

**Thursday, January 26, 2023, 7:30 am**  
Marshall Opportunity High School, 225 E. Watson, Albion

***Mission Statement:** Retain, expand and recruit business and industry to the greater Albion area and strengthen and revitalize the local economy.*

## **AGENDA**

- 1) Call To Order / Roll Call (1 Min)
- 2) Approve Agenda (1 Min)
- 3) Public Comment (TBD)  
*(Persons addressing the Board shall limit their comments to no more than 3 minutes)*
- 4) Consent Agenda (1 Min)
  - a) Approve January 10<sup>th</sup> Minutes
- 5) Presentations and Recognition
  - a) Jim Reed will be in attendance to review the governance role of the Board of Directors as compared to the operational role of the CEO/President.
- 6) Discussion Items:
  - a) Discuss authorizing Virgie Ammerman to sign the agreement regarding early termination of lease dated 12/12/2021 with the Albion Community Foundation.
  - b) Discuss authorizing Virgie Ammerman to sign the 6-month lease agreement for 208 W. Erie Street.
  - c) Discuss amending the By-Laws to include the Albion City Manager as an Ex-Officio member of the Albion Economic Development Corporation Board of Directors.
  - d) Discuss deferring the following items from the CEO/President's goals for the first 6 months of employment ending March 31, 2023:
    - i) Dream. Build. Rise. – reignite the DBR programming and seek to grow the programming to include a comprehensive ecosystem to support small businesses.
    - ii) Launch a 3<sup>rd</sup> Cohort Explore Session of DBR for 2023, if the program is readied.
    - iii) State reporting due August 2023.
- 7) Action Items
  - a) Approve Board of Directors Agenda, February 2<sup>nd</sup> Meeting
- 8) Public Comment (TBD)  
*(Persons addressing the Board shall limit their comments to no more than 3 minutes)*
- 9) Adjournment (1 Min)

# EDC/TIFA/BRA EXECUTIVE BOARD OF DIRECTORS MEETING MINUTES

Held at 225 E. Watson, Marshall Opportunity High School Library  
January 26, 2023

## **EDC Executive Board Meeting called to order by Wallace at 7:30 am.**

Board Members Present: Ben Wallace; Marc Newman; Annette Norris; Scott Evans

Board Members Absent:

Community: Dr. Woodson, Councilperson Reid

Staff: Virgie Ammerman; Jim Reed via phone

A motion was made by Neuman, seconded by Evans, to approve the agenda after removing the consent agenda items from the consent agenda. P/U

Public Comment – None

A motion was made by Neuman, seconded by Evans, to approve the January 10, 2023, minutes. P/U.

Jim Reed, via teleconference, informed the board of the roles of the Board Member vs. President and also briefly addressed the lease at 1002 North Eaton. Executive Board agreed to have Jim Reed address the entire board at the next board meeting.

Discussion Items:

- a) Discuss authorizing Virgie Ammerman to sign the agreement regarding early termination of lease dated 12/12/2021 with the Albion Community Foundation.
- b) Discuss authorizing Virgie Ammerman to sign the 6-month lease agreement for 208 W. Erie Street.
- c) Discuss amending the By-Laws to include the Albion City Manager as an Ex-Officio member of the Albion Economic Development Corporation Board of Directors.
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A motion was made by Newman, seconded by Evans, to approve the agenda as presented for the February 2nd Board of Directors Meeting. P/U

Public Comment revolved around the NAACP supporting the work being done by the EDC Leadership and Board.

8:30 am A motion was made by Evans, seconded by Norris, to adjourn. P/U