



## Parent Round Table

JUN 17 2020  
8pm

Location: **Virtual Meeting**

Join Zoom Meeting  
<https://us04web.zoom.us/j/75834632517?pwd=cDJxQ1E4OFI4YjJMMeVI2eTVia3dKQT09>

Meeting ID: 758 3463 2517  
Password: 6ppW3E

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### 7 Norms of Collaborative Work:

- Pause
- Paraphrase
- Pose questions
- Put ideas on the table
- Provide data
- Pay attention to self and others
- Presume positive intentions

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### 2019-20 PRT Board Members:

- Christina Kiefert, President
- Sara Hereley, Vice President of Community Building
- Sarah Wood, Vice President of Fundraising
- Laura Meicher, Treasurer
- Veronika Kurth, Secretary

### 2019-20 PRT Officers:

- Liz Slager
- Swati Verma
- Heidi Diring -Renner

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### 2020-21 PRT Board Members:

- Sara Hereley
- Sarah Wood
- Laura Meicher

### 2020-21 PRT Officers:

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## Meeting called to order at 8:10pm

Attending: Sara Hereley, Chris Kiefert, Sarah Wood, Laura Meicher, Veronika Kurth, Liz Slager

### AGENDA

#### I. Reading of the PRT Mission/Vision

- MISSION:** Supporting a strong CKCS community through fundraising and community events.
- VISION:** The Verona Area Core Knowledge Charter School (CKCS) Parent Round Table (PRT) is a support organization promoting community among the students, parents and staff by: hosting events aimed at building community; coordinating fundraising efforts at the school/parent level to complement the district provided budget; and ensuring generated funds are being allocated appropriately based upon the best interests of the students and staff.

#### II. Introductions/rules of participation (*Tabled*)

#### III. 2019-20 Wrap Up

- PL Elections**
  - By contract the PRT group has to be the one to hold the elections for all 3 parent groups. We work with Kelly Kloepping at the VASD office to create the ballot (this year used SurveyMonkey). There is a new person in this position going forward.
  - Election was held in late May
  - Governing Council has a full board
  - PASS only has a president
  - PRT is only partially staffed
- School Supply Kits**
  - Sale goes through end of June 2020.
  - As of this time we have sold just over 40 kits, while a year ago we sold over 100.
- K/5/8 graduations**
  - The school administrators asked us not to move forward with our plan for graduation signs, so we respected their wishes and scrapped the idea.
- Roxy's retirement**
  - Last day is August 3<sup>rd</sup>, but taking vacation starting July 23<sup>rd</sup> in lead-up to retirement date.
  - Latisha Muldrow is taking over
  - Books spaces for use
  - Manages the CKCS calendar
  - She handles the CKCS facebook page and outgoing emails
  - In recognition of her years of service and for other teachers who retire from CKCS, considering starting a new tradition to

somehow commemorate their contributions in a way that stays at the school, such as an engraved brick that gets placed at the playground.

E. EOY communication

1. PRT President is responsible for writing an end of year summary to send out to CKCS families to summary money raised and spent and things accomplished.
2. Chris and Sara will work on putting this together

F. Board member retirement

1. Veronika (secretary)
  - a) All agendas and minutes live in our shared Google Drive, so anyone has access to them
  - b) Planning to continue to be involved with PRT and CKCS in general, just not in an official capacity.
2. Chris (president)
  - a) Will be handing off physical items in her possession to Sara
  - b) Will need to have Chris taken off the PRT bank account and add Sara to the account as a second access person.
  - c) Need to hand off the Gmail account

#### IV. 2020-21 Planning

A. Board transition

1. Sara Hereley
  - a) Has agreed to step up as interim president until and when a permanent president is found for PRT.
  - b) Depending on where COVID-19 stands with the upcoming school year, we may not be able to hold any in-person events, which is a bulk of our fundraising and community building. So it is questionable how much work PRT will be able to actively work on and we will be keeping a close eye on the situation.
  - c) Motion by Chris Kiefert, seconded by Veronika Kurth to elect Sara Hereley as interim president. Motion passed.
2. Parent Rep (officers)
  - a) 2019-2020 were Liz Slager, Swati Verma, and Heidi Diring-Renner were our parent reps
  - b) Liz Slager is looking to step away from parent rep due to other commitments
3. Open positions
  - a) Open positions can be filled as people become available to volunteer for them.

B. School funding requests

1. Move
  - a) PRT items located in the CKCS storage closet should have been labeled and

will be moved for us, since nobody is allowed to go into the school building due to COVID-19.

- b) Mr Kisting sent spreadsheet of items teachers are requesting in relation to the move. The amount they're requesting could be an amount close to \$6,000 if everything was funded.

- 2. Operations

- C. Events/coordinators/space needs

- 1. Document available on the Google Drive with draft calendar and space needs.

- D. Communications

**V. Adjourn at 9:18pm (motion by Kiefert, seconded by Kurth)**