

Disclosure: CPIA 1996 Course

COURSE INFORMATION:

Those involved in criminal investigations may at some stage be required to undertake the role of disclosure officer. It is therefore essential that officers are equipped with the essential skills to manage unused material, whether it is non-sensitive, sensitive or highly sensitive.

Too often failings in disclosure result in cases collapsing, miscarriages of justice or criticism from the courts. It is therefore vital that anyone involved in criminal investigations receives regular, comprehensive training on disclosure and the importance of getting it right first time.

The course can be delivered both virtually and in-person.



AUDIENCE

This course has been designed for any individual who has responsibility for gathering material, conducting reasonable lines of enquiry in accordance with CPIA, and prosecuting criminal offences. This includes investigators, disclosure officers, intelligence officers, prosecuting lawyers, team leaders and managers. This course is particularly important for those individuals taking on the role of disclosure officer.

Whilst this course is suitable for those with limited experience of CPIA and the role of a disclosure officer, it may be beneficial for individuals to undertake our half day session (at a discounted price when booked together with this course) to obtain an overview of responsibilities.

LEARNING OBJECTIVES

- Understand and explain the legal requirements of CPIA including the implications of the Human Rights Act, the new Attorney Generals Guidelines 2024, and the Codes of Practice.
- Understand what has changed in relation to the new Attorney Generals Guidelines 2024 and how this impacts you.
- Know the role of the disclosure officer.
- Define what is meant by 'used and unused material'.
- Define the principles of 'reasonable lines of enquiry' and the '4Rs'
- Understand the relevancy test and disclosure test, and how to apply each.
- Understanding how to deal with digital material.
- Understand the investigation and disclosure management documents.
- Understand non-sensitive, sensitive and highly sensitive material.
- Understand scheduling for both Magistrates and Crown Court, including how to record material that meets the disclosure test.
- Understand Defence Case Statements.