



CKCS GOVERNING COUNCIL

DRAFT Minutes (approved 3/12/18)

Monday, 2/12/18 - Verona Public Library Conference Room

6:30 pm

I. READING OF THE MISSION STATEMENT:

CKCS is a public education option for parents, students and teachers in the Verona Area School District where students develop strong learning skills and a broad base of knowledge through the use of proven educational materials and programs in a safe and structured environment.

II. AUDIENCE/MEMBERS - Charles Gleason, Annita Wotz, Laura Richardson, Erin Marriott, Jessica Luna, Rick Kisting, Cathy Childers, Shunta Lewis

III. ANNOUNCEMENTS AND BRIEF AGENDA ITEMS

- A. Future Meeting dates: Next GC Meeting: Mar 12, 2018- Verona Lib
-Rick will confirm if we can meet at the Boys and Girls Club in March
- B. Update from PRT - no update
- C. Update from PASS - (Linda) they meet next Tuesday
- D. Review and approval of previous meeting minutes (Sara): we didn't have enough voting members to approve the meetings, this is tabled for next time

IV. BOARD ISSUES

- A. Outreach Committee- results, lottery, open enrollment, debrief - (Joleen, Linda)

We discussed the current applicants and open spots for 2018-2019. The outreach efforts have gone well this year. There are 14 applicants for 3rd grade, which is higher than the other grades, except for kindergarten and 6th grade.

The middle school meeting was done in a round table format, this seemed to go very well and parents liked this, it was more interactive. The lottery takes place March 6th, this will be a weighted lottery.

At the minority parents meeting, it was discussed to have these families spread the word about CKCS.

One of the CKCS outreach mailings was not translated into Spanish. There was a discussion about trying to have all materials in Spanish as much as possible. The postcard was the only thing that wasn't translated into Spanish due to issues with the space on the postcard.

- B. Minority Parents Meeting(s) update - (Shunta)

Jessica Luna is facilitating twice a month lunch meetings with 4/5th grade Latino students. About 8-9 students have attended and this has gone very well from both the students and staff perspectives.

The Latino family meeting went well, the families had good feedback for staff about families getting involved in the school. There was a staff member from the district present also that works with other Verona schools and minority families.

The Black family meeting went well also. CKCS staff learned about ways to support students without making assumptions. There is a group for black students starting, if students wish to participate in this.

This will be tabled so Shunta can share an update at the next meeting.



- C. Spring Elections - PRT ballots, Open house coincides with Sugar River Night - (Annita)
PRT will be running the election. The open house is the same night as the Sugar River Night, parents can come find out more about serving on governing council and PRT.

- D. VACKCS Website, need content manager from GC -(Charles)

They are working on both the district update website and also a separate CKCS website. The goal is to have one person to oversee the website and updates. Each leadership group will have their own point person for the website. Charles will ask the committee if the governing council point person would need to be an executive committee member or other governing council member. Next week the committee is meeting and will review the website that is being purchased. It was discussed that there could be a link to the teacher's classroom website, for those that have a website.

Rick is working with the teachers to have the teacher's photo and information updated, and also have a link to the classroom website.

This will be on the agenda to review the website next month.

V. Director's Report (Rick)

1. Operating Status Report

The enrollment window closes Feb. 16

2. Operating Budget

The workbook purchase was made, this was slightly less than last year due, the fees from parents covered the workbook costs this year due to some changes with using more online material, such as IXL, which is funded by PRT. The carryover money from last year was used (this can't be carried over for two years). Parent fees won't be changed. If workbook fees need to be raised, it has to be done through the district. The middle school fees were reduced.

We'll discuss this at the next meeting with Tamara Gunwall as she can explain the workbook fees more in depth.

There's a discussion of having PASS take over some of the larger curriculum budget.

Curriculum committee, budget committee, curriculum coordinator work together along with PRT and Governing Council to monitor budgetary items and what future items will be.

3. Enrollment Update

See above in Board Issues A.

4. Upcoming dates

- a. February 14 – Valentine's Day Parties
- b. February 16 – Trivia Night
- c. February 16 – Enrollment window closes
- d. February 22 – No School CKCS – Staff Professional Development
- e. February 23 – No School – VASD – District Professional Development
- f. February 26 – Book Fair Week
- g. March 2 – Learners Fair
- h. March 6 – Enrollment Lottery
- i. March 23 – Placement notifications are mailed to parents

5. Board meeting briefs and district charter news- ipad/electronic access



The school policy says that there is no food at school parties. This has evolved this year in that the school snack is offered during the class party, as long as the food that is offered is on the approved snack list, this will be placed on the July agenda.

At the last staff meeting, there was a discussion about technology use in the classroom, as far expectation being used for learning tasks/activities. There was good dialogue with the staff regarding this and the teacher's current practices of technology use and also barriers for students that are using the technology for learning tasks. There were some questions from parents about how much screen time kids should have, there is not a set policy regarding this. The goal is to use technology to enhance learning. Teachers agree that it is difficult to monitor what students are doing and have adjusted classroom policies regarding technology use.

Phone use at the middle school level has improved as there have been more guidelines regarding this, phones have to be away during learning time and lunch time. There has been a dramatic decrease in referrals to the office for issues with students and their phones. At the elementary level, phones are to be in the student's backpack and turned off.

The district has sent several emails regarding security on iPads and technology use in the classroom. The district controls what is filtered, teachers can control which apps are downloaded and if a students is not allowed to use the electronic.

Referendum: PASS will touch base regarding the referendum plans this spring.

VI.. LIAISON & COMMITTEE REPORTS

- A. Committee updates as needed: Executive, Outreach, Budget, Hiring, Curriculum SS, Ad-Hocs, K-8 Teacher Representative- (Tamara):
 - Executive committee did not meet this month.
 - Budget committee is going to be setting meeting dates in March or April.
 - Hiring committee - no updates
 - Curriculum committee - no updates, will be reviewing social studies
 - No ad-hoc committees currently
 - No updates from teachers

VI. OLD BUSINESS- Goals update (Mar) Curriculum committee (Mar)

VII. NEW BUSINESS/FUTURE AGENDA ITEMS: calendar requests due to district in April (PD days, etc), Approve Budget for coming school year (due mid-April) Review and submit Budget requests to PRT (Apr/May) Leadership Team Alignment Meeting (Mar/Apr)

VIII. ADJOURN - Laura motioned to adjourn, Charles seconded, passed unanimously