



**CKCS GOVERNING COUNCIL**  
**DRAFT Minutes (Approved 4/9/18)**  
Monday, 3/12/18 - Boys and Girls Club  
Minutes: 6:34-7:56pm

**I. READING OF THE MISSION STATEMENT:**

CKCS is a public education option for parents, students and teachers in the Verona Area School District where students develop strong learning skills and a broad base of knowledge through the use of proven educational materials and programs in a safe and structured environment.

Read by Tamara Gunwall

**II. AUDIENCE - GC:** Tamara Gunwall, Shunta Lewis, Charles Gleason, Joleen Rau, Laura Richardson, Annita Wozniak, Sara Zimmerman, Rick Kisting; **Audience:** Alice Murphy

**III. ANNOUNCEMENTS AND BRIEF AGENDA ITEMS**

- A. Future Meeting dates: Next GC Meeting: 4/9/18 at 630pm at the Boys and Girls Club
- B. Update from PRT - Annita: PRT is moving towards more events that are focused on fun and helping families feel welcome in our school versus just additional funding. The fundraising activities will be moved mainly to PASS but all details are still being worked out.
- C. Update from PASS - (Linda): See PRT update above.
- D. Review and approval of previous meeting minutes (Sara) Jan and Feb Meeting (didn't have a quorum): Motion to approve 1/18 and 2/18 minutes: Tamara; second: Charles. Passed unanimously.

**IV. BOARD ISSUES**

- A. Minority Parents Meeting update- Shunta: The meeting was held at the Boys and Girls Club and was facilitated by Shunta Lewis and Miriam Browman and was well attended. The goal was to find out how CKCS can get more minority families involved in our school. Some families feel that they are so focused on their own children that it's hard to focus on the "bigger picture" of district-wide issues. Shunta plans to host the meeting quarterly to discuss concerns related to minority children in our school.
- B. VACKCS Website- content manager, update (Charles): New site is live: <https://vackcs.com/>; CKCS specific website will have links to CKCS specific events, fundraising, and direct communication to parents from the CKCS Leadership Teams. GC's Secretary will be the person to post meeting minutes to the new website going forward as well as maintain the calendar of parent team meeting dates.
- C. Budget Committee - first meeting, committee creation (Laura): VASD hasn't finalized the district budget so CKCS is currently at a stand still until it is finalized. Tabled until next meeting.
- D. IXL and related Workbook reduction costs - (Tamara): IXL is currently in the 1st year of a 3-year contract where we pay a yearly fee.
- E. Curriculum Committee Formation (Tamara, Nicole): Tamara and Rick will talk with Roxy when she returns from leave to review updating Guidance curriculum to the Second Step Program.
- F. Goals update- (Rick to present to district): goals reviewed. GC will be seeking Treasurer on 3/13/18 at the Sugar River PRT fundraiser nite.



**V. Director's Report (Rick)**

1. Operating Status Report- school safety update: Rick shared CKCS plan for the potential walk out on 3/14 at 10a for 17 minutes. This plan is consistent with the VASD plan that was communicated to all parents via email on 3/9/18 from Dean Gorrell.
2. Operating Budget: No updates until Roxy is back and can update the budget.
3. Hiring & Enrollment Updates: Enrollment is great, max capacity is 425 and currently at 424 (subject to change).
4. Upcoming dates: PRT Movie Night this Friday, 3/16
5. Board meeting briefs and district charter news: 3/19 is the first Remodel Team Meeting. PASS is meeting with the district 4/4 to reiterate our desire for future facilities. District decision on future facilities to come but specific date unknown.

**VI. LIAISON & COMMITTEE REPORTS**

- A. Committee updates as needed: Executive, Outreach, Budget, Hiring, Curriculum SS, Ad-Hocs, K-8 Teacher Representative- (Tamara): None

**VI. OLD BUSINESS-** revisit Food Policy (July): None

**VII. NEW BUSINESS/FUTURE AGENDA ITEMS:** Approve Budget for coming school year (due mid-April) Review and submit Budget requests to PRT (Apr/May) Leadership Team Alignment (Apr)

**VIII. ADJOURN:** motion to adjourn, Laura; second: Shunta. Passed unanimously.