



Parent Round Table

October 13th, 2021
6:00 pm

Location: **Virtual Meeting**

Join Zoom Meeting

<https://exactsciences.zoom.us/j/8395959579?pwd=bDRWYW5KR21HMTQycnVxN1lxZDBTZz09>

Meeting ID: 839 5955 9579
Password: 523636

7 Norms of Collaborative Work:

- Pause
- Paraphrase
- Pose questions
- Put ideas on the table
- Provide data
- Pay attention to self and others
- Presume positive intention

2021-22 PRT Board Members:

- Laura Meicher – President
- Roshni Kharoliwalla, Vice President of Community Building
- Sarah Wood, Vice President of Fundraising
- Open, Treasurer
- Jessica Retrum - Secretary

AGENDA

I. Reading of the PRT Mission/Vision

- A. **MISSION:** Supporting a strong CKCS community through fundraising and community events.
- B. **VISION:** The Verona Area Core Knowledge Charter School (CKCS) Parent Round Table (PRT) is a support organization promoting community among the students, parents and staff by: hosting events aimed at building community; coordinating fundraising efforts at the school/parent level to complement the district provided budget; and ensuring generated funds are being allocated appropriately based upon the best interests of the students and staff.

II. Introductions/rules of participation

- A. **Attendance:** Laura Meicher, Roshni Kharoliwalla, Kendall Schorr, Sarah Wood, K Hanson, Brandy Wasvick, Rick Kisting, Jes Oshea, Jessica Retrum, Jennifer Mueller, Rohan Pradhan (hosting fall party Mrs. B)

III. Dates, Announcements, Brief Items

- A. Approval of September 2021 PRT Meeting minutes
- B. GC Update -Reviewing middle school math dept., they got one of their community reps filled and are filling one more, the agreement with Badger Ridge is complete
- C. PASS Update - Met 10/12, endowment fund, inspire sign, knowledge a thon, parent volunteer interest survey.
1. Knowledge A Thon - Good structure but not as much progress as previous months. Getting questions finalized to present to teachers for review and consideration. Next steps: Meet with Nicole B and discuss next steps. Need: Looking for volunteers to identify fundraising platforms. Pledge based fundraising event, we need to identify which software or web based application we will use to solicit donations. Would like donations and collections to be completely virtual.
 2. Inspire Sign - looking for a coordinator.
 3. Parent Volunteer Interest Survey - 13 responses. Use will be used to directly outreach to parents interested in volunteering and match them up to PASS, GC, or PRT.
- a. PRT updated needs: Treasurer role, Trivia Co-Coordinator, Grant Coordinator, and events like Field Day.
- D. CKCS School Update and Director's Report .
1. Locker liners- Hughes Flooring - will work with them soon

2. Tri 4 Kids Grant - Laura working with Marleen and Claire to work on getting some mindfulness signs posted
 3. Budget goal: Fundraising for furniture for K-5 - Laura and Rick have reviewed the request for \$\$\$, will work towards this for giving Tuesday - one student desk/table has been purchased to see the quality of the furniture before making a full commitment - We would like to see if we could come up with a grant coordinator. Sarah has reviewed the July - September excel budget to UW account statements.
 4. Directory - almost complete, excel cleanup in process, this will be sent to Latisha soon
 5. Teacher incentive / Budget updates - with the staff this year there are a couple of additions, we have budget \$3000, this will need to move up to \$3200, Laura made a motion to increase the budget, Sarah seconded the motion and Roshni also approved the motion
- E. Next PRT Meeting - November 10th, 2021 at 6pm - zoom linked emailed out on 10/13

IV. Board Topics

- A. Parent/Guardian/Staff Input - Kids are excited about the Fall classroom party - no updates at this time.
- B. 2021-2022 Budget Updates - updated budget has two adjustments, voted and unanimously passed on classroom supplies to increase by \$200. Gained additional staff and need to support them with this approved increase. Removed \$200 teacher training, Rick was able to get that approved in his budget.
- C. Fundraising Updates
 1. Restaurant Nights - Look at January, February, or March dates
- a. Upcoming & update from last meeting
 1. Roshni - North South
 2. Pasquals
- b. Gigi's - position in February/March
 2. Fall Merchandise Sale
 3. Knowledge-a-Thon Update (w/PASS) - Sarah
 4. School Supply Kits - Sarah W - record year in kit sales, next year will be delivered to homes.
 5. Book Fairs - Sarah W - Melissa Moser is helping to coordinate Fall Book Fair, hoping Melissa will be able to take on Spring Book Fair coordination.
 6. Flowers- Jessica - Will look for updates from Fitchburg Flowers in late November/early December.

7. Scavenger Hunt - Jessica - target late April/early May for Wisconsin Brew Company. Need them to tie it to - Earth Day, Guidance lesson? Ask Allyson about K-2, 3+, Middle schoolers and quote
8. Grants - Laura - found grant website for funding, Demco, need grant coordinator
9. Casey's rewards or grants- Laura - Roshni will touch base with Laura.
10. Signs by Caitlin - 2021 spring event, interest in doing for Winter 2021. Laura to touch base with Jes Oshea.
11. Giving Tuesday (11/30)- Laura main ask is for funds for furniture, do not want to overlap with Teacher Appreciation

D. Community Building Updates

1. Recap on Bingo and Homecoming parade - Jessica to draft homecoming parade recap and update to family
2. Classroom Parties- October 20th - Brandi Wasvick - 1 coordinator per classroom who would be liaison between teacher and other parent volunteers. Looking for parent volunteers for a variety of capacities. Direct to Brandy for connection and more information. Questionnaire going out to teachers later this month to curate a personalized gift and experience for Teacher Appreciation
3. Dance/ Trunk or treat - October 29th
 - a. Jessica coordinate trunk or treat
 - b. Roshni - pizza & water - in the concession stand by track
 - c. Sarah - book fair
 - d. DJ - Laura - outside by concession stand by track
4. Teacher awards/ School recog

E. Communication to families

1. Format/Message/Frequency ok? Changes? - events, to do list, publish week of 10/25 - book fair, fall festival reminder (dance), early november overview. pass/gc/prt update. - Laura to get draft.

V. Adjourn