



Parent Round Table

APR 19 2020

6:00pm

CLOSED, BOARD-ONLY MEETING

Location: **Virtual Meeting**

Note: This meeting will be held virtually as we are currently still under the Safer at Home order.

This meeting is also being held as a closed, board-only meeting due to the logistics of holding the meeting virtually and the number of/nature of the topics that need to be covered.

7 Norms of Collaborative Work:

- Pause
- Paraphrase
- Pose questions
- Put ideas on the table
- Provide data
- Pay attention to self and others
- Presume positive intentions

PRT Board Members:

- Christina Kiefert, President
- Sara Hereley, Vice President of Community Building
- Sarah Wood, Vice President of Fundraising
- Laura Meicher, Treasurer
- Veronika Kurth, Secretary

PRT Officers:

- Liz Slager
- Swati Verma
- Heidi Diring -Renner

Meeting called to order at 6pm

Attending: Chris Kiefert, Laura Meicher, Sarah Wood, Sara Hereley, Veronika Kurth

AGENDA

- I. Reading of the PRT Mission/Vision and discussion about accuracy/potential changes (15 minutes)
 - A. **MISSION:** Supporting a strong CKCS community through fundraising and community events.
The mission statement is still valid and should remain the same.
 - B. **VISION:** The Verona Area Core Knowledge Charter School (CKCS) Parent Round Table (PRT) is a support organization promoting community among the students, parents and staff by: hosting events aimed at building community; coordinating fundraising efforts at the school/parent level to complement the district provided budget; and ensuring generated funds are being allocated appropriately based upon the best interests of the students and staff.
The Vision Statement could be revised to bring it better in line with PRT responsibilities with PASS taking over operational budget funding.

II. Introductions/rules of participation (Tabled)

III. Dates, announcements and brief agenda items (30 minutes)

- A. Upcoming PRT meetings
 1. May 20th? At ?? - last "general" meeting
Not planning to hold a PRT meeting at this time in May due to the COVID-19 situation, the amount of responsibilities on all of us, and the end of the school year with no remaining events or tasks for this board to cover at this time.
Instead we will explore the possibility of holding a joint meeting with PASS to discuss the transitioning back to them of the operational budget fundraising that PRT was temporarily covering for them these past few years while they focused on setting up the Endowment. Due to the Stay At Home order statewide, this will be a virtual event.
 2. June 17th? At?? - board transition meeting
Last meeting that Chris K and Veronika K will be attending as they transition out of role of president and secretary.
Tentatively planning on time to be 7-8pm. May or may not be a virtual event, depending on the state of COVID-19 and Stay At Home and social distancing recommendations at the time.
 3. July 15th? At?? - budget meeting

This will be a meeting of the new board and the time is TBD.

4. Parent Leadership Potluck - moved to August
Tentatively looking at August 5th.
- B. Review and Approve February minutes
Moved by Kiefert to approve, seconded by Kurth.
Approved with changes to F1 recommended by Sara Hereley to update the open positions for next year.
- C. GC update
- D. PASS update
PRT board will be providing feedback to PASS board members that the transition for them to take back their fundraising role needs to be 1 year, not 5 years.
- E. MS Booster update
It is unclear how much longer this club will be in existence.
- F. CKCS school update/director report
Report from Mr. Kisting was emailed to the board members for review.

IV. Board topics (2 hours)

- A. Parent/Guardian/Student/Staff input (*tabled*)
- B. 2019-20 Wrap Up (30 minutes)
 1. Remaining Events Discussion
 - a) Teacher birthdays – Ms Childers had a birthday and got virtual cards and greetings from students
 - b) Staff Appreciation days
 - (1) Teacher App Week – PRT will hand out gift water bottles to staff next fall when we can be back together again in person.
 - (2) Others
 - c) Adult Social Club – cancelled due to COVID-19
 - d) Mileage Club – cancelled due to COVID-19
 - e) Field Day Club – cancelled due to COVID-19
 - f) BOGO Book Fair Club – cancelled due to COVID-19
 - g) Spring merchandise sale Club – cancelled due to COVID-19
 - h) School Supply Kits – Suzy Schleeper is organizing again. She has the supply lists from teachers, the company is ready to supply the kits, so we will go ahead with it again with a May-late June buying time frame.
 - i) PL elections – None of the boards have received any new nominations for open positions yet. Elections are held online in the last 2 weeks of May. Chris K working with Kelly K in district office to facilitate the elections. Jen will be back as PASS president. PRT needs a new president and secretary.
 - j) K/5/8 graduations – Discussed ways we can help make kids feel special when they are missing out on the usual graduation ceremonies. Possible yard

signs printed for them. Chris K to talk to teachers to see what they're on board doing.

- k) **Charter Schools Week** – Discussed ways to make this week feel special and help break up the monotony of home schooling time. For example doing a “do school work outside” day, as well as other ideas.

2. Budget review

Laura M shared the updated PRT budget for this year. No significant changes since last meeting.

C. 2020-21 Planning (1 hour, 30 minutes)

1. Board/committee/coordinator needs and transition planning

PRT board can technically operate even with just 3 members, as that qualifies as a quorum. Sarah Lederer will run the Mileage Club one last time this coming year, then there needs to be a new coordinator.

There may be an interested parent who can be a room parent coordinator.

2. Newsletters/communications

Chris K to follow up with the other boards to discuss how to make the newsletter become a combined Parent Leadership forum.

3. Events calendar

We will tentatively plan next year's events to be similar to what we did this year. Space reservations will be trickier because of the new “old High School” space we are moving into that we're not familiar with. This coming year we also have international night (happens every other year). Talked about 3 Family Nights: a movie night, a dance, and a game night.

Will reach out to interested parent coordinators for potential movie night to discuss what date would work for them to coordinate it.

4. Preliminary budget discussion

The board reviewed some preliminary budget request information from Mr. Kisting. We discussed next steps for which board would be responsible for which portion and what would be a realistically achievable number to fundraise. Most of the discussion was tabled until the July budget meeting.

V. Future agenda and/or parking lot items (15 minutes)

VI. Adjourn – 8:10pm

