

## Training Plan: Harassment and Discrimination Training

2 sessions – presented in one day – Trainer on-site up to 3 hrs.

Didn't Mean To: Avoiding  
Harassment in the  
Workplace

- All Employees – including Managers (1-1.5 hour session – can be done over lunch)
- What is Discrimination and the laws – More than gender and race
- Create Awareness Activity to Discuss – Is this harassment? Is there bias?
- What do you do if it happens to you?
- What do you do as a witness?
- What do you do if you did it?

Manager's Role in Creating a  
Harassment-Free Workplace

- A manager only (1 hr. session – following the all-employee session)
- How does the law apply to you?
- What do I do? In-depth discussion on Decisions and retaliation

Employee and Manager Sessions

PURPOSE DRIVEN SOLUTION: CONSULTING