



Verona Area Core Knowledge® Charter School

Parent Round Table

February 11, 2019

6:30 p.m. Verona Public Library Conference Room

Mission Promoting a strong CKCS community

Vision The Verona Area Core Knowledge Charter School (CKCS) Parent Round Table (PRT) is a support organization promoting community among the students, parents and staff by: hosting events aimed at building community; coordinating fundraising efforts at the school/parent level to complement the district provided budget; and ensuring generated funds are being allocated appropriately based upon the best interests of the students and staff.

Agenda

Meeting called to order at 6:37pm

1. Attendance/Introductions/Group meeting standards
 - a. Chris Kiefert, Sara Hereley, Veronika Kurth, Linda Hmielewski, Eve Ferguson, Liz Slager
2. Parent Group Updates (PASS, Governing Council, MS Booster)
 - a. PASS
 - Formalized their mission vision statement and they have new Facebook page. Endowment matching doesn't end until July 2020, or when the \$60,000 goal is met. PRT could contribute to the campaign, if desired. Media may be present at Learner Fair to help publicize the Endowment effort. Once the fundraising goal has been met, the endowment will pay out about \$5,000 a year.
 - General community fundraiser update: family events are well received. As far as the color run goes, some entities are burnt out on supporting runs, and only the newer businesses that haven't done much support yet are getting on board.
 - Looking for someone to coordinate Kindergarten play dates with both teachers and through social media.
 - PASS needs a Vice President position filled at the spring elections.
 - Next year is time to renegotiate the Charter with the school district.
 - b. Governing Council
 - PRT should have a member join the outreach committee so they can be a liaison between that and PRT.
 - Will be meeting 2/13/2019. Reviewing social studies and guidance curriculums.
 - c. MS Booster
 - Will be meeting on 2/14/2019. They are interested in helping with the color run.
3. Director Updates

- a. 2019-20 Lottery/Enrollment
 - Requests to be in the lottery as of 2/08/2019 show that we have more families applying than we have spots in each grade level, so there will be a lottery on 3/05/2019 to assign the open spots.
- b. 2018-19 Funding commitments review
 - We owe about \$4,700 to CKCS from what we originally committed to them at the beginning of the year.
- c. Prior PRT responsibilities discussion
 - Chris Kiefert spoke with Ms. Boedeker about these responsibilities that used to be owned by PRT, but it makes more sense to have Ms. Boedeker or individual coordinators own it. Ms. Boedeker is on board with this plan. All of these are curriculum related and not community building, so they would be a better fit under Governing Council in the long run.
 - Culture/Arts/Assemblies
 - Learner Fair
 1. Would like to have a free food option for this event. Worth noting that the Art Fair is this same night, which also includes Badger Ridge kids.
 2. Motion by Kiefert, seconded by Kurth to authorize up to \$1,000 of spending on food. Motion passes.
 3. Ideally full costs likely to be in ballpark of \$1,500.
 4. **Action item:** Chris to follow up with Mr. Kisting and Ms. Boedeker about logistics. See if other groups can chip in towards costs.
 - International Night

4. Parent/Staff Input

- a. What are we doing well?
 - Trivia night was fun!
- b. What can we do better?
 - Ms. Lambe suggested having an adult book swap, perhaps at a non-school location.
 - Consider things like a Paint Nite or Signs by Caitlin type event.
 - Kids have indicated interest in a kid trivia night.
- c. Mini-grants/fund requests
 - Grant request from Ms. Luna for a variety of seating and table space options.
 1. Motion by Kiefert, seconded by Slager to approve \$300 for Ms. Luna's request. Motion passed.
 - Grant request by Ms. Childers for an air stability wobble cushion.
 1. Motion by Kiefert, seconded by Kurth to approve \$80 for this request. Motion passes.

5. Recently Held/Upcoming Events

- a. Restaurant Night
 - Nothing big coming up.
- b. Staff Appreciation
 - Social worker appreciation day coming up, - will give gift card.
- c. Room Parents
- d. Family Night
 - Feb 1st was movie night. Lower attendance than usual, likely because of the rescheduling.
 - March 1st is the next school dance.
- e. Book Swap

- Got rescheduled, but went well.
 - Consider more guidance on communication in future regarding what books are acceptable to send in.
 - Consider that a lot of reading now is done on electronic devices, such as Kindles.
- f. Box Tops, Milk Moola, Scoopie Tokens
- Box Tops collection happening now.
 - Milk Moola ending in March this year.
 - Scoopie Tokens can be donated to school so they can get balls for recess with them.
- g. Trivia Night
- Went very well.
 - Room for improvement: adjust so that it doesn't go until 11pm and ends closer the 10pm. Perhaps starting earlier, likely 7pm.
 - Next year advertise that people can attend even without a direct connection to CKCS.
 - Basket raffle only brought in \$1,045. We were hoping for closer to \$1,500.
 - Consider a silent auction for some baskets to help get higher bids that are more in line with the basket's value.
 - Heads and tails made \$129.
 - Boulder did offer to advertise the event on our behalf, which we did not take them up on this year, but we are open to them doing so next year.
 - \$3180 in registration fees (after PayPal).
 - Boulder Brew Pub will still be calculating the 5% they will give us.
 - \$1057 spent on food costs.
 - \$1733 on prizes.
 - We are looking at roughly \$1,000 raised with this event
- h. Spring Book Fair
- i. School Supplies Kits
- Suzie is working on it to prep for next year's orders coming up this spring.
- j. Spring Run
- Liz has plans to meet with Mr. Kisting, the district, and others to plan logistics for the event.

6. Future Event Planning

a. Fundraising

- Merchandise
- BOGO Book Fair
 1. Planned for Field day. From Linda Hmielewski: keep in mind that once kids are outdoors for field day, they are not allowed back inside until it's over.
- Metcalfe Grocery Store
 1. We plan to apply to be a charity organization for a grocery shopping night with them.

b. Community Building

- Volunteer Appreciation
- Mileage Club
- Field Day
 - We need a new coordinator for the 2019-2020 year. It's possible that the 8th graders can use to coordinate a big chunk of it to use as a service learning project. So someone should be assigned to oversee it, but otherwise not too much work now.
 - Outreach committee from Governing Council will be producing a marketing video on this day.

7. Secretary Updates

- a. Approve prior month's meeting minutes
 - Minutes approved with noted edits to "2 for 1" section under PASS updates.
- b. Conference handout

** Meeting Adjourned at 9pm. Topics below were not discussed.

8. Treasurer Updates

- a. Operating and holding account balances
- b. Top line/detail budget review
- c. Outstanding items review

9. President Updates

- a. 3rd Quarter closed session - review processes, documents, bylaws
- b. 1st semester communication
- c. Tax Letters
- d. Fall Fundraiser scholarship awards
- e. Parent Board open house/elections

Next PRT Meeting: Monday, March 11, 2019 at 6:30 pm at Verona Public Library