



# Verona Area Core Knowledge® Charter School

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## Parent Round Table

March 11, 2019

6:30 p.m Verona Public Library Conference Room

Meeting called to order at 6:32pm.

**Mission** Promoting a strong CKCS community

**Vision** The Verona Area Core Knowledge Charter School (CKCS) Parent Round Table (PRT) is a support organization promoting community among the students, parents and staff by: hosting events aimed at building community; coordinating fundraising efforts at the school/parent level to complement the district provided budget; and ensuring generated funds are being allocated appropriately based upon the best interests of the students and staff.

### **Agenda**

1. Attendance/Introductions/Group meeting standards
  - a. [Attending: Kurth, Hereley, Kiefert, Meicher, Kisting, Hmielewski, Ferguson, Slager, Verma](#)
2. Parent Group Updates (PASS, Governing Council, MS Booster)
  - a. PASS
    - i. [Endowment update – Hmielewski gave an update on fundraising efforts that are ongoing, as well as the 5-10 year plan to eventually take over ownership of funding curriculum related costs \(example: IXL subscription\) from PRT, once the endowment is large enough to do so.](#)
    - ii. April event - Retro Prom
    - iii. Community fundraising discussion
    - iv. [Election – we reviewed the upcoming spring elections for PRT, PASS, and Governing Council. Recruiting for positions may happen at the Kindergarten info sessions on 4/22 and 5/06, which run 7:45am to 9:45am.](#)
  - b. Governing Council
    - i. Overall school funding plan
    - ii. Outreach committee
    - iii. Election
  - c. MS Booster

[The MS Booster is asking PRT to help with funding these commitments. No action taken on these request. Plan is to ask the MS Booster group for more details on the requests.](#)

    - i. Middle School Student Council support (\$900 total)
    - ii. Middle School Scholarship support (\$1500 total)

### 3. Director Updates

[The mid-year review of academic scores has been completed. No major changes from previous years. Based on teacher feedback, we plan to renew IXL when our current subscription runs out, while some other](#)

resources, such as Discovery Science, we likely will not continue using. The office will share a more detailed summary at the end of the year so that PRT can plan funding and budgeting accordingly.

- a. 2019-20 Lottery/Enrollment – Mr Kisting conveyed that the school choice lottery was held this past Tuesday on March 5<sup>th</sup> and information on results went out to families today. CKCS will have our enrollment maxed out at the allowed 425.
- b. 2018-19 Funding commitments review – Plan is for the CKCS office to report back to PRT at the end of the year to share how PRT-provided funding was spent.
- c. Funding for flexible seating/OT items – New plan for these items is to take an inventory of what all teachers currently have, then pool them together and use a checkout type system for any classroom to be able to utilize them as needed.
- d. Prior PRT responsibilities discussion
  - i. Culture/Arts/Assemblies
  - ii. Learner Fair
  - iii. International Night – Discussion centered around how to best handle food allergies to ensure safety, as well as potentially changing the timing of this event next time so the March/April months aren't so crammed with events. Also discussed the idea of splitting the concert into two separate portions during the night, which would make it easier for little kids to sit through, as well as split the rush for the food and decrease length of that line.

#### 4. Parent/Staff Input

- a. What are we doing well? Good feedback on PRT's effort to offer no or low cost events.
- b. What can we do better? Could improve on communicating how funds are spent. Discussion about number of events throughout the school year and potential to reduce them.
- c. Mini-grants/fund requests

#### 5. Event Updates

- a. Community Building
  - i. Staff appreciation – Social worker appreciation happened. Next up is librarian appreciation.
  - ii. Room parents – They will be coordinating teacher appreciation in May.
  - iii. Staff Amazon wishlists – Flyers going home to families this week, plus social media posts will be created.
  - iv. Family nights – Dance on 3/01 was successful.
  - v. Volunteer appreciation – National volunteer appreciation day is in April, but with so much already going on in April, we will likely observe this at another time.
  - vi. Merchandise
  - vii. Mileage Club – Need to make some adjustments to the program now that the long post-lunch recess has been shortened and an additional morning recess was added instead.
  - viii. Field Day - Working on finding a replacement coordinator for future years.
  - ix. BOGO Book Fair – Plan is to improve communication on how this is different from the book fair. Purpose is to spend Scholastic Dollars we earned to get every child a book for summer. Coincides with Field Day and will run 5/30-5/31.
- b. Fundraising
  - i. Restaurant Nights
  - ii. Trivia Night – Next year plan to charge about \$5 more per person, since we are including food and change up the baskets to be part raffle, part silent auction. Will also be clearer that attendees can be family, friends, neighbors.
  - iii. Box tops, Milk Moola, Scoopie Tokens

- iv. Amazon Smile
- v. Spring Book Fair – Went extremely well, with over \$7,200 in sales. Lots of scholastic dollars earned.
- vi. School Supplies Kits
- vii. Color Run

Meeting adjourned at 9pm. Topics below were not discussed.

6. Secretary Updates

- a. Approve prior month's meeting minutes
- b. CKCS Facebook group discussion

7. Treasurer Updates

- a. Operating and holding account balances
- b. Top line/detail budget review
- c. Outstanding items review

8. President Updates

- a. 3rd Quarter closed session - review processes, documents, bylaws
- b. 1<sup>st</sup> semester communication
- c. Tax Letters
- d. Fall Fundraiser scholarship awards
- e. Parent Board open house/elections

Next PRT Meeting: Monday, April 8, 2019 at 6:30 pm at Verona Public Library