**TACOMA FEDERATION OF EDUCATION SUPPORT PROFESSIONALS LOCAL 461**

**MINUTES OF MEETING OF GENERAL MEMBERSHIP**

**October 25, 2022**

**Meeting called to order by President Kathy Unruh at 4:36 pm**. This was a virtual meeting held via Zoom.

**Welcome**.

**Approval of Minutes: A motion was made and seconded** that the September 20, 2022 meeting minutes be approved as presented. **MOTION TO APPROVE MINUTES PASSED**.

**Finance Report**: Treasurer Laura Robyn presented a monthly financial report and answered a few questions regarding the report.

**Nominations and Elections**: As a reminder, Melissa Roach was nominated to fill the open Building Rep. Coordinator B position at our September meeting. There were no other nominations and the nominations were closed. **A motion was** **made and seconded** that a unanimous ballot be issued in favor of Melissa Roach as Building Rep B. **MOTION PASSED.** Welcome to the Executive Board and thank you to Melissa for offering to serve! Reminder to all members, we still have two open Executive Board positions, Building Rep Coordinator A and C.

**Second Vice President/Membership Report**: Anitra Wise reported on membership. Her goal is to have a Building Rep in EVERY building. We are working toward this goal. We are still in need of two Building Rep Coordinators (board positions) to work with Anitra. (See Nominations and Elections above)

**First Vice President Report**: Kari Madden discussed a meeting that she and Kathy Unruh had with Andrea Frazier of TPS/Professional Development. Kari and Kathy were able to answer some questions about the para cert requirements, though more information should be forthcoming from the Professional Development Department. Kari also discussed the intended use of collaboration time added to our new contract and how to put in for pay for these hours.

**Communications:** Gillian Reese was absent.

**2022-2023 Annual Budget:** Per our Bylaws, our annual budget is to be presented and voted on at our October meeting. Treasurer, Laura Robyn, presented the proposed budget for the 2022-23 year. **A motion was made and seconded** that the proposed budget for the 2022-23 year be approved as presented. **MOTION TO APPROVE THE BUDGET PASSED.**

**Member Event:** Kathy Unruh discussed the idea of hosting an event for members and their families. Last year we attempted to do this with a Rainier’s baseball game. Rainout and postponements changed the plans a bit. Looking for ideas for this year. Another baseball game? A picnic? Should we do a survey and ask members? Several members liked the idea of a picnic.

**Good of the Order**: There was nothing for the Good of the Order tonight.

**Meeting adjourned at 5:10 p.m.**

Respectfully submitted,

Liz Walle, Secretary