



# Verona Area Core Knowledge® Charter School

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## Parent Round Table

July 9, 2019

6:00 p.m Chris Kiefert's House - closed meeting

**Mission** Promoting a strong CKCS community

**Vision** The Verona Area Core Knowledge Charter School (CKCS) Parent Round Table (PRT) is a support organization promoting community among the students, parents and staff by: hosting events aimed at building community; coordinating fundraising efforts at the school/parent level to complement the district provided budget; and ensuring generated funds are being allocated appropriately based upon the best interests of the students and staff.

### **Agenda**

1. Review Mission/Vision, goals (30 minutes) : are they appropriate for the upcoming year? any changes/additions?
  - a. Mission/Vision (see above)
  - b. Goals
    - i. 100% of the CKCS community involved in the school in a meaningful way
    - ii. Fewer asks (for money, volunteers, etc...)
    - iii. Host low cost/no cost events
    - iv. Timely, transparent communications
2. General Business (60 minutes)
  - a. Approve prior months' meeting minutes
  - b. PRT business administration update (licenses/taxes/letters)
  - c. Meetings
    - i. Day/time/place
    - ii. Format (hold monthly open meetings, all welcome to attend/participate; hold quarterly closed meetings)
  - d. Review and approve Board Position Descriptions
  - e. Review and approve 2019-20 Calendar
  - f. Student directory
  - g. Upcoming event planning
    - i. Incoming K/new student playdate
    - ii. 6-8 Back to School night (school supply kits)
    - iii. K-5 Back to School Night (volunteer recruiting; room parents; supply kits)
    - iv. Welcome Back Teacher Appreciation Lunch
    - v. K Orientation
    - vi. Color Run
    - vii. Staff appreciation
  - h. Communication Plan

3. Coordination with other parent groups (30 minutes) : how does PRT work most effectively with the other parent groups?
  - a. MS Booster - what should the role of PRT be in relation to this group?
  - b. Governing Council - money for marketing/outreach
  - c. PASS - fundraising coordination; endowment
4. Coordination with the school (30 minutes)
  - a. Discuss allowing the school (director and curriculum coordinator) to have additional authority to approve expenditures
  - b. Discuss possible additions/changes to be considered for the 2019-20 budget
5. Guardian/Student/Staff Input (30 minutes)
  - a. Review survey results
6. 2019-20 Budget (60 minutes)
  - a. Review 2018-19 Budget
  - b. Set the 2019-20 Budget
7. Review action items

Adjourn