



## Governing Council

12 SEP 2018

Approved 10/10/18

Location: CKCS LMS

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### 7 Norms of Collaborative Work:

- Pause
- Paraphrase
- Pose questions
- Put ideas on the table
- Provide data
- Pay attention to self and others
- Presume positive intentions

**Discuss:** Council discussion & vote

**Dialogue:** Council discussion, gathering of ideas, exploration

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## AGENDA

- I. **Reading of the CKCS Mission Statement**
  - A. CKCS is a public school option for parents, students and teachers in the Verona Area School District where students develop strong learning skills and a broad base of knowledge through the use of proven educational materials and programs in a safe and structured environment.  
[Read by Nicole Boedeker](#)
- II. **Audience reminder**

[Attendees: Marcia Tennyson, Linda Hmieleski, Rick Kisting, Joleen Rau, Nicole Boedeker, Shunta Lewis, Cathy Childers, Charles Gleason, Abby Weis](#)
- III. **Dates, announcements and brief agenda items**
  - A. Next GC meeting – Oct 10
  - B. Parking lot items  
[Treasurer update](#)
  - C. Review and approve previous minutes - August  
[Approved unanimously, Rick motioned, Shunta seconded](#)
  - D. PRT update - Chris  
[No update from PRT](#)
  - E. PASS update - Linda  
[We're in the second round of Madison Community Foundation grant process, we'll find out mid-Dec.](#)

[The relocation update - we will be going with Badger Ridge to the current high school. The district is beginning to look at the boundaries for neighborhood schools. It isn't known if the start time for CKCS will change with the move to the high school.](#)

[PASS has done their working agreement, adaptive training, and working on a board handbook.](#)
- IV. **Board topics**
  - A. Discuss GC working agreement (Joleen)  
[We brainstormed ways in which GC can be an effective team.](#)
  - B. Discuss GC board positions – Community Rep (Joleen)  
[Jason Nevins is interested in the community rep position, this was approved, Joleen motioned, Rick seconded, unanimously approved.](#)
  - C. Dialogue/discuss CKCS Strategic Plan / GC Annual Goals (Joleen, Rick)
    1. Do current pillars fit CKCS needs?  
[We will table this. We may have an ad hoc group to review these.](#)
    2. GC annual goals  
[We discussed the Marketing and Finance goals suggested at the last meeting.](#)

For Marketing goals, there were two themes: engage new families and community outreach. One finance goal suggested was to fundraise for foreign language program, estimated at \$20,000-30,000/year + the cost of the material needed. This is likely more than would be feasible to fundraise on a yearly basis. Fundraising isn't allowed by the district to be used for paying staff. One of the top goals this year was to support student's social/emotional wellness, which is why the new PBIS position was started this year. A suggested goal was to have a committee that would look into foreign language options.

Executive committee will discuss the goals further and bring these to the next meeting.

Joleen will set up an executive council meeting to discuss the goals further.

- D. Discuss Management Plan & Working Agreement (Rick)  
There was a discussion of whether we need to change the due dates for various things,, there is a clause in the contract that if one party isn't able to meet the date, there are exceptions. The district is also reviewing these plans so we will wait until our working agreement is reviewed to make needed changes.  
Marcia motioned to approve with minor edits, Nicole seconded, unanimously approved.
- E. Dialogue individual goals of GC members  
Thanks for submitting goals!
- F. Dialogue Family Handbook updates (Joleen)  
Charles will make sure that dates and staff names are correct in the handbook. Roxy is able to update the VASD CKCS site. PASS will look through the district CKCS site and what needs to be updated.
- G. Upcoming "Community" Events: Volunteers (Joleen)
  - 1. Back to School night (Sept 18) 5:00-7:00 pm  
Erin and Joleen will be present to discuss Governing Council with interested families, there will be a table for parent leadership.

There is a Verona Area Kids' Expo on Nov. 3, 2018 from 9 am - 2 pm. We will need people to be at this table, there were activities for kids to at the table. Please let Joleen know if you want to volunteer.

- H. Dialogue ALICE training (Rick)  
Staff had an ALICE (alert, lockdown, inform, counter, evacuate) training, this is an options-based approach to a school intruder. Rick is on a district committee

working on how to communicate this to both parents and then how to roll this out with students.

I. **Dialogue Universal Assessments (Rick)**

The MAP assessment has been used for grades 3-8 for math and reading. The district is moving toward the STAR (Standardized Testing and Reporting) assessment, it's similar to MAP but the STAR takes less time for students to complete. STAR can be given on a weekly or bi-weekly basis that can help monitor student's progress. MAP can be given at the most, 3 times/year. The plan is for K-5 to take the STAR test this year. 6-8th grade teachers met and plan to change to the STAR test, the rest of the district middle school will use MAP this year and plan to change to STAR next year.

J. **Dialogue Standards-based grading (Rick)**

This will be tabled for next month.

V. **Director's Report (Rick)**

We reviewed the budget. One thing we plan to look at this year is to increase the money in the professional development fund to allow teachers to go to Direct Instruction training.

We are at 416 students as of 9/10/18. We are maxed out in all grades except for kindergarten and first grade.

VI. **Committee reports**

A. **Hiring Committee (Shunta, Rick)**

Reviewed in Director's Report

VII. **Future agenda and/or parking lot items**

A. **Bylaws review**

B. **Treasury update**

Filed in August

VIII. **Adjourn**

Erin motioned to adjourn, Shunta seconded, unanimous