**TACOMA FEDERATION OF EDUCATION SUPPORT PROFESSIONALS LOCAL 461**

**MINUTES OF MEETING OF GENERAL MEMBERSHIP**

**March 13, 2023**

**Meeting was called to order by First Vice President Kari Madden at 5:15 p.m.**

**Welcome**. Thank you to the members who attended this in person meeting!

**Approval of Minutes: A motion was made and seconded** that the February 21, 2023 meeting minutes be approved as presented. **MOTION TO APPROVE MINUTES PASSED**.

**President’s Report**: President Kathy Unruh was unable to attend due to a family emergency and no report was presented.

**First Vice President’s Report**: Kari Madden reported that we did not have a Labor Management meeting in February and will have one next week, so nothing to report but will be happy to hear from members if they have anything that needs to be communicated to the district through Labor Management.

**Second Vice President/Membership Report**: Anitra Wise was absent from this meeting. Building Rep. Coordinator Melissa Roach reported on membership. We’ve been having representation at new hire orientations.

**Finance Report**: Treasurer Laura Robyn presented a financial report for the past two months (because she was ill and absent last month). Laura answered questions regarding the report.

**Nominations and Elections:** Secretary Liz Walle spoke on behalf of the Executive Board about our upcoming Nominations and Elections. We must have a Nominations and Elections Committee in place prior to our next meeting. Volunteers are very much needed!

* Current open board positions are:

Communications

Two Building Representative Coordinators

* Positions which will be open for election in May (Nominations at April Meeting)

President

Treasurer

Parliamentarian

Building Rep Coordinator

Liz stressed that members need to step up and take on some of these important board positions.

**Good of the Order**:

* Questions were asked about collaboration time. Is there a deadline to put in for collaboration time? Grace period?
* Question was asked about paras doing extra work when district brings in emergency cert subs. Subs can lack experience and qualifications to teach and look to paras to do all of the work. Some schools allow paras to fill in for certs for extra pay, some schools do not. A member replied that TEA contract lays out when a para can fill in for an absent cert.

Kari said that both of these items could be discussed with district at Labor Management.

**Next Meeting**: April 18, 2023, 5:00 p.m. VIA ZOOM

**Raffle**: Congratulations to member Sandy Bowman for winning the $100 Costco gift card!

**Meeting adjourned at 5:50 p.m.**

Respectfully submitted,

Liz Walle, Secretary