



Parent Round Table

September 9, 2020

7pm

Location: **Virtual Meeting**

Join WebEx Meeting

[Join meeting](#)

Join by phone

+1-415-655-0003 US TOLL

+1-855-282-6330 US TOLL FREE

Meeting number (access code):

133 079 0321

7 Norms of Collaborative Work:

- Pause
 - Paraphrase
 - Pose questions
 - Put ideas on the table
 - Provide data
 - Pay attention to self and others
 - Presume positive intention
-

2020-21 PRT Board Members:

- Sara Hereley, Vice President of Community Building (Acting President)
- Sarah Wood, Vice President of Fundraising
- Laura Meicher, Treasurer
- Open – President
- Open - Secretary

2020-21 PRT Officers:

- TBD

AGENDA

I. Reading of the PRT Mission/Vision

- A. **MISSION:** Supporting a strong CKCS community through fundraising and community events.
- B. **VISION:** The Verona Area Core Knowledge Charter School (CKCS) Parent Round Table (PRT) is a support organization promoting community among the students, parents and staff by: hosting events aimed at building community; coordinating fundraising efforts at the school/parent level to complement the district provided budget; and ensuring generated funds are being allocated appropriately based upon the best interests of the students and staff.

II. Introductions/rules of participation- [Meeting called to order 7:02pm by Sara Hereley. Attendance includes: Sara Hereley, Sarah Wood, Laura Meicher, Veronika Kurth and Nancy Ott.](#)

III. Dates, Announcements, Brief Items

- A. Approval of August 2020 PRT Meeting Minutes
 1. [Sara Hereley motions to approve. Sarah Wood seconds. Motion passes.](#)
- B. GC Update
 1. [Board will be working on reviewing their bylaws](#)
 2. [They are looking for an outreach person for their committee.](#)
- C. PASS Update
- D. CKCS School Update and Director's Report
- E. Next PRT Meeting – Oct 14th
 1. [Meeting stands](#)
- F. Budget Updates – Laura
 1. Welcome Back Gift Decision
 - a) [Email correspondence was completed via the Board. It was decided that at this time we will pass on additional funds to the school until after the un-fundraiser.](#)
 2. 2020-21 Budget Overview
 - a) [Minimum change from last meeting.](#)
 - b) [It was discussed that extra funds may be put into a CD or possibly into the Endowment as current interest rates are very low. We are going to wait until October/November to see how the un-fundraiser plays out.](#)

IV. Board Topics

- A. Parent/Guardian/Staff Input
 1. [New math curriculum was questioned if board members were aware of anything. Is a new program that CKCS is starting this year and PRT was not part of this process. What we know is what other parents know.](#)

- B. Fall Newsletter Review – goal to send week of 9/14
 - a) We won't be doing a monthly newsletter like historically but want to get information out to families. We will be looking at this as a Parent Board newsletter instead of just PRT.
 - b) Open area we could feature the Staff support committee. The committee is forming and looking for parent reps per grade level. Or use this section to address the endowment.
- 2. Directory sign up
 - a) Link is posted, Wood entered information to confirm access. We will do a Facebook post as well as a reminder email by Latisha closer to deadline
- 3. Parent Boards Overview and Open Positions
- 4. Fundraising needs and goals
 - a) Laura will review and confirm pie chart
- 5. Un-fundraiser Kickoff
- 6. 2020-21 Calendar
 - a) We will not be including at this time as events are still up in the air.
- C. Other Back to School needs?
- D. Fundraising Updates – Sarah W
 - 1. Fall Virtual Book Fair Update
 - a) Wood has forwarded email to the Board about fall and spring dates.
 - b) Wood is checking on how to show the teacher's wish list.
 - c) Next year has been scheduled but can be rescheduled as needed.
 - 2. CKCS Merchandise
 - a) Looking at an October timeframe. This will give parents a break from all the emails they have gotten lately.
- E. Community Building Updates – Sara H
 - 1. Staff Support/Appreciation
 - a) Brandi W is heading the appreciation/teacher support. With three others. They will be reaching out to teachers.
 - b) Laura has old information from prior years regarding the teachers that she will send to Hereley
 - 2. Trivia Night
 - a) Newtonson has not done virtual trivia but could reach out to others. Hereley will be reaching out to Randy to see what costs and dates options we have. The plan is that this event will need to cover its costs.
 - b) We will see how the first one goes and move forward from there.
 - c) Earlier this year, at our February 2020 PRT meeting we had discussed getting Randy some items for his classroom since he has been the Trivia Night host the past couple of years. Randy has gotten back to us on items he would like which includes 2 xylophones. Hereley motioned to approve the 2 xylophones and include any

shipping/handling and tax. Wood seconded. Motion passed. Funding will be coming from last year's budget. Laura to update the budget once final numbers are in.

F. Board Positions and Descriptions – Review Draft

1. Chris had completed a 3 person board job duties. We will keep the 5 person duties list at this time so that job duties are not overwhelming to board members. There is hope that the VP-Fundraiser position will not be needed as this position will be covered by PASS.

V. Adjourn- 8:53pm called to adjournment by Hereley. Seconded by Wood. Motion passes.