



## Parent Round Table

February 10, 2021

7pm

Location: **Virtual Meeting**

### 7 Norms of Collaborative Work:

- Pause
- Paraphrase
- Pose questions
- Put ideas on the table
- Provide data
- Pay attention to self and others
- Presume positive intention

### 2020-21 PRT Board Members:

- Open – President
- Sara Hereley, Vice President of Community Building (Acting President)
- Sarah Wood, Vice President of Fundraising
- Laura Meicher, Treasurer
- Jessica Retrum - Secretary

### 2020-21 PRT Officers:

- TBD

## AGENDA

### I. Reading of the PRT Mission/Vision

- A. **MISSION:** Supporting a strong CKCS community through fundraising and community events.
- B. **VISION:** The Verona Area Core Knowledge Charter School (CKCS) Parent Round Table (PRT) is a support organization promoting community among the students, parents and staff by: hosting events aimed at building community; coordinating fundraising efforts at the school/parent level to complement the district provided budget; and ensuring generated funds are being allocated appropriately based upon the best interests of the students and staff.

### II. Introductions/rules of participation

### III. Dates, Announcements, Brief Items

- A. Approval of January 2021 PRT Meeting Minutes- Sarah Hereley motioned to approve meeting minutes with enhanced meeting capture. Wood second, unanimously passed.
- B. GC Update - GC is looking for 21/22 President.
- C. PASS Update- No update to share at this time.
- D. CKCS School Update and Director's Report - Shared via e-mail. No further detail to share.
- E. Next PRT Meeting – Mar 10<sup>th</sup> - Unanimously agreed.

### IV. Board Topics

- A. Parent/Guardian/Staff Input
- B. Budget Updates – Laura.
- C. Fundraising Updates
  1. Unfundraiser Updates/Needs – Jess, 6 days left on fundraiser, check mailed to office, no paypal. Jessica to send out an email reminder to the fundraiser.
  2. Spring Fundraiser Update – Sara H/Jess - Little Cesar or Fitchburg Farms.
  3. Spring Merchandise Sale – Sarah W - It is scheduled for April.
  4. Knowledge-a-Thon (with PASS) – Sara H- no updates on progress at this time..
  5. Color Run (New Coordinator)– Sara H -evolve event to Fun Run for Spring 2021?
- D. Community Building Updates
  1. Zoom Art Lesson – Sara H - 20 people participated.
  2. Staff Appreciation Update – Sara H - Individually wrapped donuts will be delivered to school. Teacher survival kit. Teacher appreciation week in May.
  3. Virtual Trivia – Sara H - To date 11 teams signed up.
  4. Virtual Bingo – Jessica - 3/13 - Find awards for winners.
  5. Drive In Movie - Jessica - No further updates at this time.
- E. 2021-22 Elections Planning -

1. General Timeline
    - a) Jan- identify open positions on all boards
    - b) Feb - open positions posted to VACKCS.com
    - c) March - recruiting
    - d) April - Finalize nominees and ballot (District office to create ballot and link to ballot)
    - e) May - Ballot available for 2 weeks+ with emails/reminders
    - f) June - Results finalized and members transition into new roles for July meetings
  2. Discussion on PRT open positions for next year - President and VP of Community Events. Jessica, Sarah, and Laura to stay in current roles.
- F. Marketing and Event Calendar Review
- G. Any other business

## V. Adjourn

### Action Items To Do:

Jessica to send Latisha fundraiser email to send out with paypal/facebook/mail/email with update. Use verbiage from the newsletter. 2/11

Jessica to reach out to Fitchburg Farms about Spring Fundraiser

2/12 Friday facebook post about teacher appreciation (donuts)

Jessica to get facebook post and email to latisha on 2/16 for Virtual bingo

Sara Hereley to send Laura photo