**TACOMA FEDERATION OF PARAEDUCATORS LOCAL 461**

**MINUTES OF MEETING OF EXECUTIVE COMMITTEE**

**January 7, 2020**

**MEETING CALLED TO ORDER BY VICE PRESIDENT KATHY UNRUH at 4:30 p.m.**

**Present**: Kathy Unruh, Vice President; Liz Walle, Secretary; Laura Robyn, Treasurer; Elizabeth Douglas, Building Coordinator No. 2; Charles Steimle, Building Coordinator No. 1; Janet Hubbard, Newsletter Editor. Absent: Glory Tichy, President (ill); Tina Isakson, Parliamentarian/Sergeant of Arms. Also present: Anna-Marie Magdalena, AFT WA Union Organizing Representative.

**Minutes:** A motion was made and seconded to approve the minutes of the December 3, 2019 and December 17, 2019 meetings. Kathy Unruh pointed out a typo in the 12/3 minutes – change “Per Cap” to “Per Capita”. Motion passed to approve minutes, as amended.

**Old Business**:

 Collective Bargaining Training. Registration paid and plane tickets purchased.

 Powerful Locals. Anna-Marie reported that she needs a statement advising how we will spend the Power Locals grant money. Liz will write statement. We need to come up with a design for t-shirts and decide on celebrations for 100% membership schools. Kathy will create certificates.

 Bulletin Boards. Anna-Marie suggested that we have a “uniform statement” on each schools’ bulletin boards. Should contain contact information for union officers. Elizabeth will help create.

 Review Dues Increase Chart. Kathy presented new figures and information on dues/per capita fees and urgent need for dues increase. Figures are an average – some more, some less. Kathy and Glory will present information at the general membership meeting with explanation of need for increase.

**New Business**:

 Snow Protocol. We discussed issuing a statement regarding cancellation/postponement of scheduled meetings in case of inclement weather. Liz will type statement up and post on website.

 Classified Council. Liz and Kathy will attend this Saturday (1/11). We need more people to represent TFP on the council.

**Committee Reps**:

 Upcoming committee meetings:

 Nominations and Elections Committee 1/14/2020, 4:30

Bylaws Committee 1/16/2020, 4:30

Membership Committee 1/29/2020, 5:00

**Classified Conference**: Anna-Marie reported conference will be 3/21/2020 at Giaudrone Middle School. Will have two two-hour workshops and one hour all together. Nancy Grimes will present one of the required para cert courses. She will be paid by TPS. Registration will be online mid-February. Save the date postcards will be out soon.

**Reports**:

 Building Reps. Membership Meeting 1/29/2020, 5:00. Steward training 2/6/2020, 5:00 p.m. – dependent on building availability.

 Treasurer. Laura reported that she is working with new accounting firm on 990’s. She also reported that she is working on an “insurance check-up”. Laura and Kathy met with insurance agent to go over our current coverage.

**MEETING ADOURNED at 6:10 p.m.**

Respectfully Submitted,

 Elizabeth Walle, Secretary