 p.m. to 8:00 p.m.
- g. TerraCycle Sort: Wednesday, February 14<sup>th</sup> – After School
- h. Trivia Night: Friday, February 16<sup>th</sup> – 6:00 p.m. to 9:00 p.m.
- i. Spring Book Fair Week: Monday, February 26 to Friday, March 2 – School Day
- j. Education Fair, Book Fair & Bake Sale: Friday, March 2 – 5:30 p.m. to 8:00 p.m.
- k. Sugar River Pizza Restaurant Night: Tuesday, March 13<sup>th</sup> – 11:00 a.m. to 10:00 p.m.
- l. TerraCycle Sort: Wednesday, March 14<sup>th</sup> – After School
- m. Movie Night: Friday, March 16<sup>th</sup> – 5:30 p.m. to 8:00 p.m.

Next PRT Meeting: Monday, February 12th at 6:00 p.m. in CKCS Library

Meeting adjourned at 9:00 p.m.