



Parent Round Table

January 13, 2020

7pm

Location: **Virtual Meeting**

7 Norms of Collaborative Work:

- Pause
- Paraphrase
- Pose questions
- Put ideas on the table
- Provide data
- Pay attention to self and others
- Presume positive intention

2020-21 PRT Board Members:

- Open – President
- Sara Hereley, Vice President of Community Building (Acting President)
- Sarah Wood, Vice President of Fundraising
- Laura Meicher, Treasurer
- Jessica Retrum - Secretary

2020-21 PRT Officers:

- TBD

AGENDA

I. Reading of the PRT Mission/Vision

- A. **MISSION:** Supporting a strong CKCS community through fundraising and community events.
- B. **VISION:** The Verona Area Core Knowledge Charter School (CKCS) Parent Round Table (PRT) is a support organization promoting community among the students, parents and staff by: hosting events aimed at building community; coordinating fundraising efforts at the school/parent level to complement the district provided budget; and ensuring generated funds are being allocated appropriately based upon the best interests of the students and staff.

II. Introductions/rules of participation

- A. Attendance: Sara H., Laura M., Jessica R., and Sarah Wood., Jen Mueller

III. Dates, Announcements, Brief Items

- A. Approval of December 2020 PRT Meeting Minutes - motion by Sara, second by Laura. Unanimously passed.
- B. GC Update - no new update at this time.
- C. PASS Update - Jen Mueller shared clarifying questions in contract defining a board member.
- D. CKCS School Update and Director's Report - no new update at this time.
- E. Next PRT Meeting - Feb 10th - agreed on by board

IV. Board Topics

- A. Parent/Guardian/Staff Input
- B. Budget Updates – Laura
 1. Rick's request - Sara Hereley motioned to approve up to additional \$1,800 beyond budgeted amount due to events not happening during the school year with Laura updating the budget. Sarah Wood second. Sarah to follow up with Rick on approved expenses. Unanimously passed.
- C. Fundraising Updates
 1. Cupcake Fundraiser – Sara H/Laura
 - a) Raised over \$600
 2. Spring Merchandise Sale – Sarah W
 - a) On track for having, need to determine a date. Considering April.
 3. Knowledge-a-Thon (with PASS) – Sara H
 - a) Jen M provided update on logistics
 4. Spring Flowers Sale – Sara H/Jess
 - a) Reached out during holidays and have not heard back.
 5. Color Run (New Coordinator)– Sara H- follow up with a new coordinator to get details of dates and logistics.
 6. Unfundraiser Spring Messaging
 - a) \$5,000 for IXL, Science Curriculum and hands on manipulatives of ~\$5,000, classroom furniture updates ~\$5,000,

- D. Community Building Updates
 - 1. Zoom Art Lesson – Sara H - 15 families signed up, follow up email to be sent out. Approve \$150 budget for Sarah Grotski room in support of this event and helping families get supplies covered. Motion by Sara Hereley, 2nd Laura M. Unanimously passed
 - 2. Tyrol Basin Play Day - Jessica - Tyrol is not able to host this event.
 - 3. Virtual Trivia – Sara H - Scott suggesting Sunday, Disney Theme. Sara H motion to approve. Laura M 2nd. Unanimously passed.
 - 4. Virtual Bingo – Jessica - date set for 3/13
 - 5. Drive In Movie - Jessica - date set for 4/24, Heather Haver is leading team.
 - 6. Donuts and Coffee for Staff – Sara H - event is in progress.
- E. Marketing and Event Calendar Review
- F. Spring Newsletter – Jessica - schedule to be sent with start of new semester on 1/25
- G. Any other business
 - 1. School Supply Kits - Sarah to meet with vendor 1/14
 - 2. Laura M asked board members to review ckcs website updates.

V. Adjourn