



## Governing Council

10 OCT 2018

Approved 11/14/18

Location: CKCS LMS

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### 7 Norms of Collaborative Work:

- Pause
- Paraphrase
- Pose questions
- Put ideas on the table
- Provide data
- Pay attention to self and others
- Presume positive intentions

**Discuss:** Council discussion & vote

**Dialogue:** Council discussion, gathering of ideas, exploration

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## MINUTES

### I. Reading of the CKCS Mission Statement

- A. CKCS is a public school option for parents, students and teachers in the Verona Area School District where students develop strong learning skills and a broad base of knowledge through the use of proven educational materials and programs in a safe and structured environment.

Read by Nicole Boedeker

In attendance:

Joleen Rau

Jason Nevins

Nicole Boedeker

Marcia Tennyson

Abbey Weiss

Shunta Lewis in at 6:47

Charles Gleason in at 7:07

Called to order at 6:32pm

### II. Audience reminder

Linda Hmielewski

Chris Keifert

### III. Dates, announcements and brief agenda items

- A. Next GC meeting – Nov 14
- B. Parking lot items
- C. Review and approve previous minutes - Sep  
Motion to approve the minutes made by Rick  
Seconded by Marcia  
Unanimous vote to approve
- D. PRT update  
PRT is creating a streamline communication system for PRT events  
Reviewed the UW concession stand fundraiser details
- E. PASS update (Linda)  
PASS is meeting next week. MCF application is submitted. Will find out if we are receiving grant by December 21st.

### IV. Board topics

- A. Discuss GC working agreement (Joleen)  
Motion to approve by Joleen  
Seconded by Nicole  
Unanimous vote to approve
- B. Discuss CKCS Strategic Plan / GC Annual Goals (TBD)  
Motion to approve by Marcia  
Seconded by Shunta  
Unanimous vote to approve
- C. Dialogue Family Handbook updates (Charles)  
Suggested removing names and dates when possible  
Some web links and grammar updates  
Font consistency

- D. Upcoming “Community” Events: 4K Expo, Nov 3, 9am-2pm (4 volunteers needed: 3 spots remain open) (Joleen)
  - Abbey 9-11
  - Jason possible
  - Joleen to reach out to missing GC members
- E. Dialogue ALICE training (Rick)
  - District met to look at how to roll out the training to the different grade levels - what and how they are teaching kids
  - Focus on get away from danger
  - Information will be coming from the district to parents prior to roll out with kids
  - Staff from each school went to train the trainer program this summer to be able to train staff. School staff was trained in the 2018 summer
  - District is organizing informational sessions
  - Need to look and see if the CKCS handbook needs an update
  - Signage regarding ALICE levels will be in classrooms - similar to current signage with the level 3 being changed to reflect ALICE components
- F. Dialogue Standards-based grading (Nicole)
  - BRMS is moving to this grading. Core Middle School students will be graded with this method for Encore classes.
  - Nicole gave presentation on what is Standards Based Grading (SBG) for informational purposes.
  - Middle School Encore classes will use letter systems:
    - EM = Exceeds Mastery
    - M = Meets Expectation or Mastery
    - NM = Nearing Mastery
    - BL = Beginning Level
  - Staff is working on making rubrics to explain how students can achieve each level. A rubric is a tool that allows for more depth in evaluation of students ability to demonstrate specific skills in a given area - similar to a performance evaluation in a work setting.

**V. Director’s Report (Rick)**

- Reviewed operating status
- Operating budget
- Enrollment update
- Recent VASB meeting notes
- Referendum updates

**VI. Committee reports**

- A. Budget Committee (Marcia)
  - Not currently meeting
- B. Curriculum Committee (Nicole)
  - 3 confirmed parents and 3 confirmed teachers.
  - Currently working on setting meeting times
  - Nicole presented the curriculum renewal rotation

- C. Outreach Committee (Joleen)
  - Activities for this year are being planned out
  - A calendar of activities is being created for future committee use
  - Materials are being created/updated
  - Video conversations are beginning
  - Tour team being created

**VII. Future agenda and/or parking lot items**

- A. Bylaws review

**VIII. Adjourn**

- Motion to adjourn by Shunta
- Seconded by Rick
- Unanimous vote to adjourn